



# City of Gahanna

200 South Hamilton  
Road  
Gahanna, Ohio 43230

## Signature

Ordinance: ORD-0008-2025

File Number: ORD-0008-2025

### AN ORDINANCE TO REPEAL AND REPLACE THE CITY OF GAHANNA CODIFIED ORDINANCES CHAPTER 903 - SIDEWALK CONSTRUCTION, MAINTENANCE, AND RENEWAL; AND DECLARING AN EMERGENCY

**WHEREAS**, on July 24, 2023, City Council adopted ORD-0054-2023, an ordinance to repeal and replace code Section 521.06 - Construction, Repair, and Replacement of Sidewalks, Integral Approaches/Aprons and Related Areas and to repeal and replace Chapter 903 - Sidewalk Construction; and

**WHEREAS**, the Department of Engineering proposes the repeal and replacement of the City of Gahanna Codified Ordinances Chapter 903 - Sidewalk Construction, Maintenance, and Renewal; and

**WHEREAS**, the major revisions identified by the Department of Engineering include as follows: changing the definition for sidewalks to pedestrian facilities; aligning the definition of major development/redevelopment with Chapter 1117.07 - Development Plan; and clarifying when new or renewed pedestrian facilities will be required; and

**WHEREAS**, the Administration requests passage of the Ordinance as an emergency measure immediately necessary for the preservation of public peace, property, health, safety, and welfare; to wit: alignment with code sections recently adopted for Chapter Section 1117.10(e)(1)A - Required Improvements.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GAHANNA, COUNTY OF FRANKLIN, STATE OF OHIO:**

**Section 1.** That Chapter 903 - Sidewalk Construction, Maintenance, and Renewal is hereby repealed and Chapter 903 - Construction, Maintenance, and Renewal of Pedestrian Facilities, as set forth in EXHIBIT A, attached hereto and made a part herein, is hereby enacted.

**Section 2.** That for the reasons set forth in the preamble above, this Ordinance is declared an emergency measure which shall be in full force and effect immediately upon passage by this Council and on the date of signature of approval by the Mayor.

At a regular meeting of the City Council on April 7, 2025, a motion was made by Renner, seconded by Schnetzger, that the Ordinance be Adopted as an Emergency. The vote was as follows:

Ms. Bowers, yes; Ms. Jones, yes; Ms. McGregor, Absent; Ms. Padova, yes;  
Mr. Renner, yes; Mr. Schnetzer, yes; Mr. Weaver, yes.

President Merisa Bowers  
Merisa K. Bowers

Date 4/7/25

Attest by Jeremy A. Van Meter  
Jeremy A. VanMeter  
Clerk of Council

Date 4/7/2025

Approved by the Mayor Laurie A. Jadwin  
Laurie A. Jadwin

Date 4.7.2025

Approved as to Form PDT  
Priya D. Tamilarasan  
City Attorney

Date 4/7/25

## **CHAPTER 903 ~~Sidewalk~~ Construction, Maintenance, and Renewal of Pedestrian Facilities<sup>1</sup>**

Sections:

### **903.01 PLANS AND SPECIFICATIONS.**

All ~~sidewalks-pedestrian facilities~~ constructed within public right-of-way in the City shall be made and constructed in accordance with the latest edition of the City of Columbus Standard Construction Drawings ~~for sidewalk~~ and the Public Right-of-Way Accessibility Guidelines (PROWAG), current edition ~~as proposed or adopted~~. Construction of new ~~sidewalk-pedestrian facilities~~ shall be made according to the requirements of the City of Columbus Construction and Materials Specifications in force at the time of construction (as determined applicable by the Inspector), a copy of which is on file with the City of Gahanna Department of Engineering. Repairs to existing ~~sidewalk-pedestrian facilities~~ shall be approved by the Director or designee in accordance with codified ordinance Chapter 931.

