



City of Gahanna

Meeting Minutes

Committee of the Whole

200 South Hamilton Road
Gahanna, Ohio 43230

Trenton I. Weaver, Chair
Karen J. Angelou
Merisa K. Bowers
Nancy R. McGregor
Kaylee Padova
Stephen A. Renner
Michael Schnetzer

Jeremy A. VanMeter, Clerk of Council

Monday, December 11, 2023

7:00 PM

City Hall, Council Chambers

A. CALL TO ORDER:

Vice President of Council Trenton I. Weaver, Chair, called the meeting to order at 7:00 p.m. The agenda was published on December 8, 2023. All members were present for the meeting. There were no additions or corrections to the agenda.

B. DISCUSSIONS:

1. Water Bills Update

Senior Deputy Director Corey Wybensinger provided an update on the recent water bills issued to residents. He acknowledged an overlap issue resulting from policy adjustments in the last few billing cycles. The aim was to ensure every resident has a 30-day period from the date of the bill. However, this led to an overlap, particularly with the November bill, which is not due until the 22nd. He explained that despite the November bills printing a past due amount, it was incorrect, as the bills were not actually past due. He reassured that no fees had been assessed to anyone. The bills were intended to be released on the 10th of the month but were delayed to the 11th, contributing to the overlap issue. Senior Deputy Director Wybensinger clarified that residents with bills due on the 22nd could disregard any past due notifications. The new amounts for these bills would not be due until the 11th of January. He mentioned ongoing efforts to work with the billing print service to refine the language and avoid similar issues in the future. He concluded by stating that updates were being shared on social media to inform residents about the situation and clarified that legitimate past due amounts for some residents would still be reflected in the bills.

Councilmember Bowers sought clarification on recent changes to the due dates on water bills. She noted an apparent advancement of the due date by about a week and inquired about the reasons behind this adjustment. Senior Deputy Director Wybensinger explained that the due date policy had been modified to ensure residents consistently have a 30-day period to respond to

bills. Previously, the due date was set on the 30th, but delays in bill issuance shortened the payment window. With the new policy, the due date is now 30 days from the bill's issuance, providing residents more time to make payments, even if there are delays in bill distribution.

Mayor Jadwin added that the change in policy was designed to benefit residents by giving them a guaranteed period to respond.

Councilmember Bowers appreciated the effort to get back on track with issuing bills by the 10th of each month and asked if there would be any grace period for residents given the shift in due dates. Senior Deputy Director Wybensinger clarified that there was effectively a 12-day grace period for the previous month's bill, which should have been due earlier. The bill due on the 22nd of the current month still allows residents a full 30 days to make payments.

Councilmember Bowers further inquired about any overlap in meter readings due to the changes in billing dates. Senior Deputy Director Wybensinger clarified that there was no overlap in meter readings, only in the billing period. He confirmed that the amount indicated on the bill was correct, and the billing period was accurate, with a full 30-day duration from when the billing was issued.

Councilmember Bowers concluded that the shift in the due date was the primary change, with the billing details remaining accurate. Senior Deputy Director Wybensinger confirmed this understanding.

Councilmember Angelou sought clarification on the due date for her water bill, mentioning that she had set the payment for December 21, 2023. She wanted confirmation that her payment would be processed correctly. Senior Deputy Director Corey Wybensinger confirmed that Councilmember Angelou's payment arrangement was accurate. He mentioned that many residents had already made their payments, and the adjustments primarily affected those who paid in the last 10 days of the billing period.

2. Truck Traffic on Stygler Road

President Renner addressed concerns raised by a west side constituent regarding increased truck traffic and the use of Jake braking on Stygler Road. The resident claimed that there was a historical sign prohibiting through trucks on Stygler Road, and President Renner sought information on the sign's existence, its legality, and the potential for its reinstatement.

Chief of Police Jeff Spence responded, stating that he did not have information about the historical presence of a sign but acknowledged the challenges in enforcing restrictions on truck traffic. He referenced Section 339.02 of the city code, which addresses the use of local streets by through trucks. Chief Spence highlighted the difficulties in enforcing such restrictions, given the jurisdictional complexities, the need for probable cause, and the potential challenges in observing trucks entering and exiting the city. Chief Spence provided context on past efforts to address the issue, mentioning a

study conducted in 2017 that involved over 100 hours of monitoring truck traffic. The study found challenges in identifying the source of truck traffic, with The Limited being a significant contributor. He emphasized that Stygler Road begins outside the city limits, complicating enforcement efforts.

