

**City of Gahanna Charter Review
Commission Prioritization
Matrix**

**Draft Ballot Measure One
*An Amendment to Reform Gahanna's Non-Partisan Primary Election Process***

This scoring tool is advisory and is intended to guide structured deliberation by the Commission. Advancement of any proposed amendment requires a motion and majority vote of the Commission.

Commissioners will be asked to score potential amendments individually using the provided criteria. Those individual scores will then be aggregated to provide a general indication of the Commission's collective assessment and to inform its deliberations. The aggregated score is intended to inform discussion and does not replace the Commission's deliberative judgment.

	Score (1-5)
<i>Governance Relevance</i>	
<i>Public Impact</i>	
<i>Governance Clarity & Effectiveness</i>	
<i>Strategic Plan Alignment</i>	
<i>Legal / Risk Alignment</i>	
<i>Readiness for Ballot Consideration</i>	
Final Score:	out of 30

Score Interpretation Guide	
25-30	<i>Strong Candidate</i>
19-24	<i>Worth Serious Consideration</i>
13-18	<i>Requires Further Deliberation</i>
6-12	<i>Not Recommended at this Time</i>

CRC No.	Rationale / Reasoning
CRC 001	The purpose of the change is to eliminate an unnecessary primary election when only two candidates file, reducing administrative burden and aligning with ORC §3513.02 adapted for Gahanna's nonpartisan framework.

**City of Gahanna Charter Review
Commission Prioritization
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Draft Ballot Measure Two
*An Amendment to Require a Strategic Plan for
the City of Gahanna and to Provide for Regular
Review and Update*

This scoring tool is advisory and is intended to guide structured deliberation by the Commission. Advancement of any proposed amendment requires a motion and majority vote of the Commission.

Commissioners will be asked to score potential amendments individually using the provided criteria. Those individual scores will then be aggregated to provide a general indication of the Commission’s collective assessment and to inform its deliberations. The aggregated score is intended to inform discussion and does not replace the Commission’s deliberative judgment.

	Score (1-5)
Governance Relevance	
Public Impact	
Governance Clarity & Effectiveness	
Strategic Plan Alignment	
Legal / Risk Alignment	
Readiness for Ballot Consideration	
Final Score:	out of 30

Score Interpretation Guide	
25-30	<i>Strong Candidate</i>
19-24	<i>Worth Serious Consideration</i>
13-18	<i>Requires Further Deliberation</i>
6-12	<i>Not Recommended at this Time</i>

CRC No.	Rationale / Reasoning
CRC 004	The purpose of the change is to embed a strategic planning requirement in the Mayor's executive duties, ensuring Council and the public have a formal opportunity to review and comment on the City's long-term direction.

**City of Gahanna Charter Review
Commission Prioritization
Matrix**

Draft Ballot Measure Three
*An Amendment to Align Residency and Conflict
of Interest Requirements Across Elected Offices*

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	Score (1-5)
Governance Relevance	
Public Impact	
Governance Clarity & Effectiveness	
Strategic Plan Alignment	
Legal / Risk Alignment	
Readiness for Ballot Consideration	
Final Score:	out of 30

Score Interpretation Guide	
25-30	<i>Strong Candidate</i>
19-24	<i>Worth Serious Consideration</i>
13-18	<i>Requires Further Deliberation</i>
6-12	<i>Not Recommended at this Time</i>

CRC No.	Rationale / Reasoning
CRC 002	The purpose of the change is to standardize the continuous qualified elector requirement across Mayor, Council, and City Attorney.
CRC 003 / CRC 026	The purpose of the change is to align the public-office conflict prohibition for Mayor, City Attorney, and Council so that all three offices are governed by the same disqualification standard, removing anomalous carve-outs in §10.02.

Comment

I concur that clarity in language is crucial, but I don’t believe implementing a residency requirement for the city attorney as listed in CRC 003/026 is necessary as this would restrict the pool of qualified candidates.

**City of Gahanna Charter Review
Commission Prioritization
Matrix**

**Draft Ballot Measure Five
*An Amendment to Provide for Modernizing City
Council Processes and Procedures***

This scoring tool is advisory and is intended to guide structured deliberation by the Commission. Advancement of any proposed amendment requires a motion and majority vote of the Commission.

Commissioners will be asked to score potential amendments individually using the provided criteria. Those individual scores will then be aggregated to provide a general indication of the Commission’s collective assessment and to inform its deliberations. The aggregated score is intended to inform discussion and does not replace the Commission’s deliberative judgment.

