

City of Gahanna

*200 South Hamilton Road
Gahanna, Ohio 43230*



Meeting Minutes

Monday, March 10, 2008

Immediately Following Previous Committees or

7:30 PM

Council Committee Rooms

Committee of the Whole

Thomas C. Evers, Chair

Beryl D. Anderson

Shane Ewald

Thomas R. Kneeland

John McAlister

Nancy R. McGregor

David L. Samuel

Members Absent: Thomas R. Kneeland, John McAlister and David L. Samuel

Members Present: Thomas C. Evers, Shane W. Ewald, Nancy R. McGregor and Beryl D. Anderson

Additional Attendees:

Clerk Sherwood, Troy Euton, Deputy Chief Bell, Chief Murphy, Kevin Marchese, Karl Wetherholt, Terry Emery, Dottie Franey, William Murdock, Matt Huffman, Jerry Isler, Sadicka White, Mayor Stinchcomb, General Williams, Ted Kreines, Ken Fultz, Press.

PENDING LEGISLATION:

ORD-0057-2008

SUPPLEMENTAL APPROPRIATION - Federal Law Enforcement Trust Fund

Evers said this legislation is a supplemental for Police equipment to be purchased from the Federal Law Enforcement Trust Fund; this was on the agenda for the Service and Safety Committee 2 weeks ago and McAlister asked for it to come back to committee; he emailed it is ok for this go to regular agenda and he will address it then. McGregor said she was ok with this as well.

Recommended for Adoption

ISSUES - From Clerk of Council:

Annexation, Services Ordinance - 4705 E. Johnstown

Clerk Sherwood said this annexation request is for 4705 E. Johnstown Rd. near the small shopping center across from Hoggy's; annexation is for 3.9 acres and right-of-way; this is a coordinated effort with Wetherholt; the ordinance needs to be passed within 20 days of filing; we need to match the passage of this ordinance with his filing this week so we are asking for 1st reading with a waiver and emergency. Anderson asked why this was set up with the 20 day limitation. Clerk said State law requires us to pass it this way; we cannot follow the normal process and stay within 20 days. White said it is a flaw in the State law that we have not been able to get corrected. McGregor said it usually takes 30 days but we have to do this in 20 days.

Recommendation: 1st reading with waiver of 2nd reading and emergency; consent agenda.

Authorize Contract - Records Administration for Building Plans

Clerk referred to the report she sent Friday regarding this request; am bringing forth this request as a recommendation of the Records Commission; have spent a great deal of time researching what would be the most functional and economical solution; because of this research the Records Commission has recommended the hiring of a part time temporary person to get building plans in order and transferred off site; an agreement with Iron Mountain would be the best solution as it would also separate records between various facilities; we have approximately 30 years of building records in the basement; expected to have this done last year and funds were appropriated; encumbered those funds at the end of the year; we now need to transfer them so records expenses can be tracked; have large boxes for display if interested; Evers asked for any questions. Ewald asked how we will separate the costs of the off site storage from hiring personnel. Mayor said separate ordinances could be done. Ewald said we won't

combine at all. Evers noted expenses were separated on the RCA's that were sent Friday. McGregor clarified the extra person would just be for this year. Clerk stated it is anticipated it would take approximately 3 months of assistance or 300 man hours; work needs to be done now; the Records Administrator needs to get this project done to help facilitate her move downstairs; besides the plans getting in her way, it will help the Building Department to have some references to locate records; some records had been set aside for destruction; mixes of residential and business that have different retention schedules; it is an overwhelming project. Fultz said we have gotten a program and a plan in place; now needs implemented. Evers asked for questions. Anderson said before any plans are sent for destruction they should be considered for donation to the historical society. Clerk noted that residential plans are kept for 3 yrs and all others are kept for the life of the structure. Fultz said they would have to be on the list for disposal; we have a lot to do before we can even make that determination but we will do that. Ewald said we have a 3 year window. Fultz said for residential records it is 3 years and then we will be offering them back to the property owners.

Recommendation: 1st Reading, no need to come back; 2nd Reading, Consent.

ISSUES - From Director of Finance:

Broadband Service Supplemental

Isler said this large request is for a temporary supplemental for the bond money; we have found we have a problem with the use of the money on the bond issue for the fiber optic project; it has to be used for something we own, brick and mortar structures, not technology; rather than delaying the whole project, I would like to get this money so we can begin working while legal looks at how to resolve this issue; the supplemental works best because it is effective as soon as it is passed. Evers asked for questions; said he was ok with it and understood the time constraints. McGregor asked what the possibilities are. Isler said there are a couple of things; to not ask for additional money and use what we have would be very complex; the issue as written came at a very bad time and it is not prudent for us to own our wi fi; so we will use this \$1,000,000 to facilitate getting \$3,000,000 worth of service.

Recommendation: 1st Reading, no need to come back; 2nd Reading, Consent.

ISSUES - From Director of Development:

Wireless Master Plan

White said Kreines was here to review the draft of the Wireless Master Plan; copies of the draft of this plan have been provided to the Planning Commission and some Directors; the plan is to extend the moratorium since today is March 10 and it expires on April 15; the Master Plan will be discussed Wednesday evening in Planning Commission, then they will provide a recommendation to Council; since it is set to expire on April 15, Weber has asked for us to extend the moratorium for 60 days to have enough time to get the Master Plan passed with no emergency and adequate time to review the Plan. Kreines said he would review for about 30 minutes and do questions as they come up; began his overhead presentation. Evers said we talked about the 180 days and a need to extend the moratorium; what is this slide saying about the State Commission and FCC comments. Kreines said based on my experience with the carriers; even if they are saying take your time; we set this up for 6 months and are now going to 8; need a good reason to protect us; just saying the carriers said it was OK is not a good one. Mayor said we are in the middle of a plan and process; do not appreciate having this forced on us. Kreines said he was just making the City aware of

the issue. Mayor asked what a good reason is. Kreines said in order not to see this as the down side, we would show as much cooperation as possible; we don't want to go to court. Ewald suggested we invite the carriers in as part of the process. Kreines said that is possible. McGregor said maybe we could do this 1 month rather than 2. White said our procedures where we have public hearings, with no emergency or waiver, take 60 days to get it accomplished; if we gave it to Planning Commission and to Council at the same time to evaluate; changes could be noted right away so we could come back after one draft; the way it is we are not able to meet deadlines; Weber has said he is comfortable with an extension of the moratorium and would rather deal with the FCC; asked Huffman if he had Planning Commission feedback. Kreines said he only had comments from Huffman. Ewald said this indicated poor planning on our part. Mayor said we have no choice but to extend this. Anderson said in addition to the carriers, we should get all the other stakeholders and invite them to a presentation. Ewald said the issue of extending the moratorium could resolve itself. Evers said we may have it complete next Monday, March 17, and April 7 to vote on it; so we hope to have a recommendation from Planning Commission to us by April 7. Kreines said so April 7 will be decision day.

Recommendation: Return to Committee on March 24.

Extension of Moratorium approved by ORD-0231-2007

See discussion under Wireless Master Plan.

MONITOR:

2007-0060

Monitor Items:

- 1) Wireless Communication Legislation

Della Brandenberger, Reporting