Regarding potential for reinstating the sign and its enforceability, Chief Spence explained that even if a sign were posted, its effectiveness would be limited, and the code's language regarding truck weight presented additional challenges. He noted the difficulties in differentiating between commercial and personal vehicles and the need for a comprehensive code rewrite to address these issues. The discussion also touched upon the use of compression braking, with Chief Spence explaining the challenges in enforcing restrictions on "Jake braking," especially on interstate routes outside the city's jurisdiction.

President Renner expressed gratitude to Chief Spence for the comprehensive explanation, acknowledging the complexity of the issue. He emphasized the regional nature of the problem due to increased urbanization and growth in commerce. President Renner mentioned his response to the constituent, stating that finding a solution is challenging, given the evolving nature of traffic patterns. He highlighted the impact of electric vehicle (EV) trucks, emphasizing the need to reevaluate tonnage limits, particularly with the introduction of heavier EV truck batteries.

Chief Spence added further insights, noting that commercial truck drivers often use specialized GPS systems tailored for trucks. He emphasized the challenges in enforcing signage restrictions and the potential burden on the police department to justify non-enforcement. He acknowledged that there might have been signage in the past and discussed the difficulties in addressing enforcement challenges without compromising safety.

Councilmember Bowers thanked Chief Spence for his input and requested that if similar concerns arise or become more frequent, he brings them to the attention of the council. She emphasized the importance of staying responsive to community concerns.

Chief Spence assured the council that he is attentive to community feedback and is already aware of isolated complaints on the west side. He mentioned having regular meetings with subdivisions on the west side and reiterated that commercial vehicle traffic safety is important. He highlighted that the number of crashes involving commercial vehicles on surface streets is relatively low, with a focus on preventing fatalities. The discussion concluded with an understanding of the challenges posed by commercial truck traffic and the commitment to address future concerns as they arise.

3. Public Arts Policy - Status Update & Discussion

Mayor Jadwin provided an update regarding the arts policy panel meeting scheduled for Wednesday, the 13th. She informed the council that the panel had committed to delivering a draft shortly after the meeting. Once the draft is received, Mayor Jadwin expressed her intention to thoroughly review it. She mentioned plans to consult with legal experts specializing in First Amendment

matters before issuing the final policy. She conveyed that the process was awaiting the outcome of the panel meeting on Wednesday.

C. ITEMS FROM THE COUNCIL OFFICE:

[ORD-0069-2023](#) AN ORDINANCE TO ADOPT AMENDMENTS TO TRAFFIC CODE SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF GAHANNA; TO PROVIDE FOR PENALTIES; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

City Attorney Mularski informed the council about the ongoing process of codifying ordinances, specifically focusing on the 300 sections related to traffic. He highlighted that discussions surrounding these ordinances, initially intended for presentation, were delayed due to the implementation of the new distracted driving law. After monitoring the enforcement of distracted driving, they found the new code to be ready for presentation without further modifications.

Councilmember Bowers sought clarification on deviations from the state ordinance. City Attorney Mularski explained deviations related to the enforcement of expired license plates on parked vehicles and the authorization of golf carts on city streets.

In response to Councilmember Bowers' request for a comprehensive list of deviations, City Attorney Mularski agreed to provide the information. Further, Councilmember Bowers expressed interest in understanding the decision behind not allowing the use of golf carts at higher speeds in residential areas, and City Attorney Mularski suggested a discussion at a later date.

Stephania Ferrell, Director of Parks & Recreation, acknowledged the need to review specific language concerning vehicle speeds on multi-use paths but stated that she needed to revisit the details before providing further information.

In addition to the comprehensive list of deviations, Councilmember Bowers requested more discussion on decisions related to golf carts, suggesting a committee meeting for further exploration.

Mayor Jadwin inquired about the possibility of Chief Spence providing insight into the golf cart decision during the meeting, and City Attorney Mularski explained that these discussions took place approximately six months ago.

