



TO: Mayor Thomas R. Kneeland
Director of Finance
Members of City Council
City Attorney
Clerk of Council

FROM: Miranda Vollmer, Director of Human Resources

DATE: September 9, 2019

SUBJECT: Report to Council

ACTION ITEMS FROM THE DIRECTOR OF HUMAN RESOURCES

ACTION ITEM # 1 – Ordinance – Temporary Work at a Higher Classification (Director of Planning and Development)

The Director of Planning and Development resigned from the City of Gahanna on September 3, 2019. Per Pay Plan Section 4(B)(8), the Administration respectfully requests Council to approve a resolution for temporary work out of class for Deputy Director of Planning and Development Michael Blackford. Mr. Blackford's current hourly rate is \$43.60. The Administration does not intend to recruit for a Director due to the change in City leadership in January 2020.

The total request is \$1713.27, which will increase Mr. Blackford's hourly rate to \$45.78 (5% increase) for the remainder of 2019 (September 4 – December 31, 2019). This request does not require a movement of funds as there are salary savings in the Department of Planning and Development's salary budget from the departure of the Director.

As Interim Director, Mr. Blackford will be responsible for tasks listed in Chapter 148.02, Director of Planning and Development. The increase in responsibilities warrant a pay increase for serving in a higher classification.

Requested Legislation and Funding

- Legislation Needed: Resolution
- Supplemental (Amounts & Accounts Names/Titles): No new funding

UPDATES

None.