



City of Gahanna

Meeting Minutes

Development & Parks

Office of the Clerk of Council
200 South Hamilton Road
Gahanna, Ohio 43230

Michael Schnetzer, Chair
Brian D. Larick, Jamie Leeseberg, Karen J. Angelou, Ryan P. Jolley, Stephen A. Renner

Monday, November 9, 2015

Law Library

Immediately Following Finance Committee

CALL TO ORDER

Chair Larick called the meeting to order at 7:23 p.m.

Present 3 - Brian D. Larick, Karen J. Angelou, and Stephen A. Renner

ITEMS FROM THE DIRECTOR OF DEVELOPMENT

1. **Building Inspection Contract Renewals**

Blackford said it is always a struggle to find people to review contracts; need emergency and waiver the start of the year; all contracts are standard; Council said bring sooner each year.

RECOMMENDATION: Adopt as Emergency, Consent Agenda.

- **Toole & Associates**

- **Meacham & Apel Architects**

- **Feinknopf Macioce Schappa Architects**

- **William E. Conroy II**

2. **Building Division Software - Davenport Group USA, Ltd. & Supplemental Appropriation**

Blackford said it is more functional and is on public portal; will track the status of permits; it has been around for over 10 years; requesting \$67,200; read all 13 proposals; lower end spectrum did not have same functionality; high end was more than what they needed without extra costs; Sunguard was upgraded last year, but nothing was updated for Community Plus; will not pay maintenance fee, which is about \$9K/year; code enforcement and other modules can be added in the

future; this software will provide in-house training; it is very important to the department; we were offered this at a low rate; references spoke very highly of the process; all processes will be more efficient, is a Six Sigma process.

RECOMMENDATION: Adopt as Emergency, Consent Agenda.

3. Development Fee Schedule Modifications

Blackford said this is a two year process; the time it took to make it easier for customers to understand the schedule; we have simplified the schedule; streamlined the work that goes into the process; fees were lower across the board in comparison to other communities; phase two from last year; no significant changes; Larick said some fees went down; Blackford said fees were not raised dramatically; this is part of the Six Sigma process; fees were viewed as fair.

RECOMMENDATION: Adopt as Emergency, Consent Agenda.

4. Approval of the Gahanna Tax Incentive Review Council (TIRC) Recommendations

Blackford said this is an annual process; good news is, there are no proposed changes; overall the sites are out performing by over 29.5%.

RECOMMENDATION: Consent Agenda.

[2015-0274](#)

Development Supporting Documents

ITEM FROM THE DIRECTOR OF PARKS & RECREATION

1. ABC Restrooms

Euton said this contract will be at the fixed prices shown in the chart; for parks that do not have flushing facilities.

RECOMMENDATION: Consent Agenda.

[2015-0280](#)

Parks & Recreation Supporting Documents

ADJOURNMENT 7:59 p.m.

Kim Banning, Reporting