Councilmember Bowers proposed a future discussion on why the city aligned with state code on distracted driving rather than incorporating recommended changes from community advocates. Chief Spence emphasized the challenges of altering distracted driving laws locally, citing potential confusion for motorists and the need for consistent regulations across urban areas. Councilmember Bowers inquired about regional cohesion, asking whether

other jurisdictions had aligned with state code. Chief Spence agreed to investigate and provide information.

Councilmember Bowers suggested bringing the discussion back to committee before the first reading in response to the various requests and pending information.

Recommendation: Held in Committee of the Whole, pending further clarification and review scheduled for 1/8/2024.

[MT-0020-2023](#)

A MOTION TO AMEND THE RULES OF PROCEDURE OF THE COUNCIL OF THE CITY OF GAHANNA SECTION 3.20 REGARDING APPOINTMENTS BY COUNCIL PRESIDENT

Councilmember Bowers presented proposed changes to the city council's rules of procedure. The modifications mostly aimed to align the rules with current practices, but also included allowing the Council President to designate another member to serve on the Community Improvement Corporation (CIC) Board of Trustees instead of serving personally. Notable changes included adding appointment of a council representative to the Capital Improvement Plan Advisory Committee as already designated through ordinance and adjusting the language for a "government liaison" to be the "Gahanna-Jefferson Board of Education liaison." Additionally, Councilmember Bowers initiated a discussion on the possibility of appointing nonprofit liaisons to report on nonprofit activities during council meetings.

Vice President Weaver sought input from other council members on the idea of nonprofit liaisons.

Councilmember McGregor shared her experience with the city previously appointing someone to attend Historical Society meetings. She highlighted that it was perceived as someone monitoring rather than participating, and she questioned the necessity of appointing liaisons who were not board members.

Councilmember Bowers clarified that the intention was not to appoint board members but to designate points of contact between council and nonprofits. She acknowledged Councilmember McGregor's historical perspective on the matter.

Councilmember Padova expressed concerns about potential bias in reporting if specific nonprofits were consistently highlighted. She suggested that council members already do a good job reporting on community events and proposed revisiting the idea if the need arose.

Councilmember Schnetzer concurred with Councilmember Padova's perspective.

Vice President Weaver questioned how the city has handled requests from nonprofits inviting council members to join their boards. Councilmember McGregor shared that it could be perceived as presumptuous, and she emphasized the challenge of choosing which nonprofits should have council

representation.

Councilmember Bowers concluded the discussion, expressing gratitude for the perspectives shared. She highlighted that the purpose was to gather opinions before deciding on the proposed changes.

Councilmember Schnetzer sought clarity on proposed changes related to the Capital Improvement Plan (CIP) Advisory Committee. He recalled the initial suggestion that the Council President and Finance Chair would sit on the committee, with a third seat to be appointed. Councilmember Schnetzer noted an omission in the proposed rules regarding the Finance Chair's role on the committee.

Councilmember Bowers acknowledged the oversight and confirmed the intention to bring the rules in line with the ordinance. She mentioned plans to amend the rules to ensure the Finance Chair's inclusion on the CIP Advisory Committee.

Clerk VanMeter clarified that the rules permitted the president's appointment of the Finance Chair. He asked for confirmation on whether the Finance Chair's role on the CIP Advisory Committee should be specifically outlined.

Councilmember Bowers agreed that specifying the Finance Chair's duty to serve on the CIP Advisory Board should be added under the Finance Committee.

Vice President Weaver questioned whether the Finance Chair's placement on the CIP Board should be under the President's authority or specified elsewhere.

Councilmember Bowers suggested reviewing Section 7.10 for potential inclusion of the Finance Chair's duties. She acknowledged the need for overall cleanup in the Council rules.

Councilmember Schnetzer proposed either adding the Finance Chair's duties to the Finance sub section or deleting the proposed rule under the President's section if it's already covered by statute.

Councilmember Bowers agreed to review the sections with Clerk VanMeter during the week to determine the best placement for the Finance Chair's duties.

Vice President Weaver expressed a preference for adding explicit language rather than deleting it elsewhere.

Councilmember Bowers announced plans to bring the amended rules for motion and adoption on the 18th, inviting further thoughts or suggestions via email to Clerk VanMeter. The discussion concluded with an agreement to address the proposed amendments and ensure clarity on the Finance Chair's role on the CIP Advisory Committee.