	Score (1-5)
Governance Relevance	
Public Impact	
Governance Clarity & Effectiveness	
Strategic Plan Alignment	
Legal / Risk Alignment	
Readiness for Ballot Consideration	
Final Score:	out of 30

Score Interpretation Guide	
25-30	<i>Strong Candidate</i>
19-24	<i>Worth Serious Consideration</i>
13-18	<i>Requires Further Deliberation</i>
6-12	<i>Not Recommended at this Time</i>

CRC No.	Rationale / Reasoning
CRC 005 / 012	The purpose of the change is to modernize the public notice requirement in §4.13 by replacing the outdated physical-posting standard with outcome-based language that accommodates current and future communication practices.
CRC 009	The purpose of the change is to provide scheduling flexibility by shifting the organizational meeting anchor date and simplifying the standard for relocating a regular meeting to an alternate venue.
CRC 011	The purpose of the change is to remove a Robert's Rules of Order carry-over clause from the quorum provision that is unnecessary in a seven-member Council and may create confusion about adjournment authority.
CRC 021	The purpose of the change is to align the consequence for an improper voting abstention with the due process framework in §4.07, replacing an automatic self-executing removal trigger with a notice-and-hearing procedure.

**City of Gahanna Charter
Review Commission
Prioritization Matrix**

**Draft Ballot Measure Six
*An Amendment to Adopt Resident-Population
Ward Apportionment Language***

This scoring tool is advisory and is intended to guide structured deliberation by the Commission. Advancement of any proposed amendment requires a motion and majority vote of the Commission.

Commissioners will be asked to score potential amendments individually using the provided criteria. Those individual scores will then be aggregated to provide a general indication of the Commission’s collective assessment and to inform its deliberations. The aggregated score is intended to inform discussion and does not replace the Commission’s deliberative judgment.

	Score (1-5)
Governance Relevance	
Public Impact	
Governance Clarity & Effectiveness	
Strategic Plan Alignment	
Legal / Risk Alignment	
Readiness for Ballot Consideration	
Final Score:	out of 30

Score Interpretation Guide	
25-30	<i>Strong Candidate</i>
19-24	<i>Worth Serious Consideration</i>
13-18	<i>Requires Further Deliberation</i>
6-12	<i>Not Recommended at this Time</i>

CRC No.	Rationale / Reasoning
CRC 025	The purpose of the change is to shift ward boundary equalization from a registered-voter basis to a resident-population basis, aligning apportionment with total-population.

Comment

I believe there’s merit in exploring ways to better represent citizens of Gahanna in the drawing of wards, beyond just the vote. However, more information is needed for this matter.

**City of Gahanna Charter Review
Commission Prioritization
Matrix**

Draft Ballot Measure Seven
*An Amendment to Establish Term Limits for
Council Leadership and Align Voting Procedure*

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	Score (1-5)
Governance Relevance	
Public Impact	
Governance Clarity & Effectiveness	
Strategic Plan Alignment	
Legal / Risk Alignment	
Readiness for Ballot Consideration	
Final Score:	out of 30

Score Interpretation Guide	
25-30	<i>Strong Candidate</i>
19-24	<i>Worth Serious Consideration</i>
13-18	<i>Requires Further Deliberation</i>
6-12	<i>Not Recommended at this Time</i>

CRC No.	Rationale / Reasoning
CRC 008	The purpose of the change is to authorize a two-year term for Council President and Vice President, providing continuity in the leadership role that supervises the Clerk of Council and carries significant administrative responsibilities.

Comment

I feel that the charter should retain with the current term of one year for both the Council President and Vice President, as outlined in 4.04.

**City of Gahanna Charter Review
Commission Prioritization
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**Draft Ballot Measure Eight
*An Amendment to Modernize Special Meeting
Notice Requirements***

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Commissioners will be asked to score potential amendments individually using the provided criteria. Those individual scores will then be aggregated to provide a general indication of the Commission’s collective assessment and to inform its deliberations. The aggregated score is intended to inform discussion and does not replace the Commission’s deliberative judgment.

	Score (1-5)
Governance Relevance	
Public Impact	
Governance Clarity & Effectiveness	
Strategic Plan Alignment	
Legal / Risk Alignment	
Readiness for Ballot Consideration	
Final Score:	 out of 30

Score Interpretation Guide	
25-30	<i>Strong Candidate</i>
19-24	<i>Worth Serious Consideration</i>
13-18	<i>Requires Further Deliberation</i>
6-12	<i>Not Recommended at this Time</i>

CRC No.	Rationale / Reasoning
CRC 010	The purpose of the change is to add the City Attorney to the list of officials who may request a special meeting and to modernize the notice language to reflect current communication practices.

