



To: Gahanna City Council
Raymond J. Mularski, City Attorney

From: Michael Blackford, Director of Planning
Laurie A. Jadwin, Mayor

Date: September 22, 2021

Re: Dept. of Planning Report to Council (September 27, 2021 Meeting)

UPDATES

See, 9/7/21 Mayor's Report.

ACTION ITEM(S)

ACTION ITEM #1 – BUILDING PERSONAL SERVICES CONTRACT RENEWALS

To maintain certification by the State of Ohio Board of Building Standards, the City of Gahanna's Building Division is required to have alternate personnel in its employ (or under contract) to serve in the event of a conflict of interest or the unavailability of the Building Official, Plans Examiner, or Inspector.

Based on this requirement, the Department of Planning respectfully requests City Council to pass an ordinance authorizing the Mayor to enter into the agreements outlined below. The City historically has contracted with multiple consultants in order to provide additional backup coverage that may be impacted by workload or availability.

Copies of the agreements, which have been redlined from expiring agreements, are attached for your review. Revisions to the agreements reflect changes in the services offered by individual vendors, internal reporting changes within city operations, and term changes which align all contracts to provide consistency and to lock in hourly rates.

- A personal services contract with Toole & Associates for back-up Ohio Certified Residential Building Official, back-up Residential Plans Examiner, back-up Residential Building Inspector, back-up Ohio Certified Building Official, back-up Ohio Certified Plans Examiner, and back-up Ohio Certified Building Inspector services.
- A personal services contract with Meacham & Apel Architects, Inc. dba M+A Architects, for back-up Ohio Certified Building Official and back-up Ohio Certified Master Plans Examiner services.
- A personal services contract with Feinknopf Macioce Schappa Architects, Inc. for back-up Ohio Certified Residential Building Official, back-up Ohio Certified Building Official, and back-up Ohio Certified Master Plans Examiner services.

- A personal services contract with Eight One Consulting for back-up Ohio Certified Residential Building Official, back-up Ohio Certified Building Official, and back-up Ohio Certified Master Plans Examiner services.
- A personal services contract with William E. Conroy II for Ohio Certified Electrical Inspector services.

We are respectfully requesting an ordinance to allow the Mayor to enter into contract with Toole & Associates, Meacham & Apel Architects, Inc., Feinknopf Macioce Schappa Architects, Inc., Eight One Consulting, and William E. Conroy II for personal services.

Legislation Needed: Ordinance

Emergency/Waiver: None

Names & Addresses: Toole & Associates
454 E. Main Street – Suite 236
Columbus, OH 43215

Meacham & Apel Architects, Inc.
775 Yard Street – Suite 325
Columbus, OH 43212

Feinknopf Macioce Schappa Architects, Inc.
995 W. Third Avenue
Columbus, OH 43212-3109

Eight One Consulting
81 West Dunedin Road
Columbus, OH 43214

William E. Conroy II
1574 Dry Creek
Granville, OH 43023

Already Appropriated (Amounts & Accounts): N/A

Supplemental/Transfer (Amounts & Accounts): N/A