



# City of Gahanna

200 South Hamilton Road  
Gahanna, Ohio 43230

## Meeting Minutes Committee of the Whole

*Brian D. Larick, Chair*  
*Stephen A. Renner, Brian Metzbower*  
*Nancy R. McGregor, Karen J. Angelou*  
*Michael Schnetzer, Jamie Leeseberg*

*Kimberly Banning, CMC, Clerk of Council*

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Monday, April 25, 2016

7:00 PM

Council Committee Rooms

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### CALL TO ORDER

Chair Larick called the meeting to order at 7:00 p.m.

ADDITIONAL ATTENDEES: Shane Ewald, Dottie Franey, Matt Holdren, Ken Shepherd, Fire Chief Fred Kauser, Lieutenant Jeff Spence, Mayor Kneeland, Diana Redman, Jeannie Hoffman, Joann Bury, Rob Priestas, Jennifer Teal, Press.

**Present** 6 - Stephen A. Renner, Brian D. Larick, Nancy R. McGregor, Karen J. Angelou, Michael Schnetzer, and Jamie Leeseberg

**Absent** 1 - Brian Metzbower

### UPDATES FROM THE FIRE DEPARTMENTS

#### 1. Mifflin Township Fire Chief Kauser

Chief Kauser gave an update; said trustees send their regards; the run activity is steady; expect a spike sometime in June when school lets out; will see a change in the types of run activity; added the number of cardiac responses; there are probably another 40-50 runs with an unconscious party; freeway accidents are about the same; can answer questions about specific incidents; one or more of their engines is active in a 36 hour period; often hear questions about how many fires we have; it is far more frequent than you expect; our goal is to make sure you cannot see them in the sky and they get to them quick enough; hope to hire close to 10 firefighters; will be looking internally for an Assistant Fire Chief; currently reviewing the 2017 operating and capital budgets planning with final recommendation to the Board mid-June of this year; the Board asked Chief Kauser to get with someone possibly Council to recognize a Gahanna Police Officer in May who assisted with a recent cardiac arrest patient; Larick said to get with Kayla or Kim and will do a Resolution on a regular meeting agenda; asked what the top three calls would be that we can help or reduce with education; asked if there are things we can look at from a

municipality standpoint; Chief Kauser said great question; the bigger question is when a community transfers responsibility to an agency; what can we do to better educate citizens on when we respond; teach citizens to engage; would like every able body to have active CPR skills when someone has a need; recognizing and preventing fire accidents; activity levels are not what derive the fire department; frequency is not as serious as the tragic incidents; that activity and providing information about those incidents is better than what they deal with everyday; considering allowing Kauser to build and conduct a safety fair where we can get the community out and talk about the types of things that impact the community; reviewed the City's response plan; thinks it's natural to communicate with the Police Department; Larick said possibly a place for the Fire Department to provide education is in a publication we are already producing; Kauser said they have a lot of heroin impact; we are all affected; tomorrow they are having an outreach with the community; McGregor said the advanced health class in the high school used to teach the heimlich; that is an avenue to reach out to; Chief Kauser said in those cases, the Fire Department may not be there quick enough and the victim does not have time to wait; in Seattle their witness cardiac arrest is about 60%; in Columbus it is around 14%; Leeseberg said he received concerns from a citizen about fires outside unattended late in the night and cooking over fires; asked for the ordinance or code and who citizens should reach out to for further questions and to put in a formal notice; Chief Kauser said to burn in your yard you must have an approved pit or a decorative firepit; it cannot ever be unattended; will give a warning and then give a citation; there are blackout dates in the summer when the community can be asked not to burn those fires; will get some further information.

