



To: Gahanna City Council
Clerk of Council

From: Tom Komlanc, Director of Engineering
Kevin Schultz, Senior Director of Engineering
Mayor Laurie A. Jadwin

Cc: Priya D. Tamarasana, Esq. City Attorney
Joann Bury, Director of Finance

Date: April 10, 2025

Re: Department of Engineering – Request for Council Action (April 14, 2025 COTW Meeting)

ACTION ITEMS

ACTION ITEM #1: GENERAL UTILITY ENGINEERING SERVICE CONTRACT WITH FISHBECK

On February 26, 2024, the City issued an RFQ for professional utility engineering services due to the departure of the Senior Utility Engineer. Prevailing market conditions have prevented the backfilling of this position despite consistent solicitation. On May 2, 2024, the City entered into contract with Fishbeck to provide these services. The original contract had a term of one year. The qualifications gathered through the RFQ process are valid for two (2) years. The City would like to continue the Utility Engineering Services for Sanitary, Stormwater, and Water with Fishbeck for an additional one-year term.

The Administration is respectfully requesting an Ordinance authorizing the Mayor to enter into an agreement with Fishbeck to provide Utility Engineering Services. Given the timing of the expiration of the contract, the Administration is requesting this legislation pass with **Emergency**.

Requested Legislation and Funding:

Legislation Needed: Ordinance

Emergency/Waiver: **Emergency**

Vendor Name: Fishbeck

Vendor Address: One East Campus View Boulevard, Suite 310, Columbus, OH 43235

Already Appropriated (Amounts & Accounts):

- o 63111000-5210- \$104,000.00
- o 63111000-5211- \$10,000.00
- o 65111000-5210- \$104,000.00
- o 66111000-5210- \$104,000.00

Supplemental/Transfer (Amounts & Accounts): N/A

Attachments:

ENG- ATT Fishbeck Utilities Engineering Support Services Proposal



Contract Approvals:

- This item has been approved by the Mayor
- This item has been approved by the Director of Finance
- This item has been approved by the City Attorney