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**To:** Gahanna City Council  
Raymond Mularski, City Attorney

**From:** Joann Bury, Director of Finance  
Laurie A. Jadwin, Mayor

**Date:** January 25, 2021

**Re:** Dept. of Finance Report to Council (January 25, 2021 Meeting)

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#### UPDATES

2020 Year End Report

#### ACTION ITEMS

**Action Item #1 – Request an Ordinance for a Supplemental Appropriation for the CARES Fund:**

Based on activity to date there is currently \$180,787.88 of CARES Act funds remaining from 2020. In addition, there was \$2,999.51 of interest earned bringing the total available to \$183,787.39. The City is still providing Emergency Paid Sick Leave under the Families First Coronavirus Relief Act and it is anticipated additional reimbursements will be made as this leave is provided and used. In addition, there are technology items required to allow Council to meet in person and still provide adequate social distancing or remote viewing of the meetings, communication technology related to the increased volume of electronic communications and records that has resulted from the pandemic, and public safety software that will connect current systems to allow for real time reporting as to any COVID related calls to unify and streamline the response. Testing and PPE supplies will also be needed for 2021. Based on this we are respectfully requesting a supplemental appropriation from the unappropriated unencumbered balance of the CARES Act Fund to the following accounts:

230.06.000.5105 – Full Time Wages - \$83,500  
230.06.000.5130 – Retirement - \$11,690  
230.06.000.5140 – Workers Comp - \$1,252.50  
230.06.000.5145 – Medicare - \$1,210.75  
230.06.000.5205 – Contract Services - \$10,000  
230.06.000.5215 – Technology Services - \$73,680.35  
230.06.000.5300 – Materials & Supplies - \$2,453.79

Legislation Needed: Ordinance  
Emergency/Waiver: Waiver  
Vendor Name & Address: N/A

**Action Item #2 – Request a Resolution to Transfer CARES Act Appropriations:**

As previously discussed, there is a need to purchase technology for purposes under the CARES Act. There is currently \$3,012.85 in office expense that will not be needed for this purpose we are respectfully requesting a resolution to transfer \$3,012.85 from 230.06.5310 – Office Expense to 230.06.5215 – Technology Services.

Legislation Needed:	Resolution
Emergency/Waiver:	N/A
Vendor Name & Address:	N/A