## 2. **Jefferson Township Fire Chief Shull - No report**

[2016-0143](#)

4.25.16 Mifflin Update

### **UPDATE FROM THE CITY ADMINISTRATOR**

## 1. **GoForward Gahanna-Citizen Survey Result**

[2016-0141](#)

GoForward Gahanna-Citizen Survey Result

Teal said this is the first of many reporting out; historically the City has accomplished a citizen survey using a customized survey; we have not done so since then; a lot of the feedback we received was to continue being responsive; the second page of the report is a sample status update; as we are working on tracking all, we want to give information so it is laid out better and visually appealing; will be making changes

as we go through this; the team that worked on this strategic result identified the results while every three years; we should be going every two years for better trend abilities; our recommendation is that we do this every two years and on the even years to steer clear from municipal elections; also felt this is something we should not do custom; there are good nationally administered benchmark products out there; we want to compare our results standard; the questions should just be the questions and have no internal meaning; we do not want that to be the case; to be consistent we found the national citizen survey; there was not another; strongly endorsed; because it is an off the shelf product we can implement it fairly quickly; in the short term strategies, by Saturday we would tell you the schedule; this sort of proves that we are keeping up with this; by May 15th we should select a vendor; at this time we are comfortable with National Citizen Survey; looking at what they need from us; hoping to complete this by the end of the year and use the results in the beginning of 2017; also wanted to get feedback from result to result; asked if this template worked for Council or if there was more they were looking for; Angelou asked who did the last survey; Teal said CJI research, Hugh Clark; they produced the questions in 2008, 2010 and 2012; Angelou asked the cost; Teal said tentatively they are in the 15-18K range; we have budgeted \$20K from last year; anticipate the full cost will be within what we have available; McGregor asked why we need a survey on-top of the input we have received; Teal said the input was all focused on one question; the issues and future of Gahanna; did not address the current services and satisfaction; input was not statistically valid; they were folks that wanted to come; Schnetzer asked if a goal of this is to go to a baseline; Teal said yes.

## **ITEM FROM THE CHIEF OF POLICE**

### **1. 2016-2017 School Resource Officer Agreement**

[ORD-0041-2016](#) TO AUTHORIZE THE MAYOR TO ENTER INTO AGREEMENT WITH THE GAHANNA-JEFFERSON SCHOOL DISTRICT FOR THE PROVISION OF SCHOOL RESOURCE OFFICERS TO THE GAHANNA-JEFFERSON SCHOOL DISTRICT FOR THE 2016-2017 SCHOOL YEAR.

Spence said the request is for renewal of the School Resource Officer Agreement; this agreement provides for one half of two officers' salaries; there are some other provisions like overtime and who pays that overtime; also worked with the City Attorney to update the contract; this is for the 2016-2017 school year; Larick asked besides the work if the Police Department gets updates or reports of interactions or insight of issues that we can see or the Police Department can see; Spence said yes; when it comes to those officers

their value is of those things that do not yet occur; we have the interactions of students they engage or classes they engage in; we take reports and enforcement action when necessary; we are there for a deterrent and a mentor-type relationship; tracking the hours when officers are moving from classroom to classroom or teaching; Larick asked if Council wanted to see an after school year update of having the School Resources there; Spence said when school is complete; Mayor Kneeland said would not be a bad idea for the schools either; asked if we have done that in the past; Spence said not to his knowledge; Larick said it is a great thing we do but it is kind of invisible; Spence said the value is in all the things that never happen; Dean Blamer and Joe Esteep have an impact that is forever invaluable; drug-use is impacting the schools and our officers are strongly impacting that; can get that report to Council.

**RECOMMENDATION: Consent Agenda.**

## **ITEM FROM THE FINANCE DIRECTOR**

### **1. OPERS Salary Reduction and Pick-up Plan and Replace by Amendment**

[ORD-0042-2016](#) TO AMEND ORDINANCE 148-91, OP&F AND OPERS SALARY REDUCTION PICK-UP PLAN TO INCLUDE ALL EMPLOYEES.

Bury said in September 2015 Council passed an Ordinance to offer to all employees; was effective 1/1/2016; did not file with OPERS until after; they are requesting we pass a new Ordinance with a new effective date; Larick asked if that has impacted our employees; Bury said we have not been able to withhold for part-time; does not impact full-time employees.

