



September 25, 2000

Mr. Karl Weatherholt, P.E.  
City Engineer  
City of Gahanna  
200 South Hamilton Rd.  
Gahanna, OH 43230

**RE: Proposal for Price St. 6" Waterline Bidding and Resident Engineering Services**

Dear Mr. Weatherholt:

GGC Engineers, Inc is pleased to submit for your consideration this proposal for bidding, construction administration and resident engineering services for the new 6" waterline extending approximately 1,470 feet east on Price Rd. from the intersection of James Road and Price Road.

We propose to provide professional engineering services to the City of Gahanna, OH, (herein referred to as the "Client"), in accordance with the terms and conditions set forth herein:

1. Bidding Services to consist of developing technical specifications for inclusion into City of Gahanna supplied contract bid contracts, conducting a pre-bid meeting with prospective bidders and holding a pre-construction meeting with the successful bidder. (Bid advertising, distribution of construction documents, construction plans and specifications to prospective bidders will be performed by the City of Gahanna).
2. Construction administration services including investigation of the apparent low bidder's qualifications and references, and processing of all contractor payment requests.
3. Resident construction inspection services consisting of a qualified inspector overseeing installation progress and conformance with the plans and specifications as well as verification of quantities noted in contractor pay requests.

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Mr. Karl Weatherholt, P.E.

September 25, 2000

Page 2

4. After completion of the project, we will provide the Client with a copy of the entire survey and design on a CD-ROM formatted for AutoCAD R14.0. The CD ROM will be supplemented by 24" X 36" mylar plan and detail sheets.

We anticipate the public bidding period to be the normal 15 days, with the actual waterline construction to take approximately 30 calendar days.

#### **Fee and Billing**

We will accomplish this work as outlined above, as requested by the Client for a fee as follows:

• Bidding and plan distribution services	-	\$ 300.00
• Construction administration services	-	\$ 700.00
• Resident construction observation 16 days X 8 hrs/day X \$37.50/hr.)	-	<u>\$ 4,800.00</u>
	Total Fee	\$ 5,800.00

Invoices are due and payable within 30 days upon receipt of invoice.

#### **Additional Services**

We will remain available to provide additional professional engineering services that may include, but are not limited to the following:

5. Additional administrative or technical guidance for any aspect of the client's professional engineering needs.

#### **Fee and Billing for Additional Services**

Once the scope of any additional service(s) is determined, a new proposal will be submitted to the Client.

#### **Closure**

We appreciate the opportunity to provide this proposal to the City of Gahanna. If you concur in the foregoing and wish us to proceed with the aforementioned work, please execute one copy of this letter agreement and return the same to the undersigned.

Mr. Karl Weatherholt, P.E.  
September 25, 2000  
Page 3

Should you have any questions, please feel free to contact us at a suitable time. You can be assured of our continued interest in all of your endeavors.

Sincerely,  
GGC ENGINEERS, INC.



Michael S. Carder  
Officer

Agreed to this \_\_\_\_\_ day of \_\_\_\_\_, 2000.

By: \_\_\_\_\_

Title: \_\_\_\_\_

City of Gahanna