



City of Gahanna

200 South Hamilton Road
Gahanna, Ohio 43230

Meeting Minutes Parks & Recreation Board

Andy Piccolantonio, Chair
Cynthia Franzmann, Vice Chair
Jennifer Chrysler
Sarah Mill
Eric Miller
Jan Ross
Ken Shepherd

Wednesday, January 4, 2017

7:00 PM

Finance Conference Room

A. CALL MEETING TO ORDER

City Attorney Shane Ewald called the Organizational Meeting of the Parks & Recreation Board to order on Wednesday, January 4, 2017 at 7:01pm at Gahanna City Hall.

B. SWEARING IN OF REAPPOINTED MEMBER(S)

At this time, City Attorney Ewald administered the oath of office to Cynthia Franzmann and Andrew Piccolantonio.

C. ROLL CALL

Present: 6 - Cynthia Franzmann, Eric Miller, Andy Piccolantonio, Jan Ross, Ken Shepherd and Sarah Mill

D. ELECTION OF CHAIRMAN

At this time Interim Director Jeff Barr opened the floor for nominations of Chair.

Motion was made by Franzmann, seconded by Mill to nominate Andy Piccolantonio Chair. The motion carried by the following vote:

Yes: 6 - Franzmann, Miller, Piccolantonio, Ross, Shepherd and Mill

E. ELECTION OF VICE CHAIRMAN

At this time Piccolantonio opened the floor for nominations of Vice Chair.

Motion was made by Miller seconded by Ross to nominate Cynthia Franzmann Vice Chair. The motion carried by the following vote:

Yes: 6 - Franzmann, Miller, Piccolantonio, Ross, Shepherd and Mill

F. ELECTION OF SECRETARY

At this time Piccolantonio opened the floor for nominations of Secretary.

Motion was made by Miller seconded by Mill to nominate Ken Shepherd Secretary. The motion carried by the following vote:

Yes: 6 - Franzmann, Miller, Piccolantonio, Ross, Shepherd and Mill

G. ESTABLISH TIME AND DAY: Regular Parks Board Meetings

Motion was made by Shepherd, seconded by Ross to approve the 2017 Parks & Recreation Board meetings to be held on the first Wednesday of each month at 7 pm excluding July and December unless necessary. The motion carried by the following vote:

Yes: 6 - Franzmann, Miller, Piccolantonio, Ross, Shepherd and Mill

H. ADOPTION OF RULES OF OPERATION AND PROCEDURE

Motion was made by Shepherd, seconded by Ross, to approve the Parks Board Rules of Operation & Procedure. The motion carried by the following vote:

Yes: 6 - Franzmann, Miller, Piccolantonio, Ross, Shepherd and Mill

[2016-0363](#)

PR BD Rules of Operation and Procedures 2017

I. COMMITTEE ASSIGNMENTS

Piccolantonio opened the floor to Committee Assignments.

- Aquatics Advisory Committee - Franzmann
- Bicycle & Trail Advisory Committee - Everyone will take turns
- Natural Resource Advisory Committee - Sarah
- Gahanna Active Senior Advisory Committee - Cynthia
- Veterans Memorial Committee - Shepherd

J. ADJOURNMENT OF ORGANIZATIONAL MEETING

The Organizational meeting of the Parks & Recreation Board adjourned at 7:21pm.

K. CALL MEETING TO ORDER

Piccolantonio called the meeting of the Parks & Recreation Board to order on Wednesday, January 4, 2017, at 7:21pm at Gahanna City Hall.

ROLL CALL

Present: 6 - Cynthia Franzmann, Eric Miller, Andy Piccolantonio, Jan Ross, Ken Shepherd and Sarah Mill

M. APPROVAL OF MINUTES

A motion was made by Ross, seconded by Mill, to approve the minutes from the November 2, 2016 meeting. The motion carried by the following vote:

Yes: 6 - Franzmann, Miller, Piccolantonio, Ross, Shepherd and Mill

[2016-0362](#)

PR MINUTES 11-2-2016

N. ADDITIONS OR CORRECTIONS TO THE AGENDA

New Business - Staffing and Budget

O. HEARING OF VISITORS

None

P. OLD BUSINESS

Nothing at this time

Q. NEW BUSINESS

i. Staffing Update

Interim Director Barr shared that Recreation Superintendent Shannon Sorrell turned in her resignation. She accepted the position as Director of Parks & Recreation in the City of Whitehall.

ii. Budget Update

Barr shared that the City Budget was approved in December 2016. The Department has added one full-time position; Parks Facilities Technician and four additional part-time Parks staff.

iii. Senior Center Update - Patrick Monaghan, Senior Center Supervisor

Patrick Monahan, Senior Center Supervisor shared updates about the

Senior Center. Some of the 2016 accomplishments include facility renovations and improvements, staff have created a more welcoming environment for existing and new members, membership has increased 15%, the Senior Golf League has been revitalized, The Gahanna Active Senior Advisory Committee has been reorganized.

Future Vision

Development of staff to support Senior Program Supervisor, Senior center and Program operations, increase frequency of fundraising events, maintain or increase facility rentals acquisition of accessible shuttle bus for general program operations and travel programs and making the Active Senior program a significant part of Gahanna's overall livability as a community.

R. CORRESPONDENCE AND ACTIONS

Nothing at this time.

S. DIRECTOR'S REPORT

Barr shared the Director's Report; the Creekside Waterfall Bridge project has been completed. The canoe ramp at Woodside Green has been completed and over 80% was funded by a grant from REI. The Recreation Division is working on final numbers for the year pending Finance Department.

Barr stated that staff is not recommending any fee changes for 2017. The Board would like to receive any fee changes prior to the meeting in order to have time review them. Ross would like to see an annual timeline for the needs of the Board.

[2017-0005](#)

Director's Report 1-4-17

T. COMMITTEE REPORT'S

i. Aquatics Advisory Committee (AAC)

Nothing at this time

ii. Bicycle & Trail Advisory Committee (BTAC)

Nothing at this time

iii. Gahanna Active Senior Advisory Committee (ASAC)

Updated in new business

[2017-0006](#)

Gahanna ASAC minutes 11-16-16

iv. Natural Resources Advisory Committee (NRAC)

Nothing at this time

v. Veteran's Advisory Committee

Nothing at this time

U. POLL MEMBERS FOR COMMENT

i. Gahanna Parks & Recreation Foundation

Ross shared that the Foundation will have a planning meeting once a new Parks & Recreation Director is hired. Two new Trustees have been appointed to the Foundation. The 2017 budget was decided.

ii. School Board Report

Piccolantonio shared that School Board memberennifer Chrysler was appointed to the Parks Board.

V. ADJOURNMENT

There being no further business of the Board; the meeting adjourned at 8:28pm

Pam Ripley
Office Coordinator

*APPROVED by the Parks & Recreation Board, this
day of 2017.*

Andy Piccolantonio