#### Present Charter

NO PROVISION IN CURRENT CHARTER FOR A DEPARTMENT OF HUMAN RESOURCES.

### Proposed Charter

# ARTICLE XIV DEPARTMENT OF HUMAN RESOURCES

SECTION 14.01 THERE IS HEREBY **CREATED AND** ESTABLISHED A DEPARTMENT OF HUMAN RESOURCES TO BE HEADED BY THE DIRECTOR OF HUMAN RESOURCES. THE DIRECTOR SHALL BE APPOINTED BY THE MAYOR WITH THE CONFIRMATION OF COUNCIL.

SECTION 14.02 POWERS AND DUTIES. THE DEPARTMENT AND THE DIRECTOR SHALL HAVE THE FOLLOWING POWERS, DUTIES AND FUNCTIONS:

- (1) RESPONSIBLE FOR COORDINATING RECRUITMENT.
- (2) ADMINISTERING THE CLASSIFICATION AND PAY PLAN.
- (3) ASSISTING WITH COLLECTIVE BARGAINING NEGOTIATIONS.
- (4) MAINTAINING PERSONNEL FILES.
- (5) IDENTIFYING TRAINING NEEDS, AND LOCATING TRAINING RESOURCES.
- (6) ADMINISTERING BENEFIT PROGRAMS, AND HUMAN RESOURCE POLICY.
- (7) ENSURE COMPLIANCE WITH LEGISLATIVE ACTIONS AND ADMINISTRATIVE RULINGS.
- (8) SUCH OTHER POWERS, DUTIES, AND FUNCTIONS AS PROVIDED BY ORDINANCE ADOPTED BY COUNCIL.

### Reasoning

## ARTICLE XIV DEPARTMENT OF HUMAN RESOURCES

Presently the functions that would be handled by the Department of Human Resources are scattered among various City Departments causing duplication of effort and creating confusion. This new Department would provide for the comprehensive and streamlined application of human resource functions.