~~Any unintended contradictions between this Chapter and Americans with Disabilities Act (ADA) Title II regulations or PROWAG shall be resolved in favor of adhere to the Federal laws and related standards.~~

~~Consideration of an exception process (perhaps not within this round but with greater code updates — similar to ODOT's L&D manual section 105; while not one in the same, formulating a process for unique situations.~~

(Ord. No. 0054-2023, § 2(Exh. B), 7-24-23)

### **903.2 DEFINITIONS.**

(a) *Definitions.* As used in the Codified Ordinances:

- (1) *Block or blocks.* Approximately equally spaced, generally rectangular, blocks as visible on the surface of a ~~sidewalk-pedestrian facilities~~ area, or blocks as visible on the surface of an integral approach/apron area, formed by saw cut joints or tooled joints in the concrete (control/contraction joints) and/or by expansion joints.
- (2) *Integral approach/apron.* That portion of a driveway between the street and the public right-of-way or easement dedicated to public use containing a ~~pedestrian facilities~~~~sidewalk~~ crossing through it.
- (3) *Handicap access/approach.* That portion contiguous to an integral approach/apron or ~~pedestrian facilities~~~~sidewalk~~ designed and constructed pursuant to the Americans with Disabilities Act (ADA) and

<sup>1</sup>Ord. No. 0054-2023, §§ 1, 2(Exh. B), adopted July 24, 2023, repealed the former Ch. 903, §§ 903.01, 903.04, 903.05, and enacted a new Ch. 903 ~~as set out herein~~. The former Ch. 903 pertained to similar subject matter and derived from Ord. 17-69, ~~Passed~~ 5-19-69; Ord. 34-62, ~~Passed~~ 11-5-62; Ord. No. 0032-2016, § 1(Exh. A), 4-18-16; Ord. No. 0034-2021, § 1(Exh. A), 6-21-21; Ord. No. 0034-2022, § 1(Exh. A), 8-1-22.

Cross reference(s)—Construction or repair at owner's expense - see Ohio R.C. 729.01 et seq.; Notice to construct or repair sidewalks - see Ohio R.C. 729.03

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the Public Right-of-Way Accessibility Guidelines (PROWAG) as it now exists or may from time-to-time hereafter be amended.

- (4) ~~*Sidewalk-Pedestrian Facility.*~~ A hard surface portion of the ~~street~~*transportation and mobility* system for pedestrian use which lies outside the curb lines (or integral with the curb) or edge of the roadway pavement ~~and within a public right-of-way or public right-of-way easement. An area abutting a public right-of-way improved, or intended to be improved,~~ as part of an overall pedestrian travel system within the community. *This includes, but is not limited to, sidewalks, multi-use trails and other walkways.*
- (5) *Abutting owner.* An individual or entity indicated on the most recent tax records of the Franklin County Auditor's office as owners, in whole or in part, of property which frontage confronts, is adjacent to, or abuts the ~~sidewalk~~*pedestrian facilities*, integral approach/apron and related areas. The City intends that all owners of a parcel shall be obligated pursuant to the provisions of this Chapter on a joint and several basis as this Chapter affects any parcel. Further, for the purposes of this Chapter, any one owner of real estate shall be deemed to be the agent of all other owners of that real estate.
- (6) *Affected areas.* Those areas requiring ~~sidewalk-pedestrian facility~~ construction, repair or replacement after inspection.
- (7) *Primary inspection area.* The inspection area selected for special attention for a given calendar year, as determined by the Director or designated representative and subsequently approved by Council Resolution, which contains properties which have frontages confronting, adjacent to, or abutting a ~~sidewalk~~*pedestrian facility*, integral approach/apron and related areas. Such areas are inspected as set forth within Section 906.06(d).
- (8) *Director.* Referencing the Director of the department responsible for administration of this Section.
- (9) *Maintenance and repairs.* Pursuant to the criteria established by the ~~Director or designated representative~~ *Director* and as may be amended from time to time, shall include, however, is not limited to - vertical offset grinding, individual panel replacement, removal of vegetation overgrowth, and joint filler.
- (10) *Corridor renewal.* When the cost to repair one side of a street's ~~sidewalk-pedestrian~~ facility or pedestrian accessible route from intersection to intersection exceeds 50 percent of the cost to remove and replace the ~~sidewalk-pedestrian facility~~ to current PROWAG standards.
- (11) *Lot renewal.* When the cost to repair the ~~sidewalk-pedestrian~~ facility or pedestrian accessible route of an individual lot frontage exceeds 50 percent of the cost to remove and replace the entire ~~sidewalk pedestrian~~ facility along the given frontage to current PROWAG standards.
- (12) *Major development/redevelopment.* Work on a site that will initiate the need for any of the following: subdivision of parcels with or without platting; ~~final major~~ *development plan as defined in Chapter 1117.07; and/or building alterations building permits for construction of new residential dwelling units, and/or site civil plans for parking area(s) as defined in Chapter 11, additions, or change of use requiring existing facilities to be brought up to current standards.*

