

**Mayor's Report  
City of Gahanna  
Regular Council Meeting – April 19, 2021  
Mayor Laurie A. Jadwin**

The following is respectfully submitted on behalf of the Mayor's Office for Monday, April 19, 2021:

**General Information**

- As of Friday, April 16, Franklin County has been upgraded under the Ohio Public Health Advisory System to "Purple," or Level 4 status, indicating "severe risk of exposure and spread of COVID-19."
  - Franklin County residents have been advised to wear masks, avoid large gatherings, and maintain social distancing as much as possible.
  
- City Hall remains open to the public with limited access under the protocols listed below.
  - We will continue to monitor the Ohio Public Health Advisory System and any directives for operation issued by FCPH and ODH.
  - City Hall Hours are 8am – 5pm. The building is closed for lunch from 1-2pm.
  - All persons entering the building must comply with COVID protocols, including temperature checks and sign in.
  
- Vaccination Updates:
  - As of March 29, vaccinations are open for any individual age 16 and older.
  - To sign up, or for more information on vaccination locations, go to:  
**[GetTheShot.coronavirus.ohio.gov](https://gettheshot.coronavirus.ohio.gov)**
  - Community Paramedic, Kenny King, of the Mifflin Township Fire Department (MTFD), has been designated as a state-authorized COVID-19 vaccination provider. If you or anyone you know are unable to leave home to receive a COVID-19 vaccination, please contact Mr. King at [vaccinations@mifflin-oh.gov](mailto:vaccinations@mifflin-oh.gov) to make arrangements for an in-home vaccination. Mr. King will compile a list of those in need in order to request the needed number of vaccinations from FCPH.
  
- Staffing Updates
  - New Hire/Promotions
    - Congratulations to the following individuals who have been promoted from PT to FT positions in the Department of Parks & Recreation:
      - Joe Fravel, Maintenance Worker
      - Shunnye Dunlap, Maintenance Worker
      - Kody Rubright, Maintenance Worker
      - Brian Kennedy, Facilities Maintenance Coordinator
    - We welcome the following individuals who will be joining our Gahanna team in the next two weeks:
      - Venne Thompson, Maintenance Worker (4/19/21)

- Katherine Morehouse, Maintenance Worker (4/21/21)
- Jordan Parker, Code Enforcement Officer (5/3/21)
- o Accepting Applications
  - The City currently is accepting applications for the following positions:
    - Seasonal positions (through May 30)
    - Parks (PT) team members (through May 16)
    - Planning & Zoning Administrator (through April 25)
- o General Announcements
  - o The week of April 11-17 was National Public Telecommunicators Week. A Proclamation commemorating this week and recognizing the dedicated service of our police, fire and EMS dispatchers was issued and presented by Mayor Jadwin earlier this week.
  - o The Columbus Metropolitan Library has announced a projected timeline for the construction of the new Gahanna Branch.
    - The current branch is expected to close to the public sometime in mid-June.
    - A temporary location will open in late June at Hunter's Ridge Shopping Center.

### Department Updates

- o *Gahanna Division of Police*
  - o General Updates
    - Following successful completion of steps in the post-conditional offer phase of the Police Officer hiring process, Recruit Karalyn Rhodeback will join the 136<sup>th</sup> Columbus Police Academy class beginning in June.
    - The process to formulate an eligibility list for the position of Police Officer is ongoing. Following last weekend's physical fitness testing, 23 applicants remain, with four candidates yet to complete the physical fitness portion of the process.
    - The next monthly Chief's community meeting will be held via teleconference on Thursday, April 29 at 7p.m.
    - On Thursday, April 15, Chief Spence and other area chiefs of police met with Ohio Attorney General Dave Yost to discuss recent changes in the Ohio Revised Code included in HB-1 that impact custodial arrest situations, the recent increase in juvenile-related crime in Franklin County, the role of the AG's Office in investigating officer-involved shooting incidents, and other current issues in law enforcement.
    - Mayor Jadwin issued a proclamation in honor of National Public Safety Telecommunicators Week.
    - The Division's annual awards program is complete with presentations made during roll call briefings.

