



CITY OF GAHANNA
DEPARTMENT OF FINANCE

To: Tom Kneeland
Members of Council
City Attorney

From: Joann Bury
Director of Finance

Date: March 11, 2019

Department of Finance Action Items:

Request an Ordinance for Supplemental Appropriations:

Upon finalizing the budget for 2019 an appropriation for \$8,000 for refuse escrow technology services was excluded in error. This appropriation is necessary to pay for the portion of the Muni-Link software associated with refuse billing. To avoid untimely payment for the annual software agreement an appropriation transfer was made from refuse escrow contract services to technology services. I am respectfully requesting an ordinance for a supplemental appropriation in the amount of \$8,000 from the unappropriated/unencumbered balance of the refuse escrow fund 850 to refuse escrow contract services 850.11.000.5205 to avoid a shortfall in contract services due to the \$8,000 transfer.

Request a Motion Resolution to Transfer Appropriations:

As you may be aware, the general ledger chart of accounts was changed beginning January 2, 2019. In order to create a new chart of accounts old accounts were mapped to the new accounts, however, over the years many customized accounts were created in the old chart of accounts. These customized accounts may have included activity that could be categorized into more than one account in the new chart of accounts but were mapped to the best fit knowing that budget adjustment would need made once all information was in the new system. I am respectfully requesting a motion resolution for the budget transfers below to place appropriations in the new chart of accounts where needed.

From Account	Description	To Account	Description	Amount
101.08.340.5300	Senior Center Materials & Supplies	101.08.340.5205	Senior Center Contract Services	\$7,500
101.08.370.5205	Swim Club Contract Services	101.08.370.5300	Swim Club Materials & Supplies	\$35,000

101.08.380.5205	Hunters Ridge Contract Services	101.08.380.5300	Hunters Ridge Materials & Supplies	\$19,580
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