



CITY OF GAHANNA  
DEPARTMENT OF FINANCE

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**To:** Tom Kneeland  
Members of Council  
City Attorney

**From:** Joann Bury  
Director of Finance

**Date:** August 27, 2018

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**Department of Finance Action Items:**

**Action Item #1 – Request a Motion Resolution to Transfer Appropriations:**

Finance has performed a projection of salaries and benefits to year end to determine if adjustments are required based on staffing and benefit changes. Based on this analysis, we are requesting a motion resolution to transfer appropriations as follows:

<b>From Account</b>	<b>To Account</b>	<b>Amount</b>
101.111.5106 – Council FT Admin Hourly	101.130.5133 – Finance Health Insurance	\$7,600
101.124.5111 – Public Information Part Time	101.140.5133 – Public Service Health Insurance	\$4,900
101.211.5133 – Police Health Insurance	101.212.5106 – Public Safety FT Admin Hourly	\$4,045
101.211.5133 – Police Health Insurance	101.221.5135 – Dispatch Dental Insurance	\$4,945
101.432.5112 – Recreation Seasonal	101.432.5104 – Recreation Supervisor	\$4,055
101.432.5112 – Recreation Seasonal	101.432.5133 – Recreation Health Insurance	\$8,810
101.121.5114 – Mayor Intern	101.438.5113 – Hunters Ridge Health Insurance	\$1,570
101.121.5114 – Mayor Intern	101.440.5113 – Swim Club Health Insurance	\$2,945
101.211.5109 – Police Officers	101.211.5120 – Police Shift Pay	\$18,360
101.211.5109 – Police Officers	101.221.5117 – Dispatch Overtime	\$26,230
101.211.5117 – Police Overtime	101.221.5120 – Dispatch Shift Pay	\$5,000
101.211.5117 – Police Overtime	101.211.5111 – Police Part Time	\$13,380

101.432.5113 – Recreation Seasonal Escrow	101.432.5111 – Recreation Part Time	\$12,000
101.431.5114 – Parks Intern	101.431.5111 – Parks Part-Time	\$10,000
101.343.5123 – Development Cell Stipend	101.341.5117 – Zoning Overtime	\$700

**Action Item #2 – Request an Ordinance for Supplemental Appropriations:**

The analysis of salaries and benefits to the end of the year also identified the following supplemental appropriations. I am requesting a supplemental appropriation from the unappropriated unencumbered balances of the following funds to the accounts listed below.

<b>Unappropriated Unencumbered Fund Balance</b>	<b>Account</b>	<b>Amount</b>
101 General Fund	101.221.5133 – Dispatch Health Insurance	\$27,225
220 Street Fund	220.330.5117 – Streets Overtime	\$20,000
222 State Highway	222.331.5117 – State Highway Overtime	\$5,000