Gahanna

COMMUNITY GRANT PROGRAM UPDATE

MARCH 9, 2026

Program Overview

- Four rounds of funding provided
  - 2023: $50,000
  - 2024: $100,000
  - 2025: $100,000
    - Round 1: $81,250
    - Round 2: $18,000
  - 2026: $100,000 (Go-Live on 3/16/26)

- 43 funded programs/projects

- 25 individual non-profits have received funding

Changes to the 2026 Program

- ➢ Expansion of guidelines to make the application process clearer.

- ➢ Voluntary information session to be held during the application period to answer applicant questions.

- ➢ Addition of a preliminary eligibility review to reduce burden on the Grant Review Committee.

- ➢ Additional use of OpenGov to streamline application process.

Priorities and Requirements

➢ Program Priorities:
- ○ 1(a): Basic human necessities, including but not limited to, the provision of food and/or clothing to those in need.
- ○ 1(b): Mental health services and/or community counseling to assist people with mental or social health issues.
- ○ 2: General safety, health and welfare, including but not limited to transportation, housing, utilities, etc.
- ○ 3: General improvement of the Gahanna Community.

➢ Grants will be awarded up to $10,000

Review Process:

➢ The Department of Administrative Services conducts an initial eligibility review of the following criteria:

- o Is the applicant's organization an IRS-registered non-profit located in the Gahanna Community?
- o Does the program impact a population of which a minimum of 51% are from the Gahanna Community?
- o If the applicant has received an award in the past, is the previous grant(s) closed?
- o Has all required documentation been submitted?

➢ Following the initial eligibility review, eligible applications are reviewed by Grant Review Committee (GRC).

Review Process Cont'd:

➢ The GRC is composed of five members:
  ○ Two Council appointees
  ○ Two Mayor appointees
  ○ One City staff member

➢ The GRC evaluates applications based on the program priorities, guidelines, and requirements.

➢ The GRC then recommends a full award, partial award, or no award.

➢ DAS administers the award and post award processes.

Timeline

- ➢ March 16, 2026: Notice of Funding Opportunity sent to local non-profits, application portal opens. Promotion on social media and in newsletter.

- ➢ March 24, 2026: Virtual information session held.
  - ○ Option for a second information session, pending demand

- ➢ April 6, 2026: Final reminder of funding opportunity sent to local non-profits.

- ➢ April 13, 2026: Applications due, portal closes.

- ➢ Notices issued by April 23, 2026.

Reporting:

➢ Two update reports are required throughout the grant period.

➢ A final report is due at the completion of the program or at the completion of the grant period.

➢ Reimbursement request form is submitted after expenses have been incurred so grantees can receive payment.

Questions?