- Preparation of the Division's 2020 annual report continues to be underway, with data collection and analysis of 2020 metrics. The report is expected to be finalized in late May/early June.
- During the first quarter of 2021, the Division conducted 12, 231 neighborhood patrols.
- Second quarter (firearms) training was concluded this past week. In addition, officers of the Division completed two hours of ethics in policing training through the Police One Academy.
- *Department of Public Service & Engineering*
  - 2020 Street Ratings/2021 Street Program
    - Bids opened on March 5. Strawser Paving's bid has been recommended to Council as the lowest responsible bidder.
    - Strawser Paving has indicated that they are ready to start construction as soon as the contract is approved.
    - We are in the process of completing resident notification mailers for residents whose streets will be resurfaced or rebuilt this year. An additional door hanger will be posted roughly one week before construction begins.
  - Private Development
    - 8 development projects are undergoing final engineering design and review.
    - 15 projects are in the active construction stage.
  - Annual National Pollutant Discharge Elimination System (NPDES) report
    - Our Annual NPDES report has been submitted as part of our MS4 permit with the Ohio EPA. The annual report has multiple requirements that ensure entities are taking appropriate steps to keep streams and waterways clean.
    - Received initial guidance from the EPA that entities will have additional requirements as part of their stormwater management plan and annual report. We will continue to review the requirements and adjust as necessary.
  - 2020 Consumer Confidence Report (CCR)
    - We have been working over the past few weeks to complete our annual CCR report. The consumer confidence report provides information about our water quality and is a requirement under the Safe Drinking Water Act. The report is available on our website and a link is provided in all of the water bills.
    - Submitted certification form to the EPA confirming that we have met this requirement.
  - Monthly Utility Billing
    - The first monthly bill was mailed last week for roughly one-third of the City. By June, all City of Gahanna residents will be on a monthly billing schedule.

- ADA Transition Plan
  - A virtual public presentation was held on Wednesday, April 7 at 7pm to gather public input. The presentation and draft Transition Plan can be accessed through our website. Input and feedback is still being accepted and should be submitted via email to [ada@gahanna.gov](mailto:ada@gahanna.gov).
- Sidewalk Program
  - A virtual public presentation was held on Wednesday, April 7 at 7pm to gather input. The presentation can be accessed through our website. All input and feedback should be submitted via email to [ada@gahanna.gov](mailto:ada@gahanna.gov).
  - Working on draft code for the proposed program, to be presented to Council after soliciting and evaluating public input.
- Creekside Garage
  - A river gauge located at the Granville Street Bridge has been authorized for construction. This gauge will automatically alert critical staff of real-time river levels and flood risks.
  - We have submitted a corrective action plan to FEMA that will identify actions already taken as well as next steps to address identified issues.
- Hamilton and Morrison Vehicle Detection Camera Replacement
  - We are working with a contractor to replace the vehicle detection cameras at Hamilton and Morrison Roads. The current camera system is one of the original camera systems. The system no longer is manufactured and repair parts are no longer available. We will save the old cameras and use them as spares as we work to upgrade other intersections. The new cameras have enhanced vehicle detection capabilities, including improved bicycle detection, traffic data collection, etc.
- Lincoln Circle Vehicle Detection Camera Install
  - We are working with a contractor to install vehicle detection cameras at Granville and Lincoln Circle. We have experienced ongoing issues with the existing loop detection system at this intersection. In addition, the loop on Lincoln Circle will be milled out this summer when the street is resurfaced. The new camera system will have enhanced vehicles detection capabilities, including improved bicycle detection, adjustable detection zones, traffic data collection, etc.
- Recycling Cart Tagging Program
  - Gahanna is partnering with SWACO, The Ohio State University, The Recycling Partnership, Good Land, and the Ohio EPA on the "Feet on the Street" program. The program will audit recycling carts and recycling trucks to find items that do not belong. "OOPS" tags will be placed on recycling carts providing education on items that are not recyclable. The goal of the program is to impact our community by educating residents on recycling and having more high-quality recycling.

