

January 22, 2026

Holly Boyer, PE
Senior Utilities Engineer
City of Gahanna
200 Hamilton Road
Gahanna, OH 43230

Taylor Road Water Main Replacement Project Request for Amendment No. 1

On September 11, 2024, the City accepted Fishbeck's proposal for design, bidding, and construction administration services for the installation of new water main along Taylor Road between Morrison Road and Helmbright Drive. At 90% Design, the City directed Fishbeck add sidewalk replacement design to the scope of work; however, no amendment was given for the sidewalk change in scope at that time. Fishbeck agreed to monitor the budget and seek an amendment for the sidewalk design if necessary. The cost to complete the sidewalk design was \$25,454. At this time, Fishbeck has \$1,923 remaining in our budget to complete the construction administration tasks of the work.

The City and Fishbeck determined the following services are required to complete the sidewalk replacement portion of the project through post-construction:

- Fishbeck Engineering Services during Construction:
 - RFI, RFP, and Change Order management
 - Submittal reviews
 - Assistance in determining if work performed by the contractor does not meet the requirements of the project's contract documents
 - Management of construction inspection work performed by subconsultant Stantec Consulting Services Inc. (Stantec)
- Stantec Construction Inspection Services:
 - Construction inspection (see attached Stantec proposal)

Professional Services Fees

Fishbeck proposes to provide the outlined services on an hourly rate plus reimbursable expense basis for a not-to-exceed fee of Sixty-Nine Thousand Seven Hundred Twenty-One Dollars and Eighty-Six Cents (\$69,721.80). A breakdown of our professional services fees is provided in Table 1.

Table 1 – Professional Services Fees

Task	Fee
Fishbeck Sidewalk Design Services	\$25,454.00
Fishbeck Engineering Services During Construction	\$15,600.00
Stantec Construction Inspection Services (includes 10% standard Fishbeck markup)	\$28,667.80
Total Fee	\$69,721.80

Fishbeck professional service hours per task are estimated as follows:

Table 2 – Professional Services Hours per Task

Staff	Sidewalk Design Services	CA Services
Senior Engineer	119	40
Project Engineer	12	48
Administrative Assistant		8

Rates are based on our 2025 Hourly Rate Structure provided in our letter to Tom Komlanc dated August 2, 2024, and are summarized as follows:

Senior Engineer	\$165 – \$240
Project Engineer	\$91 – \$125
Administrative Assistant	\$91 – \$125

Authorization

The bidding and construction phase services will be performed under the terms and conditions of our existing September 11, 2024, Consulting Services Agreement. Fishbeck is ready to begin work on this task upon receiving the City's authorization to proceed. Invoices will be submitted monthly, and payment is due upon receipt.

If you concur with the scope of services and authorize Fishbeck to proceed with the services described in this proposal letter, please sign and return the attached Amendment 1.

If you have any questions or require additional information, please contact me at 614.363.1014 or bvancleave@fishbeck.com.

Sincerely,



Brenda VanCleave, PE
Senior Municipal Engineer

Attachments

By email

Copy: Dane Brown, PE – Fishbeck
Joshua Mihelcic, PE, PS – Fishbeck



Stantec Consulting Services Inc.

1500 Lake Shore Drive, Suite 100, Columbus OH 43204-3800

October 30, 2025

Attention: Ms. Brenda VanCleave
City of Gahanna
200 S Hamilton Rd
Gahanna, Ohio 43230

Dear Ms. VanCleave,

Reference: Taylor Road Waterline Replacement Inspection Proposal

Please find the attached proposal for Construction Inspection Services for the Taylor Road Waterline project. The total fee for the requested services is **\$99,926.64**, which includes a ten percent contingency. Invoicing will be based on hours worked on the project, not to exceed the proposed fee. The estimated hours are based on the scope of services below.

We appreciate the opportunity to assist the City of Gahanna with providing construction inspection services. Please feel free to contact Tim Root at timothy.root@stantec.com if you have any questions.

Sincerely

STANTEC CONSULTING SERVICES INC.

A handwritten signature in blue ink that reads "Tim Root".

Timothy Root, PE
Senior Associate
Phone: (614) 306-1144
Timothy.root@stantec.com

A handwritten signature in black ink that reads "Matthew Macielewicz".

Matthew Macielewicz, PE
Construction Manager
Phone: (614) 816-4197
Matthew.Macielewicz@stantec.com



October 30, 2025

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Reference: Taylor Road Waterline Replacement Inspection Proposal

