

21 May, 2003

City of Gahanna
Attn: Karl Wetherholt, City Engineer
200 S. Hamilton Road
Gahanna, Ohio 43230

Re: Inspection Services for the Morrison Road Phase I, Improvement No. 769
And the Havens Corners Road Improvement, No. 794

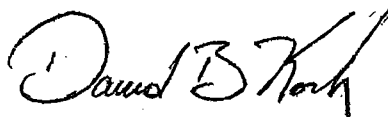
Dear Karl,

We hereby respectfully request additional funding to complete these two projects. The original proposals for these projects were based on a five month contract time for the Morrison Road Project and three month contract time for the Havens Corners Project. Because these projects required more time to complete and because of additional work being added to each contract we have fully used the budgeted amount for each project.

There are several items of additional work that have been added to the contract that will need to be inspected. We are working on change orders to add several catch basins to the Havens Corners Project and we have already added the milling and paving of Beaverbrook Drive to the Morrison Road Project. To finish our work I estimate we will need an additional \$3,500.00 for the Morrison Road Project and \$3,000 for the Havens Corners Project to complete the project closeout, punch-list re-inspections, as-built drawings, one year warranty inspection and inspection of the additional authorized work.

If you should have any questions, please do not hesitate to contact me. Please let me know if this is acceptable and I will adjust our budgets accordingly.

Thank you,



David B. Koch, P.E.
Engineer in Charge
Construction Management

EXHIBIT A