- The cart tagging program will start at the end of April and will continue through June.
- Utility Rate Study RFP
  - We have re-advertised the Utility Rate Study RFP. Proposals were originally sought in 2019, but the project was placed on hold due to staffing shortages and then the pandemic. The study will provide a comprehensive review of utility rates. The project is expected to be complete in 2022.
- Senior Center Boiler Replacement
  - During the annual boiler inspection, critical issues were found with the 30-year-old boilers. Temporary patches were made for the winter as we worked with a contractor on replacement. Replacement of the boilers was completed last week. Where the previous model ran 100% of the time, the new boilers automatically adjust output based on external and internal temperatures. The new high-efficiency boilers are ~95% efficient, drastically reducing energy consumption as well as operating expense.
- US62 and Cherrybottom Street Light Install
  - Working with a contractor to install three (3) new streetlights at the intersection of US62 and Cherrybottom Rd. The streetlights will provide increased lighting for the pedestrian crossings as well as the intersection.
  - Work is expected to be completed in the next two months.
- Taylor Rd (west of Rice Rd) Trail Crossing/ Rectangular Rapid Flash Beach (RRFB)
  - Working with a contractor to install an RRFB at this well-traveled pedestrian crossing. The RRFB will provide increased notification to commuters that pedestrians are crossing the road.
  - Work is expected to be completed in the next two months.
- East Johnstown Bike Trail Extension
  - Design work has begun and is expected to be completed in Summer 2021.
  - Field Survey is completed. Staff is reviewing preliminary design concepts with Korda.
- East Johnstown Drainage Improvements
  - IBI Group is preparing construction drawings for drainage improvements along East Johnstown Road near Larry Lane.
  - Field Survey is underway, and residents should be cognizant of crews in the area.
- SCADA Update ( Water and Sewer Management System)
  - Currently updating software, which includes moving to a new virtual server. Updates will ensure safe and reliable management of the water and sewer network, including increased security. We expect the upgrade to be completed within the next month.

- Wynne Ridge Culvert Rehabilitation
  - Contract negotiations are underway for the design of rehabilitation measures for a culvert under Wynne Ridge Court.
- Cherry Bottom Road Stabilization
  - We are in contract S&ME, Inc's for the design of stabilization measures.
- Taylor Station/Claycraft Road Intersection
  - Preliminary design is underway. EMHT will complete soil borings and utility spotting in the roadway over the next one to two weeks.
- Big Walnut Trail Section 8
  - The Engineering Division is coordinating with the Parks and Recreation Department and American Structurepoint to select a design alternative for Big Walnut Trail Section 8 over I-270.
- City of Columbus Hamilton and Morse Rd Widening
  - The City of Columbus and the contractor, Shelly and Sands, have used the favorable weather to kick off the construction season ahead of schedule.
  - Traffic has been shifted to temporary pavement to allow the contractor to construct the opposite side of the street. Columbus expects this traffic plan to be in place for the majority of 2021.
  - Columbus has been addressing concerns over numerous potholes and temporary pavement quality. The contractor will be inspecting and repairing the pavement daily. The contractor will be completing temporary pavement repairs and adding a layer of asphalt in problem areas. The work is planned to be completed this week.
  - A baseline schedule has been approved, and the expected substantial completion date will be summer 2023. Absent unforeseen delays, a majority of the work is expected to be completed by the end of 2022. It is too early in the project to provide hard dates.
- *Department of Parks & Recreation*
  - Projects
    - Splash pad: OHM and Vortex continue to work together to establish site layout. Planning Commission has approved the layout and design of the splash pad.
    - Playgrounds: Midstates Recreation has been selected for the designs of the playground replacements at Headley Park and Woodside Green. Planning Commission has approved the layout and designs of both playgrounds.
    - Price Road Renovation: M&A has been selected for the design and engineering of the property. A 3D scan of the floorplan is scheduled.
    - Parking lots: A firm has been selected for the design and engineering for Price Road House parking lot, Woodside Green parking lot and Trapp Park walking path. A request for the Mayor to enter into contract will be taken to Council for approval.

