

**CITY OF GAHANNA, OHIO  
REQUEST FOR COUNCIL ACTION**

Subject and Purpose: (900 characters Max)

The Department of Information Technology is requesting a supplemental appropriation from the unencumbered balance of the court computer fund to the court computer operating equipment fund (229.151.5320) in the amount of \$9,000 for the replacement of six (6) desktop computers with five (5) desktop computers and two (2) laptop computers.

Please note that all computer systems currently in use by the Court have exceeded the suggested lifecycle of four (4) years and the addition of one (1) laptop will be used during Mayor's court on Thursday's for video and the display of evidence during hearings.

Requested By:

Date:

Waiver?

Emergency?

**Funding: If Supplemental Needed (Include Account No. and Name)**

Amount: \$

From: Account Number:

To: Account Number:

Account Name:

Amount: \$

From: Account Number:

To: Account Number:

Account Name:

**Funding: If Already Appropriated (Include Account No. and Name)**

Amount: \$

Account Number:

Account Name:

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Finance

Recommended for Legislation: Ordinance  Resolution  Statutory Res.  Motion Res.   
Committee: Parks, Service & Safety  Finance & Development  Committee of the Whole