(Ord. No. 0054-2023, § 2(Exh. B), 7-24-23)

### **903.3 NEW ~~SIDEWALK-PEDESTRIAN FACILITY~~ AND ~~SIDEWALK-PEDESTRIAN FACILITY~~ RENEWAL.**

- (a) *New residential ~~sidewalks~~Pedestrian Facilities.* Residential properties that front residential streets and do not have existing ~~sidewalk-pedestrian~~ facilities or pedestrian accessible routes ~~shall be addressed as follows; shall follow applicable Ohio Revised Code provisions for petition for assessment of improvement.~~

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- (1) Absent Major development/redevelopment, as defined by this chapter, Property owners desiring pedestrian facilities shall follow the applicable Ohio Revised Code provisions for petition for assessment of improvement.

A. The City may provide a cost share up to 50 percent of the cost of installation, said amount to be limited by the annual budget appropriations as adopted by Council. When petition(s) for assessment exceed the annual funding reserve allocated for new residential sidewalks, the Director or designee may elect to prioritize the request made and/or initiate the assessment collections in advance of the work being performed.

- (2) When more than 40% of the local residential roadway corridor, intersection to intersection, has pedestrian facilities on the subject site's ~~its given side of the street~~, and Major development/redevelopment occurs, as defined by this chapter, the subject development/redevelopment shall install new pedestrian facilities along all of its frontages.

- (3) The following shall apply when ~~less more~~ than 40% of the local residential roadway corridor, intersection to intersection, has pedestrian facilities on the subject site's ~~side of the street~~, and Major development/redevelopment occurs, as defined by ~~within this chapter~~; ~~the subject development/redevelopment shall install new sidewalk along all of its frontages.~~

A. ~~if the given project is a new subdivision, pedestrian facilities shall be installed; or~~

B. ~~if any neighboring properties within 200 feet of the subject site has existing pedestrian facilities, the subject development/redevelopment project shall install new pedestrian facilities along all frontages; or~~

C. ~~if the subject property's frontage without pedestrian facilities taken in aggregate with the properties that do have existing pedestrian facilities within the local residential roadway corridor were to exceed 40%, then the subject project shall install new pedestrian facilities along all frontages; or~~

D. ~~If the site is within a zoning district that requires the installation of a pedestrian facility, then pedestrian facilities shall be installed along all frontages of the site; or~~

E. ~~If none of the above apply, then the site shall be exempt from the installation of pedestrian facilities at the time of the development project.~~

- (b) *Residential property renewal of ~~sidewalk-pedestrian~~ facilities.*

- (1) When the City administers a Capital Improvement Project (CIP) that consists of major improvements including street rebuilds or utility projects, noncompliant ~~sidewalks-pedestrian facilities~~ shall be brought up to PROWAG accessible standards, to the maximum extent practicable, as part of the city's project and at the city's cost. ~~in conjunction with the project.~~

A. ~~The City will accomplish the construction as part of the CIP and the cost will be covered by the City.~~

- (2) When ~~the City administers a Capital Improvement Project (CIP) that consists of asphalt mill and~~ overlay or pedestrian facility maintenance, and existing ~~sidewalks-pedestrian facilities~~ in the primary inspection area are found to be in need of renewal the following shall apply:

A. *Corridor renewal.* The ~~sidewalk-pedestrian~~ facility shall be programed for replacement with City planned asphalt overlay roadway maintenance along the given corridor. At such time, any noncompliant portions of the ~~sidewalk-pedestrian~~ facility shall be upgraded to comply with PROWAG standards, to the maximum extent practicable, in conjunction with the project. The City will accomplish the construction within the program area and assess the cost of such improvements benefiting the abutting property as set forth in Section 903.4(~~a~~)(10)).

