



TO: Members of Gahanna City Council
Clerk of Council

FROM: Miranda Vollmer, Director of Administrative Services
Mayor Laurie A. Jadwin

Cc: Raymond J. Mularski, City Attorney
Joann Bury, Director of Finance

DATE: April 6, 2022

SUBJECT: Request for Council Action (April 11, 2022 Committee of the Whole)

ACTION ITEMS

ACTION ITEM: SUPPLEMENTAL APPROPRIATION REQUEST, MORPC intern

MORPC hosts an internship program each year and the City regularly participates in this program. In 2022, the Department of Information Technology is requesting to participate in the internship program by hosting a Data/GIS intern. This intern will assist with the implementation of the Asset Management System and overall GIS program. The cost of hosting an intern for the 14-week program at \$14/hour, 24 hours/week, is \$5,504 (as outlined below). MORPC provides a \$1,500 subsidy to the City for participating in the program (making the total cost to the City for participation in the internship program: \$4,004). The subsidy would be added to General Fund revenue once received.

The Department of Information Technology respectfully requests an Ordinance authorizing a supplemental appropriation from unencumbered unappropriated General Fund balance 1010 in the amount of \$5,504 to the Department of Information Technology, part-time wages and benefits as outlined below.

Requested Legislation and Funding

- Legislation Needed: Ordinance
- Emergency/Waiver: None
- Supplemental:
 - 101.07.000.5110 – IT PT Wages - \$4,704
 - 101.07.000.5130 – IT Retirement - \$660
 - 101.07.000.5140 – IT Workers Comp - \$71
 - 101.07.000.5145 – IT Medicare - \$69