



City of Gahanna

Meeting Minutes

Planning Commission

200 South Hamilton Road
Gahanna, Ohio 43230

Bobbie Burba, Chair
Thomas J. Wester, Vice Chair
John Hicks
Joe Keehner
Jennifer Price
Donald R. Shepherd

Kayla Holbrook, Deputy Clerk of Council

The Commission may caucus at 6:30 p.m.

Wednesday, January 25, 2017

7:00 PM

City Hall

A. CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

Gahanna Planning Commission met in Regular Session in the Council Chambers of City Hall, 200 South Hamilton Road, Gahanna, Ohio, on Wednesday, January 25, 2017. The agenda for this meeting was published on January 20, 2017. Chair Bobbie Burba called the meeting to order at 7:00 p.m. with the Pledge of Allegiance led by Don Shepherd.

Present 6 - Donald R. Shepherd, Bobbie Burba, Thomas J. Wester, Jennifer Tisone Price, Joe Keehner, and John Hicks

B. ADDITIONS OR CORRECTIONS TO THE AGENDA

None.

C. APPROVAL OF MINUTES:

[2017-0023](#)

Planning Commission Minutes - Workshop Meeting, January 11, 2017 & Regular Meeting, January 18, 2017.

A motion was made by Shepherd, seconded by Wester, that these Minutes be Approved. The motion carried by the following vote:

Yes: 6 - Shepherd, Burba, Wester, Price, Keehner and Hicks

D. HEARING OF VISITORS - ITEMS NOT ON AGENDA

None.

E. APPLICATIONS/PUBLIC HEARINGS:

Chair stated Public Hearing Rules that would govern all public hearings this evening. Assistant City Attorney Kristin Rosan administered an oath to those persons wishing to present testimony this evening.

[CU-0009-2016](#)

To consider a Conditional Use Application to allow a residential drug and alcohol rehabilitation facility in a Community Commercial (CC) zoning district, for property located at 121 James Road; Parcel ID No. 025-000855; Access Ohio LLC; Donald T. Plank, applicant.

(Advertised in the RFE on 9/22/2016 and 12/1/2016)

A motion was made by Wester, seconded by Shepherd, that this Conditional Use be Postponed to Date Certain to the Planning Commission, due back on 2/8/2017. The motion carried by the following vote:

Yes: 6 - Shepherd, Burba, Wester, Price, Keehner and Hicks

[CC-0003-2016](#)

To recommend to Council, changes to Part Eleven - Planning and Zoning Code, of the Codified Ordinances of the City of Gahanna.

Chair opened the public hearing at 7:06 p.m.

Dottie Franey, Director of Public Service, 200 S. Hamilton Road, Gahanna, said in 2016 the Building and Zoning Divisions shifted into the Service Department; at that time worked with Building, Zoning, Service, Development, and Council office to work through the 1100 code; also made some revisions to address process changes; that code is being brought forward for review and approval.

Chair called for proponents, there were no additional. Chair called for opponents, there were none.

Chair closed the public hearing at 7:09 p.m.

Keehner said his questions have been answered; Price said she appreciates the summary document; said it was well put together and easy to follow; thank you to you and your team.

A motion was made by Wester, seconded by Keehner, that this Proposed Code Change be Recommended to Council for Approval. The motion carried by the following vote:

Yes: 6 - Shepherd, Burba, Wester, Price, Keehner and Hicks

F. UNFINISHED BUSINESS:

G. NEW BUSINESS:

[RULES-0002-20](#)
[17](#)

Planning Commission Rules of Procedure - to be adopted as amended

Holbrook said the changes are mostly clean up; added language that the Commission may meet as needed in conjunction with the recent charter change.

Rosan said at her request; we also included a provision to allow the Commission to receive public comment on hearings that are not public hearings; in the old rules, if it was not a formal hearing, technically, the public was not allowed to comment; drafted language to allow public comment up to ten minutes.

Wester said the Clerk and the team did a very good job with this.

A motion was made by Shepherd, seconded by Price, that these Rules of Procedure be Adopted as Amended. The motion carried by the following vote:

Yes: 6 - Shepherd, Burba, Wester, Price, Keehner and Hicks

H. OFFICIAL REPORTS:

City Attorney

No report.

City Engineer

Priestas said tomorrow evening here, hosting open house for the West Side Intersections; will be from 5-7pm in Council Chambers; mostly will focus on the Stygler/Agler intersection.

Planning & Zoning Administrator

No report.

Department of Development

No report.

Council Liaison

No report.

CIC Liaison

Price said next meeting is February 21.

Chair

Burba reminded everyone of the Groundhog Day Breakfast; is next week on February 3; would like to have a good showing from Planning Commission; Price said speaker this year is Ed Hill; very well respected in economic development; has great insight; definitely would recommend attending if you can fit it in your schedule.

I. CORRESPONDENCE AND ACTIONS

None.

J. POLL MEMBERS FOR COMMENT

None.

K. ADJOURNMENT

7:18 p.m. by Shepherd