- B. *Lot renewal.* Any noncompliant portions of the ~~sidewalk-pedestrian~~ facility along the subject property's frontage shall be brought up to PROWAG standards, to the maximum extent practicable, with transition panels at the property lines or in a location as best fit for the proposed work. The City will accomplish the construction within the program area and assess the cost of such improvements benefiting the abutting property as set forth in Section 903.4~~(a)(10)(i)~~.
- C. Corridor and lot renewal projects shall follow the same procedure for ~~sidewalk-pedestrian facility~~ maintenance and repair as outlined in Section 903.4, excluding "opt out" provisions.
- (c) ~~When a major development/redevelopment occurs, as defined by this Chapter, and when the provisions of Lot Renewal are met, the pedestrian facility along the subject site frontage shall be fully replaced to PROWAG standards, to the maximum extent practicable.~~
- (d) ~~When work within the right-of-way occurs for the replacement of driveway aprons and/or when driveways are being replaced, the pedestrian and adjacent panels through the drive shall be renewed if they do not conform to ADA Regulations or PROWAG standards and the standard driveway detail drawings.~~
- (e) ~~When major development/redevelopment as defined within this Chapter occurs, and when re on commercial properties that either do not presently have pedestrian-accessible routes or pedestrian facilities or the existing routes do not meet current PROWAG standards, then a pedestrian facility ~~facility es or~~ pedestrian accessible route (PAR) will be required to be provided along all property frontages ~~at the expense of the property owner.~~~~

(Ord. No. 0054-2023, § 2(Exh. B), 7-24-23)

### 903.4 REPAIR AND MAINTENANCE OF SIDEWALKS AND RELATED AREAS.

- (a) ~~City Administered -Sidewalk Maintenance in support of the~~
- (1) ~~Inspection program.~~ The Director or their designee shall conduct, as determined necessary by such appropriate public official, an inspection program designed to require repair and replacement of sidewalk areas and/or walkway areas integral to or monolithic with approach/apron areas within the City for the purpose of maintaining those areas in a good and orderly state of repair to protect the health, safety, and welfare of the public. The inspection program shall occur for each property within the City in accordance with the provisions of this Chapter. Such inspection will be performed as set forth within Section 903.4~~(a)(2)(b)~~.
- (2)~~(b)~~ ~~Inspection criteria.~~ The inspection criteria to be utilized by the Director or their designee shall include primary conditions deemed by such official to be potentially detrimental to the public health, safety and welfare. The criteria shall be consistent with that adopted by the Public Right-of-Way Accessibility Guidelines (PROWAG) as it now exists or may hereafter be amended. The existence of such conditions shall necessitate repair or replacement of sidewalks.
- (3)~~(c)~~ ~~Resolution of necessity.~~ The Director or their designee shall, from time to time, prepare a list of properties in need of construction, repair, or replacement of sidewalks. Such list shall be submitted to Council, who, at a time it deems appropriate, may adopt a Resolution of Necessity reciting the necessity to repair or replace or construct those sidewalks, as indicated by the public official. Upon adoption of such Resolution of Necessity:
- ~~(A.4)~~ The Director or their designee may proceed to prepare solicitations for bids for completing the public improvements and/or repairs for all properties not opting out of the City program as established in 903.4~~(a)(5)(e)~~ and,