- Big Walnut Trail Section 8: StructurePoint has presented multiple alignments to be considered. Staff will engage with ODOT to discuss the preferred alignment in coordination with the bridge replacement.
- o Recreation
  - Pool memberships went on sale March 15.
    - 177 passes have been sold thus far.
    - 10% off membership price continues through April 30.
  - Summer camp registration opened on March 22.
    - Camp Hannah is sold out.
    - A waitlist is available for interested families in the event the most recent COVID limitations are expanded or relaxed.
    - Camp Friendship is 75% sold.
  - 4,135 meals have been provided to seniors within the Gahanna community since the onset of COVID.
  - Golf course saw 1,053 rounds of golf in the month of March.
  - Registration is open for spring/summer programming, including Paddle programs, Bally Sports, Amazing Athletes, Fit Kids and Invictus fitness.
- o Arbor
  - Conducted spring stump grinding
  - Held meeting to plan Creekside flowers
  - Community Gardens prepped for opening
  - Installed uneven trail signs at Sycamore Run trail (off N Hamilton Rd)
  - Began clearing fence line at Upper McCorkle and 211 Rivers Edge Way
  - Installed signs at Creekside Arboretum
  - Finished marking locations for spring tree planting
  - Sprayed Flight Control and repair goose fence at Woodside Green South
  - Spring tree planting begins Monday, April 19
  - Ordered and planted flowers
  - Trees pruned: 1
  - Trees removed: 11
  - Trees resident/contractor calls: 12
  - Trees resident/contractor meetings: 3
  - Trees zoning application reviews: 6
  - Hazard tree evaluations: 2
  - Hazard tree removals: 16
- o Parks & Facilities
  - Preparing paddle boats for the season
  - Installed Swim Club slide pump wiring
  - Prepared Hannah Park shelter for seasonal use, including power washing, relocating tables inside, securing tables
  - Turned water on at dog park and community gardens

- De-winterized and opened bathrooms at Friendship Park and Hannah Park
  - Conducted edge and string trim, seed, power wash slide & building, checked all lighting at Gahanna Swimming Pool and Hunters Ridge Pool
  - Cleaned up pots for spring planting
  - Reset all bathroom lock timers
  - Prepared Woodside Green fields for spring use
  - Removed honeysuckle and other woody invasive around Woodside bridge to make space for spring tree planting
  - Secured all soccer goals at all parks
  - Cleaned out fencing of debris, fix fencing including gates at Hannah Park
  - Prepped bridge baskets for planting, including spray paint, clean, order new liners, order soil
  - Aerated McCorkle, Academy, Hannah, Headley, Woodside Parks
  - Responded to 32 resident questions and concerns
  - Held interviews for new Full-time staff candidates
- *Department of Economic Development*
    - Working with local Gahanna business on "Project Approach," regarding inquiry into business expansion project, with two properties under review
    - Negotiated and presented proposed finalized agreement for the Crescent Development project; worked with outside counsel to prepare legislation for same.
    - Mill Street project: Continued negotiations with developer on proposed development agreement and design of building.
    - Working with One Columbus on a project that involves a business interested in relocating to Gahanna's industrial zone.
    - Finalized the incentive offer letter from Jobs Ohio to support a new business in Gahanna (an affiliate of an existing business). This company will create 43 new jobs and will add an additional 25,000 sq ft of production, distribution and administration space.
    - Finalized RFQ for Creekside Master Development Plan. RFQ will be issued tomorrow and posted on Gahanna.gov.
    - Working with the Mayor's Office, Communications & Marketing team, and incoming Director of Economic Development on promotion of National Economic Development Week (first week of May).
    - Partnering with engineering and planning on roadway improvement project to enhance business attraction.