**City of Gahanna Charter Review
Commission Prioritization
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**Draft Ballot Measure Ten
*An Amendment to Restructure Article V
Enumeration of Administrative Departments***

This scoring tool is advisory and is intended to guide structured deliberation by the Commission. Advancement of any proposed amendment requires a motion and majority vote of the Commission.

Commissioners will be asked to score potential amendments individually using the provided criteria. Those individual scores will then be aggregated to provide a general indication of the Commission’s collective assessment and to inform its deliberations. The aggregated score is intended to inform discussion and does not replace the Commission’s deliberative judgment.

	Score (1-5)
Governance Relevance	
Public Impact	
Governance Clarity & Effectiveness	
Strategic Plan Alignment	
Legal / Risk Alignment	
Readiness for Ballot Consideration	
Final Score:	out of 30

Score Interpretation Guide	
25-30	<i>Strong Candidate</i>
19-24	<i>Worth Serious Consideration</i>
13-18	<i>Requires Further Deliberation</i>
6-12	<i>Not Recommended at this Time</i>

CRC No.	Rationale / Reasoning
CRC 006	The purpose of the change is to resolve the internal conflict between the Mayor's 2021 reorganization authority in §5.02 and the enumerated department list in §§5.04–5.11 by removing the fixed enumeration from the Charter.

**City of Gahanna Charter Review
Commission Prioritization
Matrix**

**Draft Ballot Eleven
*An Amendment to Reform Planning
Commission Attendance, Removal, and Member
Accountability Standards***

This scoring tool is advisory and is intended to guide structured deliberation by the Commission. Advancement of any proposed amendment requires a motion and majority vote of the Commission.

Commissioners will be asked to score potential amendments individually using the provided criteria. Those individual scores will then be aggregated to provide a general indication of the Commission’s collective assessment and to inform its deliberations. The aggregated score is intended to inform discussion and does not replace the Commission’s deliberative judgment.

	Score (1-5)
Governance Relevance	
Public Impact	
Governance Clarity & Effectiveness	
Strategic Plan Alignment	
Legal / Risk Alignment	
Readiness for Ballot Consideration	
Final Score:	out of 30

Score Interpretation Guide	
25-30	<i>Strong Candidate</i>
19-24	<i>Worth Serious Consideration</i>
13-18	<i>Requires Further Deliberation</i>
6-12	<i>Not Recommended at this Time</i>

CRC No.	Rationale / Reasoning
CRC 017	The purpose of the change is to replace the current fixed-number absence threshold with a percentage-based attendance standard, creating a more equitable and adaptable measure of Planning Commission member participation.
CRC 018	The purpose of the change is to eliminate the automatic removal trigger for consecutive absences, ensuring that all attendance-based removal decisions are evaluated under the overall percentage standard rather than a separate automatic rule.
CRC 020	The purpose of the change is to define "just cause" for Planning Commission removal and require notice and an opportunity to respond before removal, establishing a due process standard consistent with the seriousness of that action.

Comment

While I support the changes outlined in CRC 017/018, I do not feel that the commissions should define “just cause” in the charter as specified in CRC 020.

**City of Gahanna Charter Review
Commission Prioritization
Matrix**

**Draft Ballot Measure Twelve
*An Amendment to Repeal the Board of Zoning
and Building Appeals and Transfer Its Authority***

This scoring tool is advisory and is intended to guide structured deliberation by the Commission. Advancement of any proposed amendment requires a motion and majority vote of the Commission.

Commissioners will be asked to score potential amendments individually using the provided criteria. Those individual scores will then be aggregated to provide a general indication of the Commission’s collective assessment and to inform its deliberations. The aggregated score is intended to inform discussion and does not replace the Commission’s deliberative judgment.

	Score (1-5)
Governance Relevance	
Public Impact	
Governance Clarity & Effectiveness	
Strategic Plan Alignment	
Legal / Risk Alignment	
Readiness for Ballot Consideration	
Final Score:	out of 30

Score Interpretation Guide	
25-30	<i>Strong Candidate</i>
19-24	<i>Worth Serious Consideration</i>
13-18	<i>Requires Further Deliberation</i>
6-12	<i>Not Recommended at this Time</i>

CRC No.	Rationale / Reasoning
CRC 007	The purpose of the change is to repeal the Board of Zoning and Building Appeals, which has experienced a significant decline in caseload, and transfer its appeals authority to the Planning Commission.

