



To: Gahanna City Council
Raymond Mularski, City Attorney

From: Michael Blackford, Director of Planning
Laurie A. Jadwin, Mayor

Date: May 3, 2021

Re: Dept. of Planning Report to Council (May 10, 2021 Meeting)

Updates

See 5.3.21 Mayor's Report.

ACTION ITEM(S)

ACTION ITEM #1 – Transfer of Appropriations from Economic Development to Planning:

In March 2020, Council approved Ordinance 025-2020 to authorize the Mayor to enter into an agreement with Calfee Strategic Solutions for professional zoning code rewrite services. Our primary point of contact at Calfee was Sean Suder. In October 2020, Mr. Suder left Calfee and started his own consulting firm known as ZoneCo. As Mr. Suder was the only individual at Calfee who could provide zoning consulting services, Calfee decided to cease operation of their Zoning subsidiary upon his departure and assigned the consulting contract to ZoneCo.

The funds set aside for Calfee were encumbered in a new purchase order to ZoneCo in October 2020, when Planning was still combined in the Department of Planning & Development. As a result, the purchase order was included in that department's budget. At this time, those encumbered funds remain a part of the Department of Economic Development budget and need to be transferred to the Planning Department's budget.

The Administration respectfully requests Council to pass a resolution to transfer appropriations encumbered in Purchase Order 20000651 from Economic Development Professional Services (101.09.000.5210) to Planning Professional Services (101.12.000.5210). It is important to note that no new/additional funding is being requested.

Legislation Needed: Resolution

Emergency/Waiver: None

Name & Address: N/A

Already Appropriated (Amounts & Accounts):

Supplemental/Transfer (Amounts & Accounts):

PO 20000651 (\$148,750)

From Economic Development Professional Services (101.09.000.5210) to
Planning Professional Services (101.12.000.5210)