- Continued work on negotiations for school compensation agreement, including calculation of monies paid to District and evaluation and consideration of potential new terms to propose.
- Partnering with Department of Communications & Marketing to redesign the development page of City's website to provide needed information in a more user-friendly approach and define a call to action. As part of an overall strategical plan for development marketing for the City, the Development Department is working with the Communications & Marketing Department to develop a program for video testimonials from existing Gahanna businesses.
- *Planning, Building & Zoning*
  - Zoning Code:
    - Consultant working on design districts, residential zone districts, and commercial districts; evaluating the need to consolidate zone districts
    - Discussion of options for strategic citizen engagement in code rewrite.
    - Evaluating topics for citizen engagement.
  - Building Division:
    - Issued 48 permits in last two weeks
    - Average permit issuance: 7 days (includes processing, review, and resubmittals; State allows 30 days per submittal)
    - Continue review of permit applications to simplify and reorganize forms, with goal of avoiding errors, improving accuracy of information, reducing submittals, improving customer experience
    - Reviewing City website permitting portal to understand why some permits are submitted multiple times or why there are unfished permit submittals; goal is to reduce applicant confusion
  - Code Enforcement:
    - Conducted 137 inspections in last two weeks
    - 45 new cases: 65% proactive, 35% citizen-driven
    - Working with IT Department on implementation of new Rental Registration Code, including digital accessibility, development of forms, payment processing
    - Reviewing 2018 SOPs with goal to update to improve consistency and timeliness
  - Planning/Zoning:
    - Working with contractors, homeowners, etc., to educate on new ability to submit certain permits online
    - Reviewing City website permitting portal to understand why some permits are submitted multiple times or why there are unfished permit submittals; goal is to reduce applicant confusion

- 2021 Projects Approved:

Project	Number	Investment \$	Job Creation
New Construction (Approved)	3	\$26 M	430
Expansion and Renovation (Approved)	2	\$3.3M	5

- 2021 Projects Pending:

Project	Number	Investment \$	Job Creation
New Build (Pending/Tentative)	8	\$107M	408
Expansion/Renovation (Pending/Tentative)	1	\$350K	25

o *Department of Human Resources*

o Benefits

- Worked with Munis to send first live/production file for the VSP 834. This eliminates the need for HR to key in new employee information and changes into the VSP system for vision insurance.

o HRIS

- Completed demonstration of new time & attendance system and scheduling software for PD.

o Wellness Program

- HR team held meeting with Mt. Carmel and the Wellness Center (ExpressMed) to discuss new opportunities.
- Meeting with Helpnet about possible vendors for the Health Fair
- Coordinating with the local animal shelter for the Health Fair

o Recruitment and Hiring

- Reviewing candidates and scheduling interviews for PT Recreation Office Support

o Civil Service Hiring Updates

- 911 Dispatcher
  - Civil service list established and referred to PD. Background investigation process started.

- Police Officer
  - PT tests were completed. Working on next phase, oral examination.
- Senior Utility Billing Specialist
  - Completed civil service testing. Established civil service list and notified candidates. Working with Public Service to schedule interviews.
- o Unclassified Hiring Updates
  - Planning & Zoning Administrator – Reposted
  - Worked with Council President Larick and Clerk of Council Krystal Gonchar to finalize job description; Posted Deputy Clerk of Council job description as of April 19.
  - Summer Recreation Seasonal positions -
    - Sent conditional offers to candidates
    - Continuing to update seasonal hiring checklists
    - Seasonal candidates are coming to City Hall during designated days/times to complete the pre-employment process.
    - Four candidates have started at the Golf Course, and one more scheduled to start.
- o Leave Management
  - Regular weekly leave management and working with supervisors on temporary restrictions and return to work
  - Worked with an employee regarding restrictions
  - Researched FMLA regulations
  - Participated in FOP labor relations meeting
- o Safety
  - Logged Parks weekly safety training sessions
  - One injury, non-recordable, notice only
- o Labor Management
  - Received one grievance from the FOP-OLC
  - Conducted internal investigation
- o COVID Response
  - Posted maximum limits on meeting spaces throughout the City.
  - Communicated with employees on vaccines and level 4 alert
- o Training
  - Schedule employees for trainings
  - Coordinating with Fleet Superintendent on equipment training for Parks employees