Scope of Services

Taylor Road Waterline Replacement Inspection Proposal

- The proposed fee is based on the provided construction schedule and a planned construction inspection duration of 5 months in the 2026 construction season. Inspection time is expected to be full-time. However, part-time work will be utilized when possible to match the contractor's needs.
- Field inspection shall observe and report on contract conformance to the construction documents provided at the time of proposal.
- Inspection responsibilities will include documenting the contractor's work in daily reports, plan and specification compliance, managing material acceptance, and compaction testing within the right of way.
- Provide redline drawings detailing sanitary sewer as-built information. Survey information will be collected from the contractor.
- Provide redline drawings detailing water service as-built information from the existing main to the meter room. Survey information will be collected from the contractor.
- Observe and document deflection and leakage testing of the sewer as detailed in the CMSC 901.
- Document and manage the project punch list.
- Provide material testing services as authorized by the City of Gahanna
- Conduct SWPPP inspection as required by the general permit or applicable requirements and in coordination with Franklin County Soil and Water.
- Completed daily reports, redline mark-ups, field drawings, and all other pertinent inspection documents will be turned over to the City of Gahanna at project completion.
- Engineering, survey, and construction management services, such as responding to RFI's, record plans, plan errors, and engineering recommendations, are not included in this estimate. Services not included may be provided following written directions from the City of Gahanna.
 - The RPR's duties will include:
 - 1) Reviewing the Contractor's Preliminary Schedules.
 - 2) Attending preconstruction conference and monthly progress meetings and meeting with Contractor on-site.
 - 3) Serving as the City's and Fishbeck's liaison with Contractor.
 - 4) Assisting in obtaining details or information from the City when required for proper execution of the work.
 - 5) Receiving samples furnished at the site by the Contractor.
 - 6) Observing Work in progress and assisting in determining if it conforms with the Contract Documents.
 - 7) Reporting any Work that he/she believes does not conform generally to the Contract Documents.
 - 8) Observing and reporting on major inspections, tests, and system start-ups.



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Reference: Taylor Road Waterline Replacement Inspection Proposal

- 9) Accompanying visiting inspectors having jurisdiction over the Project and reporting on these inspections.
 - 10) Informing the project manager that clarification/interpretation of the Contract Documents may be needed.
 - 11) Preparing a Daily Construction Report for each day on which construction oversight is provided.
 - 12) Reporting accidents, hazardous environmental conditions, emergencies, acts of God, and property damaged.
 - 13) Reaching agreement with Contractor's superintendent regarding line items and quantities to be billed.
 - 14) Participating in the Substantial Completion Inspection and in the Final Inspection.
- b. The RPR duties shall not include:
- 1) Approving any deviation from the Contract Documents, or substitution of materials or equipment.
 - 2) Exceeding the limitations of the Engineer's authority, as set forth in the Contract Documents.
 - 3) Undertaking any of the responsibilities of the Contractor, subcontractors, and Contractor's superintendent.
 - 4) Advising on, directing, or assuming control of means and methods of construction.
 - 5) Advising on, directing, or assuming control of safety precautions and programs.
 - 6) Accepting shop drawings or samples from anyone other than the Contractor.
 - 7) Authorizing the City to occupy the Project in whole or in part.
 - 8) Participating in specialized field or laboratory tests or inspections.

City of Gahanna

(Attachment A)

Taylor Road Waterline Replacement

Work Details	Gahanna Project #	
Address/Location of Work: Taylor Road from Morrison Road to Helmbright Drive	Contractor:	
	24 Hour Field Contact	
	Phone Number	
	Contractor Email	

Per the submitted estimated construction schedule

Schedule to Complete the Work	Days of work	Hours/Day	Total Hours	Hourly Rate	Cost	Notes
Shop Drawings; Mobilization	20	4	80	\$115.00	\$9,200.00	
Clearing and Grubbing/Tree Replacements	5	4	20	\$115.00	\$2,300.00	
Waterline Construction	60	8	480	\$115.00	\$55,200.00	
Hardscapes Removal Replacement (Sidewalk, Curb, Ramps)	20	8	160	\$115.00	\$18,400.00	
Project Management/Admin	8	1	8	\$142.80	\$1,142.40	
Material Testing Services**	-	-	-	-	\$2,500.00	
Mileage	100	30 miles per round trip		\$0.70	\$2,100.00	
			Total Hours	748	Total Fee	\$90,842.40

Material Testing Services as authorized for concrete cylinders or nuclear density gauge testing

Prepared by: Matthew Macielewicz

Signature

Date

10/30/2025

Professional Services Agreement Amendment 1

Between Fishbeck and City of Gahanna
Dated January 22, 2026
For Taylor Road Water Main Replacement
Project No. 241550

The Scope/Budget for this project is modified as follows:

Add sidewalk design services plus construction administration and construction inspection for sidewalk construction for the Taylor Road Water Main Replacement project in accordance with Fishbeck letter proposal dated January 22, 2026. This scope of services will be provided on an hourly rate plus reimbursable expense basis for a not-to-exceed fee of Sixty-Nine Thousand Seven Hundred Twenty-One and 80/100 Dollars (\$69,721.80). Except as specifically stated above, all terms and conditions of the September 11, 2024 contract shall remain unchanged and in full force and effect.

All Terms and Conditions shall remain unchanged.

APPROVED FOR:

City of Gahanna

SIGNATURE: _____

NAME: _____

TITLE: _____

DATE: _____

ACCEPTED FOR:

Fishbeck

SIGNATURE: _____

NAME: _____ Joshua Mihelcic, PE, PS

TITLE: _____ Vice President

DATE: _____ January 22, 2026