**RECOMMENDATION: Consent Agenda.**

## **ITEMS FROM THE CLERK OF COUNCIL**

### **1. Liquor Permit Transfer from Wine Guy Gahanna, LLC DBA The Wine Guy to Peacewar, Inc. DBA Wine Guy Creekside**

[MR-0022-2016](#) MOTION RESOLUTION THAT THIS COUNCIL HAS NO OBJECTION TO THE TRANSFER OF A D1, D2, D3, D6 LIQUOR PERMIT FROM WINE GUY GAHANNA, LLC DBA THE WINE GUY TO PEACEWAR INC. DBA WINE GUY CREEKSIDE, 101 MILL STREET, SUITE 105, GAHANNA, OHIO 43230.

Holbrook said this is a transfer; same location and business; Police Department had no objections.

**RECOMMENDATION: Consent Agenda.**

**2. Liquor Permit Transfer from American Blue Ribbon Holdings, LLC DBA Max & Ermas to Max & Ermas Holding, LLC**

[MR-0023-2016](#)

MOTION RESOLUTION THAT THIS COUNCIL HAS NO OBJECTION TO THE TRANSFER OF A D5, D6 LIQUOR PERMIT FROM AMERICAN BLUE RIBBON HOLDINGS LLC DBA MAX & ERMAS TO MAX & ERMAS HOLDING LLC DBA MAX AND ERMAS, 1317 HAMILTON ROAD AND PATIO, GAHANNA, OHIO 43230.

Holbrook said this is a transfer; same location and business; Police Department had no objections.

**RECOMMENDATION: Consent Agenda.**

**ITEM FROM THE DIRECTOR OF LAW**

**1. Chapter 143 Department of Law - Code Change**

Ewald said we are working on the GoForward Gahanna project; working to update our code; gave a copy of the GoForward initiative to Council with changes to the code; as each department is going through this, and our department started looking and reviewing Chapter 143 we noticed the need to clean-up and update the section; on the second page you will find a redline copy; appears to be more redline than there is; a lot of these are taken from other code sections from other cities; wanted to separate the compensation out; looked at the amount of time and the requirements; is a recommendation that we move the position from part-time to full-time; would not apply compensation until the next election of the City Attorney; believe it reflects what the position does today; Angelou asked if it is made full-time would the City Attorney be able to hold a position outside of the City; Ewald said it does not specify but it would be difficult to manage a full-time City Attorney job and hold a position outside; language does not restrict it; Angelou asked if the hours would be a normal 8 a.m. to 5 p.m.; Ewald said the position requires and would remain on-call at all times; would still work after-hours and on the weekends as needed; said it is frequent; Angelou said would make a difference in those wanting to run in that position in the next election; Ewald said would depend on what code is written; said the requirements of the job are full-time; McGregor said this is limiting who could apply; Larick said would like to put this on first reading and then come back to give time to review; would not want to restrict anyone outside from running for the position; Angelou said that is what she feels this is; Ewald said it is fair to bring it back and look at; even with an assistant the position is still putting in over thirty hours per week; Mayor Kneeland said just saw this today; the more time we can get

coverage during the day for set hours only benefits him and administration; Angelou said this changes the landscape of who could have the job; Mayor Kneeland said we should also look at how much we are spending on outside counsel; we could eliminate that; Angelou said would be a different approach; Ewald said similar to Reynoldsburg; McGregor said the benefit of outside counsel is specialized legal advice; Ewald said will send out electronically.

[add in attachment]

**RECOMMENDATION: 1st Reading; Back to Committee on May 9, 2016.**

**REPORT(S) FROM DEPARTMENTS WITH NO ACTION REQUIRED:**

[2016-0137](#) Parks & Recreation Report

**ADJOURNMENT**

7:36 p.m.

**Kayla Holbrook, Reporting**