Recommendation: Introduction/Adoption on Regular Agenda on 12/18/2023.

[RES-0037-2023](#)

A RESOLUTION EXPRESSING GRATITUDE FOR MAKE GAHANNA YOURS FARMERS MARKET VOLUNTEERS

Councilmember Bowers expressed gratitude and support for the Make Gahanna Yours Farmers Market team, acknowledging their five years of dedicated service to the community. She highlighted the team's resilience in overcoming challenges, particularly during the pandemic. Councilmember Bowers informed the council about her communication with the farmers market team, who had approved the presented language. She announced plans for a ceremonial presentation scheduled for next week.

Vice President Weaver conveyed his appreciation and asked if there was any further discussion on the matter.

Councilmember Schnetzer commented on the staggering impact of farmers markets, noting that they accounted for \$1.7 billion in income for farmers in the United States in 2020, according to the US Senate. He marveled at the significance of this figure, emphasizing that it surpassed the GDP of some small countries.

Recommendation: Introduction/Adoption on Consent Agenda on 12/18/2023.

D. ITEMS FROM THE DEPARTMENT OF ECONOMIC DEVELOPMENT:

[ORD-0087-2023](#)

AN ORDINANCE ACCEPTING, APPROVING, AND RATIFYING THE SUBMITTED RECOMMENDATIONS OF THE CITY OF GAHANNA TAX INCENTIVE REVIEW COUNCIL FOR TAX YEAR 2022

Director of Economic Development Shannon Hamons presented an ordinance for council consideration, focusing on the acceptance, approval, and ratification of the submitted recommendations of the City of Gahanna Tax Incentive Review Council (TIRC) for the tax year 2022. He provided context, mentioning the annual meeting with the TIRC board at the county auditor's office, which took place on August 29th.

Director Hamons informed the council that the meeting included the participation of Finance Director Joann Bury, himself, and Development Coordinator Rachel Zarick. The team presented their findings to the TIRC board after submitting the report on August 29th. Following the initial submission, the TIRC board requested additional information, which was promptly provided in mid-October. He conveyed the positive news that the notice of compliance was received on November 20th, recommending approval of all the incentives discussed. Director Hamons expressed the hope that the council would consider this matter in the upcoming meetings. He outlined the proposed timeline, indicating that the first reading would take place on the 18th, with the vote scheduled for the first meeting in January.

Vice President Weaver asked that the item appear on regular agenda versus consent due to his anticipated abstention on the matter.

Recommendation: Introduction/First Reading on Regular Agenda on 12/18/2023; Second Reading/Adoption on Regular Agenda on 1/2/2024.

Continued Discussion (First Reading was 12/4/23):

[ORD-0084-2023](#) AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AMENDED AGREEMENT WITH THE GAHANNA COMMUNITY IMPROVEMENT CORPORATION (CIC) AND THE CITY TO FURTHER DEFINE USE OF FUNDING

Director Hamons introduced the next item on the agenda, an ordinance authorizing the mayor to enter into an amended agreement with the Gahanna Community Improvement Corporation (CIC) to further define the uses of funding. He reminded the council that the amended agreement had been presented a couple of meetings ago, and redlined items were addressed based on the council's previous questions. Director Hamons informed the council that the blue version had been submitted for their review, specifically detailing how items to be presented to the finance director would be reviewed for eligibility of payment. Additionally, a listing of anticipated 2024 expenses and revenues was sent to the council for review.

George Mrus, CIC Trustee, expressed gratitude for the opportunity to provide perspective on the CIC-City of Gahanna contract. He highlighted the dedication of CIC volunteers, emphasizing their commitment to current and future economic development in Gahanna. Mrus outlined the diverse expertise within the CIC, which includes CPAs, attorneys, financial services executives, and council members, contributing to the organization's strategic property management and economic development initiatives. He acknowledged the periodic need to review and update the CIC-City of Gahanna contract, emphasizing the responsible use of taxpayer funds in supporting economic development. Mrus assured the council that the established protocol between the CIC and the city would not be compromised, and any CIC invoice for eligible expenses submitted for reimbursement would align with established practices and protocols. He requested council support for the economic development initiatives reflected in the updated CIC-City of Gahanna contract, thanking them for their time.