- Other
  - Participated in a Neogov call with other Ohio/local government users on how their systems could be used as technology purchases with American Recovery Plan dollars
  - Participated in the central Ohio Public Sector HR Network quarterly call
- *Department of Finance*
  - The 2020 audit is in progress. Please respond to any audit inquiries as soon as possible. If you have any questions or need assistance, please let me know.
  - Preparation of the 2020 CAFR is in progress. We are on schedule to provide the draft to the Auditor of State by May 30 as required by Ohio Revised Code.
  - The demo for the upgraded versions of our timekeeping and scheduling systems was successful, and the upgrade should be sufficient to meet our needs.
  - We have identified a temporary solution to begin processing payroll in MUNIS while implementation of the upgrade takes place. We will begin testing at the end of April and anticipate transitioning payroll to MUNIS in June.
  - Working with Mayor's Court on banking relationships.
  - Once we are fully implemented with MUNIS and complete the upgrade with Kronos for timekeeping and scheduling, the City will be able to fully recognize the savings associated with the new system. There already have been a number of efficiencies and savings with the processes already converted to MUNIS.
- *Department of Information Technology*
  - City Council Livestream Technology Assessment
    - Project manager has been assigned and meetings held to discuss implementation.
    - Hardware is on order. Awaiting confirmation of delivery dates.
    - At this time, we are anticipating a June installation.
  - Parks & Recreation Point-of-Sale Upgrade
    - Met with P&R staff to discuss the deployment of POS terminals.
    - Individual components are being configured in RecTrac and configurations are underway.
    - Anticipating management training to begin next week with staff being trained week of May 10.
  - Surveillance Camera Continuity Planning & Strategy
    - The Price Road implementation is scheduled to begin Monday.
    - Parks Maintenance Facility was released for procurement last week. Awaiting schedule from vendor.

- Facilities Master Plan
  - A draft of the final Facilities Master Plan was delivered and is under review.
  - Meeting requested with GJPS to discuss priorities and partnership opportunities.
  
- New Communications Center
  - City Network Equipment is installed and is now connected; testing will begin this week.
  - Cabling and console equipment installation should be concluded this week.
  - Discussions are underway to provide redundant fiber between secondary PSAPs and the new center.
  
- Asset & Workorder Management System with Citizen Engagement
  - RFP responses were received and reviewed by the committee.
  - Short list has been created and vendor demonstrations are being requested.
  - 7 proposals were received & reviewed.
  - An additional budget request will be needed to implement this project in 2021.
  
- *Department of Marketing & Communications*
  - Attended online training w/Mark Weaver, reviewing public forums as they pertain to social media and First Amendment rights.
  
  - Continued website updates.
    - YouTube will be the primary streaming location for City Council meetings while they are still held virtually.
    - Updated utility billing page.
    - Redesigned home page for Parks & Recreation
  
  - Worked w/vendor to update phone messaging for reopening of City Hall, cart-tagging program, and new billing schedule for Utility Billing.
  
  - Worked with Engineering Division to finalize public presentation of citywide ADA plan and Sidewalk Maintenance Program and released presentation on April 7 on YouTube.
    - ADA plan draft was uploaded to Gahanna.gov, and email address for feedback set up ([ADA@gahanna.gov](mailto:ADA@gahanna.gov)).
    - Responded to social media feedback and comments as necessary.
  
  - Attended FCPH PIO call on 4/15 regarding updates to Franklin County status.
  
  - Coordinated and photographed installation of arboretum signs.

