



To: Gahanna City Council
Raymond J. Mularski, City Attorney

From: Miranda Vollmer, Director of Human Resources
Laurie A. Jadwin, Mayor

Date: March 17, 2021

Re: Department of Human Resources Report (March 22, 2021 COW Meeting)

UPDATES

See March 15, 2021 Mayor's Report.

ACTION ITEM(S)

ACTION ITEM #1 – REQUEST TO AMEND SALARY ORDINANCE FOR THE PERSONNEL OF THE CITY OF GAHANNA

This is a requested amendment to Ordinance 113-2020. The modifications are identified below. The modifications are a result of the class and compensation study that is currently ongoing by the Department of Human Resources and an outside consultant, Clemans, Nelson and Associates, Inc. Job audits were conducted for selected positions during Quarter 4 of 2020 and Quarter 1 of 2021. Three (3) audits resulted in new classifications being identified. Employees are currently performing work that necessitates a reclassification in job title and pay grade. The requested amendments below will incorporate the newly identified classifications into the Salary Ordinance. After the classifications are added, employees then can be properly reclassified.

Modifications to table 2 include:

- Additions of:
 - o Court Liaison/Victim Advocate Coordinator at pay grade C12
 - o Compliance & Program Administrator at pay grade C15
 - o Planning & Zoning Coordinator at C13

Legislation Needed: Ordinance

Emergency/Waiver: **Waiver**

Attachments: HR ATT 2021 Salary ORD amended 3.22.2021