

City of Gahanna

Meeting Minutes

Property Appeals Board

200 South Hamilton Road
Gahanna, Ohio 43230

Sarah Pollyea, Chair
Jason Ruark, Vice Chair
Monica Moran
Elizabeth Smith
William Sweeney

Jeremy A. VanMeter, Clerk of Council

Tuesday, January 14, 2025

6:00 PM

City Hall, Council Chambers

Organizational Meeting began at 6:00 PM; Regular Meeting immediately followed.

A. OATH OF OFFICE:

The Honorable Laurie A. Jadwin, Mayor, administered the Oath of Office to Jason Ruark, Seat 5, 3-year term ending December 31, 2027.

B. CALL TO ORDER (Organizational): Pledge of Allegiance & Roll Call

The City of Gahanna Property Appeals Board met on Tuesday, January 14, 2025, in Council Chambers. Mayor Laurie A. Jadwin, Chair, called the meeting to order at 6:00 p.m. Board Member Sarah Pollyea led members in the Pledge of Allegiance. The agenda was published on January 10, 2025.

Present 3 - Sarah Pollyea, Elizabeth Smith, and Jason Ruark

Absent 2 - Monica Moran, and William Sweeney

C. ELECTION OF CHAIR:

Mayor Jadwin opened nominations for Chair of the Property Appeals Board for 2025. Elizabeth Smith nominated Sarah Pollyea as Chair. Ms. Pollyea accepted the nomination. With no further nominations for Chair, Mayor Jadwin closed nominations and entertained a motion for the election of Chair.

A motion was made by Smith, seconded by Ruark, to elect Sarah Pollyea as Chair for the Property Appeals Board for 2025. The motion carried by the following vote:

Yes: 3 - Pollyea, Smith and Ruark

Absent: 2 - Moran and Sweeney

D. ELECTION OF VICE CHAIR:

Chair Pollyea opened nominations for Vice Chair for 2025. Elizabeth Smith nominated Jason Ruark for Vice Chair. Mr. Ruark accepted the nomination. With no further nominations for Vice Chair, Chair Pollyea closed nominations and entertained a motion for the election of Vice Chair.

A motion was made by Smith, seconded by Pollyea, to elect Jason Ruark as Vice Chair for the Property Appeals Board for 2025. The motion carried by the following vote:

Yes: 3 - Pollyea, Smith and Ruark

Absent: 2 - Moran and Sweeney

E. ADJOURNMENT OF ORGANIZATIONAL MEETING:

Chair Pollyea adjourned the organizational portion of the meeting and opened the regular meeting at 6:05 p.m.

A. CALL TO ORDER (Regular): Roll Call

Present 3 - Sarah Pollyea, Elizabeth Smith, and Jason Ruark

Absent 2 - Monica Moran, and William Sweeney

B. ADDITIONS OR CORRECTIONS TO THE AGENDA:

None.

C. APPROVAL OF MINUTES:

[2025-0006](#)

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A motion was made by Smith, seconded by Ruark, that the Minutes be Approved. The motion carried by the following vote:

Yes: 3 - Pollyea, Smith and Ruark

Absent: 2 - Moran and Sweeney

D. NEW BUSINESS:

1. Discuss Hearing Date Options for Sidewalk Maintenance Appeals

The Clerk informed the board that the deadline to file an appeal for the Sidewalk Maintenance Program was February 17, 2025. At the time of

the meeting, one appeal had been received. The Clerk sought feedback from board members on available dates for a hearing, proposing late February or early March.

After discussion, the board agreed that Tuesdays were the preferred meeting days and set the tentative hearing date for Tuesday, March 4, 2025, at 6:00 p.m., with Tuesday, March 11, 2025, as a backup date. The Clerk noted that confirmation from the Engineering Department would be needed to ensure availability.

E. POLL MEMBERS FOR COMMENT:

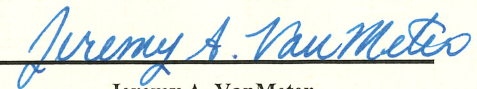
Mr. Ruark expressed enthusiasm for continuing his service for another three years.

Ms. Smith agreed and expressed excitement for future appeals.

Chair Pollyea hoped for a more active year with additional appeals and opportunities to meet.

F. ADJOURNMENT:

With no further business before the board, the Chair adjourned the meeting at 6:10 p.m.



Jeremy A. VanMeter
Clerk of Council

APPROVED by the Property Appeals Board, this
29 day of April 2025.



Sarah Pollyea