- Worked with Engineering Division and Parks Division on finalizing resident communications.
- Participated in multiple meetings with SWACO on cart-tagging, recycling education project. Working directly with SWACO Communications Director to finalize overall communication plan, finalize joint press release, set up media coverage, and schedule/plan for social media, etc.
- Monitoring progress for hiring for Parks and Rec, and camp and pool enrollment. Getting quotes on digital and social media ad buys.
- Final PDF approved for Uniquely Gahanna.
- Prepared marketing materials for Parks and Rec programming for May and June.
- Finalized press releases on new Development Director and Mayor's Court project; actively working with *ThisWeek* news on multiple city-focused stories.
- Met with marketing team at Edison Brewing to discuss cross-promotions of events this spring. Working with owner to obtain updated photos of available office space to promote for development.
- Reviewed responses to RFQs for brand refresh project and selected vendor.
- Ongoing/recurring projects:
  - Respond to resident questions and inquiries on social media
  - Attend weekly meetings with Parks & Recreation staff
  - Write and distribute weekly "Senior Spotlight" e-newsletter
  - Publish monthly PD bulletin on Gahanna.gov and Facebook.
  - Sending out eblasts as needed for job recruiting. Most often Parks and Rec, to help with staffing for summer season.
- *Office of the Mayor*
  - Submitted information to Office of Congresswoman Beatty for possible federal funding opportunities for projects in Gahanna; drafted letters of support to provide for submitted projects.
  - Coordinated with officials from City of New Albany to finalize shared services agreement and coordinate timing for submission to respective Councils.
  - Met with developer, Director of Planning and community stakeholder on continued negotiations on Mill St. project; participated in discussions with Gahanna businessowner and resident re feedback on project.

- Participated in multiple meetings and calls with Jennifer Syx, City Attorney, and outside counsel to evaluate proposed agreement for Crescent project and explore options to address concern raised by Council. Continued discussions with counsel for applicant and applicant re same.
- Met with Director of Public Service, City Engineer, City Attorney, and Communications Manager to finalize presentation of ADA Transition Plan, mechanism for collecting public input, and approach to finalizing plan for submission to council.
- Met with Director of Public Service, City Engineer, Director of Parks & Recreation, Parks Superintendent, City Forester, and City Attorney to continue discussions of proposed Sidewalk Maintenance Program and evaluation of potential related street tree program.
- Held virtual meetings with several Gahanna businesses and Development Consultant Jennifer Syx to discuss interests in expanding and discussion of opportunities for partnership with City to support expansion.
- Continued work and held meetings on ongoing negotiations for school compensation agreement
- Worked with Jennifer Syx to finalize RFQ for Creekside Master Development Plan
- Met with Communications & Marketing team to review proposals for brand refresh and select vendor.
- Worked with Communications & Marketing Department on campaign approach for development for *Columbus Business First* advertisements
- Attended ODEA virtual webinar regarding terms of the American Rescue Plan and application to local governments in Ohio.
- Attended ODEA virtual presentation on Governor's proposed Ohio budget and impact and opportunities for local governments.
- Participated in virtual meeting with MORPC on kickoff of Rapid 5 project. Met with Communications & Marketing team to coordinate promotional efforts to announce project and collect resident input
- Responded to resident concerns regarding right of way maintenance

- Held discussions with Chief Spence and IT Manager Schultz regarding fiber needs for continued development of new Communications Center
- Working with several local businesses to assist in finding new retail locations within the City
- Regional Representation of Gahanna:
  - Attended virtual meeting of MORPC's Commission and Transportation Policy Board Meeting
- Presented "Autism Acceptance Month" Proclamation to Gahanna residents Gene, Gwendolyn and Zayne Harshaw, recognizing their contributions in advocating for individuals with Autism spectrum disorders and families impacted by Autism
- Presented Proclamation to the Gahanna Lincoln Varsity Girls Bowling Team, recognizing and honoring their third State Championship.
- Presented Proclamation to GPD dispatch unit, recognizing "National Public Telecommunicators Week" and their contributions to keeping our residents safe
- Held weekly touch base meetings with each department Director to receive update and provide direction on ongoing projects
- Continue work on ongoing/pending initiatives: strategic plan refresh, code development/updates