Director Hamons shared his experience with various CICs around Franklin County, highlighting the commonality of the relationship outlined in the amended agreement. Director Hamons acknowledged the desire for swift progress but emphasized the challenges posed by the current economic conditions, including the costs and availability of materials. He informed the council that discussions with four development companies were underway, with expectations of at least one or two letters of intent (LOI) in early 2024. Director Hamons mentioned that the presented expenses might be subject to change based on potential LOIs and future developments. He explained that certain delays were attributed to unrealistic demands from a specific property owner. Director Hamons expressed optimism about upcoming major announcements in the first quarter of 2024. He urged the council to consider the agreement, noting that, personally, he found the outlined expenses to be applicable. Director Hamons clarified that the agreement explicitly specified

eligible expenses. He reiterated that Jeff Kessler, CIC Treasurer, and George Mrus, CIC Board Member, were present to address any questions regarding the anticipated 2024 expenses and revenues.

Vice President Weaver thanked Director Hamons and welcomed Mr. Kessler and Mr. Mrus as guests. He expressed his pleasure in serving with them on the board of the CIC and extended gratitude to President Renner for the appointment. Vice President Weaver opened the floor for any discussions or questions from his colleagues.

Councilmember Schnetzer began by referencing the blue text added to the agreement in response to his previous inquiry about potential liabilities for the city. He sought confirmation from Director Hamons that this addition addressed his concerns. Director Hamons confirmed the correction.

Councilmember Schnetzer then directed a question to City Attorney Mularski, seeking assurance that the changes adequately separated the city from potential future liabilities. City Attorney Mularski affirmed that he had reviewed the changes and believed they provided the necessary insulation for the city.

Councilmember Bowers raised a question regarding discussions about establishing a proportion of funding for land acquisition compared to other expenses within the contract. She sought clarification on whether such discussions occurred and if there were earmarks for a percentage of public dollars for land acquisition. Director Hamons did not recall any discussions regarding percentages related to land purchases versus expenses and apologized for any misunderstanding.

Vice President Weaver inquired if Councilmember Bowers was thinking in terms of budget appropriation to the CIC. Councilmember Bowers clarified that she believed there was mention of earmarking in the agreement, designating a certain percentage of allocated funds for the payment of expenses. However, Director Hamons reiterated that he did not recall such discussions.

Councilmember Angelou sought clarification on where Councilmember Bowers had obtained the information about earmarking funds. Councilmember Bowers explained that she thought it was discussed at the last committee meeting. Mayor Jadwin confirmed that she, too, did not recall any discussions about earmarking funds within the CIC agreement.

Recommendation: Second Reading/Adoption on Regular Agenda on 12/18/2023 with consideration of an amendment for substituting Exhibit A.

E. ITEMS FROM THE DEPARTMENT OF ADMINISTRATIVE SERVICES:

[ORD-0088-2023](#) AN ORDINANCE ESTABLISHING THE SALARIES FOR PERSONNEL OF THE CITY OF GAHANNA FOR THE PERIOD JANUARY 1, 2024 THROUGH DECEMBER 31, 2024, WAIVING SECOND READING AND DECLARING AN EMERGENCY

Senior Director Vollmer commenced the discussion by addressing action items one and three. She introduced Ben Nolan, HR manager, to present item two. She elaborated on item one, detailing the proposed salary ordinance for the non-union personnel of the City of Gahanna. The ordinance aimed to align salaries with the 2024 budget, featuring several changes outlined in the submitted report. These changes included additions and deletions of pay classifications, separation of roles, and adjustments to pay grades. Vollmer highlighted a 3.25% increase for eligible employees, aligning with union contracts. She also explained the recommendations made by the city's consultant, Clemans Nelson, to enhance competitiveness in the job market.

Councilmember Schnetzer sought clarification on the 3.25% pay increase, confirming its consistency with collective bargaining agreements. Vollmer affirmed that the increase applied uniformly across all three union contracts and the unclassified ordinance.

Councilmember Bowers inquired about the regional alignment and discussions around director pay grades, recalling last year's reorganization. Vollmer clarified that last year's compensation review did not include directors and managers. However, this year, the review encompassed managers, superintendents, and directors.