**City of Gahanna Charter Review
Commission Prioritization
Matrix**

**Draft Ballot Measure Thirteen
*An Amendment to Revise the Frequency and
Scope of Mandatory Charter Review***

This scoring tool is advisory and is intended to guide structured deliberation by the Commission. Advancement of any proposed amendment requires a motion and majority vote of the Commission.

Commissioners will be asked to score potential amendments individually using the provided criteria. Those individual scores will then be aggregated to provide a general indication of the Commission’s collective assessment and to inform its deliberations. The aggregated score is intended to inform discussion and does not replace the Commission’s deliberative judgment.

	Score (1-5)
Governance Relevance	
Public Impact	
Governance Clarity & Effectiveness	
Strategic Plan Alignment	
Legal / Risk Alignment	
Readiness for Ballot Consideration	
Final Score:	out of 30

Score Interpretation Guide	
25-30	<i>Strong Candidate</i>
19-24	<i>Worth Serious Consideration</i>
13-18	<i>Requires Further Deliberation</i>
6-12	<i>Not Recommended at this Time</i>

CRC No.	Rationale / Reasoning
CRC 022 / 023	The purpose of the change is to amend the mandatory five-year convening cycle for the Charter Review Commission, either by extending the interval, eliminating the automatic trigger, or requiring Council to specify a targeted scope.

Comment

I feel that process should remain as is with the current 5-year cycle for review.

**City of Gahanna Charter Review
Commission Prioritization
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**Draft Ballot Measure Fourteen
*An Amendment to Update the Charter's Non-Discrimination Protections***

This scoring tool is advisory and is intended to guide structured deliberation by the Commission. Advancement of any proposed amendment requires a motion and majority vote of the Commission.

Commissioners will be asked to score potential amendments individually using the provided criteria. Those individual scores will then be aggregated to provide a general indication of the Commission’s collective assessment and to inform its deliberations. The aggregated score is intended to inform discussion and does not replace the Commission’s deliberative judgment.

	Score (1-5)
Governance Relevance	
Public Impact	
Governance Clarity & Effectiveness	
Strategic Plan Alignment	
Legal / Risk Alignment	
Readiness for Ballot Consideration	
Final Score:	out of 30

Score Interpretation Guide	
25-30	<i>Strong Candidate</i>
19-24	<i>Worth Serious Consideration</i>
13-18	<i>Requires Further Deliberation</i>
6-12	<i>Not Recommended at this Time</i>

CRC No.	Rationale / Reasoning
CRC 024	The purpose of the change is to align the Charter's non-discrimination enumeration with the City's existing Equal Employment Opportunity statement, updating protected categories to reflect current legal standards and administrative practice.

Comment

This proposed amendment directly addresses the strategic plan’s Goal 1 and aligns with the city’s vision for “Our” Gahanna, which emphasizes community and inclusion. While acknowledging the potential risks posed by the current federal climate and its aversion to inclusivity, our city is determined to become a beacon of belonging for all its residents, both present and future.

Criteria Definitions

<i>Governance Relevance</i>	<p>Does the proposal address a core Charter-level governance issue?</p> <p>High Score (5): Directly relates to governance structure or authority established in the Charter. Low Score (1): Relates primarily to policy, administration, or matters better suited for ordinance or practice.</p>
<i>Public Impact</i>	<p>Does this meaningfully impact residents or accountability?</p> <p>High Score (5): Meaningfully affects residents' rights, transparency, or accountability. Low Score (1): Has little to no effect on residents or public-facing governance.</p>
<i>Governance Clarity & Effectiveness</i>	<p>Does this improve clarity or effectiveness?</p> <p>High Score (5): Substantially improves clarity, eliminates ambiguity, or strengthens operational effectiveness. Low Score (1): Provides minimal or purely cosmetic improvement to clarity or function.</p>
<i>Strategic Plan Alignment</i>	<p>Does this proposal support the goals identified in the Our Gahanna Strategic Plan?</p> <p>High Score (5): Directly supports goals or strategies in the strategic plan or strengthens the City's governance capacity to pursue them. Low Score (1): Does not meaningfully relate to or support the goals or strategies of the strategic plan.</p>
<i>Legal / Risk Alignment</i>	<p>Is this legally necessary or risk-reducing?</p> <p>High Score (5): Corrects a legal conflict, compliance issue, or significant risk exposure. Low Score (1): Addresses no known legal concern or risk.</p>
<i>Readiness for Ballot Consideration</i>	<p>Is this understandable and realistically implementable?</p> <p>High Score (5): Is clearly defined, well-supported by evidence or stakeholder input, and can be responsibly presented to voters. Low Score (1): Is underdeveloped, lacks supporting information, or is not ready for voter consideration.</p>