



City of Gahanna

Meeting Minutes

Development & Parks

Office of the Clerk of Council
200 South Hamilton Road
Gahanna, Ohio 43230

Stephen A. Renner, Chair, Ryan P. Jolley, Michael Schnetzer

Kimberly McWilliams, CMC, Clerk of Council

Monday, October 27, 2014

Council Committee Rooms

Immediately Following Finance

CALL TO ORDER: Chair Renner opened the meeting at 8:13 p.m.

Additional attendees: Anthony Jones, Jennifer Teal

Present 3 - Stephen A. Renner, Ryan P. Jolley, and Michael Schnetzer

ITEMS - From the Director of Development

[2014-0162](#) Development Department Supporting Docs

1. Building Inspection Contract Renewals

Anthony Jones, Director of Planning & Development, recommending building inspection contract renewals to maintain certification by the State of Ohio Board of Building Standards, building department is required to have in its employ or under contract, alternate personnel to serve in the event of a conflict of interest or the unavailability of the building official, plans examiner or inspector; requests City Council pass ordinances to authorize the Mayor to enter a one-year personal services contract with Asebrook & Co. Architects for back-up Ohio Certified Residential Building Official, back-up Residential Plans Examiner, back-up Residential Building Inspector, back-up Ohio Certified Building Official, back-up Ohio Certified Plans Examiner, and back-up Ohio Certified Building Official services; no increase in fees is requested AND a one-year personal services contract with Meacham & Apel Architects, Inc., dba M+A Architects, for back-up Ohio Certified Residential Building Official, back-up Ohio Certified Building Official, and back-up Ohio Certified Plans Examiner services; no increase in fees is requested; in addition, the Department is exploring other contracting firms in order to help accommodate fluctuations in permitting activity during 2015.

Jolley how often do we back log or when does Chief Building Official need these services and how often are those firms not available; Jones said use them for more time-consuming projects; usually

available when we need them; charged by the hour; use for new projects that require huge amount of time; used them more in the last two years; essentially allows department to flex up and down.

Schnetzer said do we include other communities to use their services; Jones responded not not right now; working with other communities to see if that is an option; process not done in the region right now.

Recommendation: 1st Reading, Consent Agenda.

ADJOURN: by Renner at 8:21 p.m.