Vice President Weaver appreciated Vollmer's explanation regarding roles listed but not contemplated in the budget. Vollmer outlined how certain titles were added to the pay grade for flexibility in case of mid-year hires or changes in staffing needs.

Vice President Weaver reviewed that emergency and waiver were requested. The vote was scheduled for the 18th, and the preference was for a regular agenda placement.

Recommendation: Introduction/First Reading/Adoption with waiver and emergency on Regular Agenda on 12/18/2023.

[ORD-0089-2023](#)

AN ORDINANCE ESTABLISHING THE BENEFITS FOR PERSONNEL OF THE CITY OF GAHANNA, EFFECTIVE JANUARY 1, 2024, WAIVING SECOND READING, AND DECLARING AN EMERGENCY

HR Manager Ben Nolan presented an action item for the 2024 benefits ordinance. He highlighted modifications to the ordinance, including minor language changes and the addition of a sick leave conversion option. The conversion would allow unclassified employees to convert up to 80 hours of sick leave to personal time or cash at a rate of 50% of their current rate of pay. Nolan also noted the incentive piece aimed to assist with seasonal hiring in the Parks and Recreation Department. The requested item is with emergency and waiver so as to be effective from January 1st.

Vice President Weaver raised a question about the eligibility threshold for sick leave conversion, expressing concern about its high requirement of 480 hours. Senior Director Vollmer clarified that the threshold was designed to cover an employee's FMLA allotted time and align with the requirements for paid time off during family medical leave. She emphasized that this approach

ensured employees would draw down sick leave balances rather than depleting other leave balances.

Councilmember Bowers inquired about the sick leave accumulation rate for non-collective bargaining unit employees compared to collective bargaining employees. Senior Director Vollmer agreed to check and ensure consistency in the accumulation rates.

Vice President Weaver suggested that the threshold for sick leave conversion might be more reasonable if it were lower. However, Senior Director Vollmer explained the rationale behind the threshold, emphasizing the importance of maintaining a balance for unexpected sick leave needs and family medical leave.

The discussion concluded with a request from Vice President Weaver to place the item on the regular agenda, with a follow-up email for further details.

Recommendation: Introduction/First Reading/Adoption with waiver and emergency on Regular Agenda on 12/18/2023.

[ORD-0090-2023](#)

AN ORDINANCE TO AMEND ORD-0091-2021 AND ORD-0060-2022 AUTHORIZING THE MAYOR TO SIGN AND ADOPT THE PAY ADMINISTRATION POLICY, EFFECTIVE JANUARY 1, 2024; WAIVING SECOND READING AND DECLARING AN EMERGENCY

Senior Director Vollmer addressed the third item for the department, focusing on the pay administration plan. She explained that the proposed change aimed to remove Section 4 B(4), which previously dictated the pay rates for the Chief of Police and Deputy Chief of Police in the pay plan. As they were now being added to the salary ordinance table, this section was deemed redundant. Vollmer clarified that there were no other changes, highlighting that the pay administration plan had been updated the previous year to align with the step pay plan.

Recommendation: Introduction/First Reading/Adoption with waiver and emergency on Regular Agenda on 12/18/2023.

F. ITEMS FROM THE DEPARTMENT OF ENGINEERING:

[MT-0021-2023](#)

A MOTION AUTHORIZING THE DIRECTOR OF ENGINEERING TO BID CONTRACT FOR THE TAYLOR STATION AND CLAYCRAFT ROAD ROUNDABOUT IMPROVEMENT PROJECT

Director of Engineering Tom Komlanc provided an update on the Taylor Station-Claycraft intersection project. Over the past year, the team had focused on the intersection's design, completing tasks such as property acquisition and utility coordination. Utility providers were currently in the process of relocating their facilities to accommodate the pending improvements. The primary goal of the project was to convert the signalized intersection into a modern roundabout. Komlanc conveyed that they were now in a position to request permission to bid on the project. He anticipated that the construction work would commence in late spring or early summer.

Recommendation: Adoption on Consent Agenda on 12/18/2023.

G. ADJOURNMENT:

With no further business before the Committee of the Whole, the Chair adjourned the meeting at 8:13 p.m.

Jeremy A. VanMeter
Clerk of Council

*APPROVED by the Committee of the Whole, this
day of 2024.*

Trenton I. Weaver
Chair