



City of Gahanna

200 South Hamilton Road
Gahanna, Ohio 43230

Meeting Minutes Committee of the Whole

*Stephen A. Renner, Brian D. Larick, Brian Metzbower, Nancy R. McGregor, Karen J. Angelou,
Michael Schnetzer, Jamie Leeseberg*

Kim Banning, CMC, Clerk of Council

Monday, February 8, 2016

7:00 PM

Council Committee Rooms

CALL TO ORDER

Chair Larick called the meeting to order at 7:00 p.m.

ADDITIONAL ATTENDEES: Diana Redman, Abby Cochran, Chief Dennis Murphy, Niel Jurist, Frank Reid, Joann Bury, Jennifer Teal, Mayor Tom Kneeland, Anthony Jones, Troy Euton, Dottie Franey, Rob Priestas, Shane Ewald, Kimberly Banning.

Present 7 - Stephen A. Renner, Brian Metzbower, Brian D. Larick, Nancy R. McGregor, Karen J. Angelou, Michael Schnetzer, and Jamie Leeseberg

ITEM FROM THE DIRECTOR OF HUMAN RESOURCES

1. Addendum - On Boarding & Perform - NEOGOV

[ORD-0018-2016](#) TO AUTHORIZE THE MAYOR TO SIGN AN ADDENDUM TO ADD NEOGOV'S PERFORM AND ON BOARDING MODULES TO THE EXISTING CONTRACT.

Cochran said this is to implement additional software features to an existing contract we have for Human Resources (HR); no supplemental is required; will be paid out of the Information Technology (IT) budget for 2016; Larick asked how performance evaluations are done today; Cochran said done on an annual basis in a PDF form that is emailed back and forth and then printed, signed and scanned back in; Kneeland said the current process is not efficient; said the proposed system automates things so managers are notified and can work on an evaluation and then come back at a later time; the employee can also login and accept the evaluation and sign it; goal is to save time, space and improve efficiency; this was planned but stalled last year; Larick said most of on boarding is through the Parks Department; Cochran said most employees are hired in the summer, at one time, in bulk; Larick confirmed this is already budgeted; Cochran said it will be used for their paperwork and their new hire paperwork would be filled out online; currently we create paper packets that are mailed to the new hire and then given to HR

when they come their first day; Metzbower asked why this was 12 months and if it was a trial; Cochran said it is a trial for one year; we can have a longer contract in the future if necessary; Kneeland added that it is all cloud based; Cochran said annual cost is \$7,100 in total; Kneeland said we already have a fee we pay currently to NEOGOV; Larick said the math is not added on the exhibit; Cochran said will have to go back and look but we were given a discounted rate.

RECOMMENDATION: Consent Agenda.

ITEM FROM THE CITY ATTORNEY

1. Value Recovery Group II, LLC - Subordination Agreement

[ORD-0019-2016](#) TO AUTHORIZE THE MAYOR TO ENTER INTO SUBORDINATION AGREEMENTS IN ORDER FOR VALUE RECOVERY GROUP II, LLC TO REFINANCE WITH A NEW LENDER FOR THE PROPERTY KNOWN AS CENTRAL PARK OF GAHANNA.

Ewald said this is being brought back to Committee; they have asked for a Subordination Agreement with the City for the purpose of refinancing their debt with Heartland Bank; documents were discussed with City Council previously; asked if there were additional questions since the last time we met; there were none.

RECOMMENDATION: Consent Agenda.

ITEM FROM CITY COUNCIL

1. Economic Development Community Engagement Committee - Final Recommendation

[MR-0008-2016](#) EDCEC Final Recommendation - Adoption

Renner said Angelou did an excellent job leading the EDCEC; we now have an output letter that is being signed by all members; Kneeland said there were changes that were being requested in the Economic Development Strategy; Ewald said it can be a Motion Resolution, does not need to be an Ordinance; McGregor said she would like to receive the rest of the documents and have time to review; Larick said we can bring this back to the next Committee meeting.

RECOMMENDATION: Back to Committee on February 22, 2016.

ITEM FROM THE CLERK OF COUNCIL

1. Liquor Permit - Lake Venture, LLC

[MR-0006-2016](#)

MOTION RESOLUTION THAT THIS COUNCIL HAS NO OBJECTION TO THE NEW C1 AND C2 LIQUOR PERMIT TO LAKES VENTURE, LLC. DBA FRESH THYME FARMERS MARKET 1125 N HAMILTON ROAD, GAHANNA, OHIO 43230

Banning said this is a new liquor permit request; the Police Department had no objections.

RECOMMENDATION: Consent Agenda.

ADJOURNMENT

7:07 p.m.

Kayla Holbrook, Reporting.