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- ~~(B.2)~~ Council shall appropriate such funds as are necessary from time to time to accomplish such improvements and defray the costs of such improvements upon such terms as Council deems appropriate and,
- ~~(C.3)~~ Council may, at its discretion, borrow such funds as Council deems appropriate for the cost of such construction, repair, and replacement and the defraying of all costs associated therewith.
- ~~(4d)~~ *Procedure for construction, repair, or replacement.* When the Director or their designee finds deficiencies after such inspection, such official shall:
- ~~(1)A.~~ Verify the identity of the property owner or owners utilizing the Franklin County Auditor's records.
- ~~(2)B.~~ Prepare a notice for each property setting forth the deficiencies discovered upon inspection. Notices shall include the following information:
- ~~i.A.~~ The deficiencies discovered as a result of inspection and the inspection criteria used to determine the deficiencies.
- ~~ii.B.~~ That a property owner(s) has 60 days from the original notice mail date, or 30 days from the decision on their appeal as set forth in Section 903.4(a)(4)(B)-(vi)-(d)(2)(F) herein, whichever is greater, to advise the City that the property owner(s) does not consent to the improvements, repair, or replacement to be performed by the City and that the property owner(s) "opt out" as otherwise set forth in Section 903.4(a)(5)(e) herein.
- ~~iii.C.~~ Requirements for permitting and inspection if the property owner(s) intend to "opt out" as referenced in Section 903.4(a)(5)(e).
- ~~iv.D.~~ If the property owner(s) chooses to "opt out," pursuant to Section 903.4(a)(5)(e), then the methods of sidewalk repair shall be consistent with accepted engineering or construction practice. Sidewalk replacement shall be performed in accordance with Section 903.01.
- ~~v.E.~~ If, in the opinion of the Director or their designee, trees within the public right-of-way abutting the owner(s)' property have contributed to sidewalk disrepair, the trees will either be identified to be removed or their roots pruned. The City Forester or their designee will determine if each of those trees is to be removed or its roots are to be pruned in accordance with the Sidewalk Maintenance Program Tree Removal and Root Pruning Guidelines. Tree removals and tree root pruning as identified above will be performed by the City or their designee at no cost to the abutting property owner unless the property owner "opts out."
- ~~vi.F.~~ If the property owner ~~(s)~~ disagrees with the findings by the Director or their designee, that property owner may appeal the findings to the Property Appeals Board within 45 days of the original notice mail date. The property owner has the burden to present sufficient evidence to overcome the presumption that said findings are appropriate, in order for City Council to modify the Resolution of Necessity with regards to the property owner ~~(s)~~' property.
- ~~vii.G.~~ That the City will accomplish the construction, repairs or replacements within the program area and assess the cost of such improvements benefiting the abutting property as set forth in Section 903.4(a)(10)(f).
- ~~C.3)~~ Serve the notice of deficiency on each property owner. Service shall be made upon the property owner or owners by ordinary U.S. Mail, postage prepaid.
- ~~(5e)~~ *Construction by property owner ("opt out").* Any property owner who desires to "opt out" of the City program and take responsibility for performing the required construction, repairs, and replacements shall

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return to the City a Right-of-Way permit application to "opt out" of the City's program within 60 days from the mail date of the original notice from the City to the property owner~~(s)~~. If the property owner~~(s)~~ fails to advise the City of the property owner's absence of consent, it shall be presumed for all purposes that the property owner~~(s)~~ has consented. Construction shall be completed as set forth by the Right-of-Way permit.

(6f) The Director or their designee representative may extend, in such public official's sole discretion, the "opt out" deadline as written in Sections 903.4 ~~(a)(4)~~ ~~(B)-(ii)-(d)(2)(B)~~ and 903.4 ~~(a)(5)(e)~~ for any reason deemed appropriate by such public official, including but not limited to delays occasioned by natural disaster, weather or other unforeseen circumstances.

(7g) *Failure to complete construction, repair, or replacement.* Any property owner who opts out of the City program and who fails to construct, repair, or replace the affected area in accordance with the provisions of this Chapter, shall:

~~A.(1)~~ Be sent a written notice by the Director or their designee of the failure to complete construction, repair, or replacement.

~~B.(2)~~ Be advised that the property owner is in violation of this Chapter and may be subject to the penalties described in Section 903.4 ~~(d)(1)~~.

(8h) *Consent.* Every owner of real property in the City of Gahanna is deemed to have consented:

~~A.(1)~~ That all property owners who do not consent to entry upon private property for the purposes of accomplishing this chapter shall be assessed the additional costs necessary to do work from the right of way.

~~B.(2)~~ To the grinding, cutting or removing of roots and trees within the public right-of-way abutting the owner(s)' property, or the grinding, cutting or removing of roots and limbs in the public right-of-way for trees located on the owner(s)' private property if such grinding, cutting or removing of roots and limbs occurs in furtherance of this Chapter.

