
TO: Gahanna City Council
Jeremy VanMeter, Clerk of Council

FROM: Stephania Ferrell, Director of Parks & Recreation
Kevin Schultz, Senior Director of Operations
Mayor Laurie A. Jadwin

Cc: Priya Tamilarasan, Esq., City Attorney
Joann Bury, Director of Finance

DATE: November 6, 2025

SUBJECT: Dept. of Parks & Recreation – Request for Council Action (November 10, 2025
COTW Meeting)

ACTION ITEMS

ACTION ITEM # 1 – ORDINANCE TO ENTER INTO CONTRACT FOR THE REPLACEMENT OF THE BIG WALNUT TRAIL BRIDGE DECKING AND WAIVING FORMAL BID PROCESS

A portion of the Big Walnut Trail located near Stonybrook Church off Johnstown Road needs emergency deck repairs. The timber deck boards are showing significant signs of rot and mold growth. A third-party inspection has determined that the affected areas do not pose an immediate safety risk; however, the deterioration is progressing rapidly. Temporary repairs have been made to the surface, but work to replace the decking should take place as soon as practicably possible in order to prevent further deterioration. The pedestrian trail includes two timber bridges, and both decks require full replacement.

Due to the emergent safety concerns, the Administration is requesting authorization to waive the formal advertising and bidding process to replace the Big Walnut Trail bridge decking. In lieu of the formal bidding process the Parks & Recreation Department is in the process of soliciting three (3) quotes for both the material and labor for the project. At the Administrations earliest time the results of this process will be shared with Council for approval.

Requested Legislation and Funding:

Legislation Needed:	Ordinance
Emergency/Waiver:	Waiver
Vendor Name:	N/A
Vendor Address:	N/A
Already Appropriated:	Capital Improvement Fund (3250.6550.5505)
Supplemental/Transfer:	N/A

Attachments: Forthcomming

Contract Approvals: N/A