~~C.(3)~~ That any public official or agent working on the City's behalf is immune from civil or criminal liability for entry upon real property in furtherance of the purposes set forth in this Chapter, and the City and its agents and employees shall have no liability for the damage or destruction to any trees or tree roots for activity conducted in furtherance of the purposes of this Chapter.

(i9) *Mandatory disclosure.* Any property owner who receives the notice set forth in Section 903.4 ~~(a)(4)B)(d)(2)~~ or who elects to "opt out" pursuant to those provisions in Section 903.4 ~~(a)(5)(e)~~ and, who thereafter transfers all or any portion of the title to the property before concluding such repairs and having them accepted by the City, is under an affirmative duty to disclose in writing to the transferee of such property the contents of the notice or the election to "opt out". Nothing contained within this Section shall be construed to alter or diminish the City's rights under Section 903.4 ~~(a)(10)(f)~~ to collect all amounts due from the transferee or any subsequent transferee.

(10i) *Assessment.* Upon completion of such construction, repair, or replacement, all owners affected thereby shall be notified of a public hearing to determine any mistake of fact regarding allocation of such assessments and:

~~(1)A.~~ Notice of such public hearing shall be served upon all property owners ~~in accordance~~ by ordinary U.S. Mail, postage prepaid. The City shall also post a list of such information in the manner it uses for posting legislation so that it is accessible to the public. The City may additionally post such information on its website; and,

~~(2)B.~~ After such public hearing, Council shall:

~~i.A.~~ Approve the actual field measured unit cost of such construction, repair or replacement associated with the various improvements performed and,

~~ii.B.~~ For corridor and lot renewal pursuant to Section 903.3(b)(2), the cost assessed to the abutting benefited property shall be based on the unit cost of the repair or replacement as cited in the notice of defects and at 50 percent of the unit cost. The City shall bear the remainder of the cost.

~~iii.C.~~ Assess the costs at 50 percent of the unit cost of such improvements against each abutting, benefited property.

~~(3)C.~~ The Clerk shall certify the amount of such assessment, its effective date, and its rate of interest to the County Auditor for addition to the tax duplicate of the properties affected by such assessment.

~~(4)D.~~ Any persons affected by this section may choose to pay all the costs determined pursuant to ~~subparagraph (2) above~~ 903.4(a)(10)(B), directly, in lieu of having said costs assessed against real property, pursuant to the rules and regulations set forth by the Director or their designee. Said costs must be paid in full within 30 days of the date of said public hearing referenced in ~~subparagraph (2) above~~ 903.4(a)(10)(B), or the assessment will be issued as outlined herein.

The obligations hereunder shall run with the land affected by this Chapter.

~~(b) When a major development/redevelopment occurs, as defined by this chapter, the pedestrian facility along the subject site's frontage shall be brought up to ADA Regulations and ~~for~~ PROWAG standards, to the maximum extent practicable.~~

~~(c)k~~ *Specifications.* All sidewalk repairs, alterations, and replacements shall be in accordance with Section 903.01.

~~(d)l~~ *Violations.* Any person, firm or corporation violating any regulations, provision, amendment or supplement of this Chapter shall be charged with a minor misdemeanor and upon conviction thereof, shall be fined no less than \$50.00 and not more than \$150.00. Each and every day during which such violation continues shall be deemed a separate offense.

(Ord. No. 0054-2023, § 2(Exh. B), 7-24-23)

### 903.5 INSPECTION FEE.

The fee for sidewalk inspection shall be in accordance with the [Building and Zoning Department](#) Fee Schedule.

(Ord. No. 0054-2023, § 2(Exh. B), 7-24-23)

### 903.6 GUARANTEE OF BUILDER, OWNER.

Sidewalks must be guaranteed by the builder or owner for a period of one year for construction and material.

(Ord. No. 0054-2023, § 2(Exh. B), 7-24-23)

### 903.99 RESERVED.

Ord. No. 0034-2022, § 1(Exh. A), adopted Aug. 1, 2022, repealed § 903.99, which pertained to penalties and derived from Ord. No. 34-62, 11-5-62; Ord. No. 0032-2016, § 1(Exh. A), 4-18-16; Ord. No. 0079-2017, § 1(Exh. A), 11-20-17)