

From: Jeremy VanMeter
Sent: Friday, May 24, 2024 3:43 PM
To: Miller, Joseph R.; Ingram, Christopher L.; Alexander, Elizabeth S.
Cc: Parker, Eric A.; Priya Tamilarasan; Lorne Eisen
Subject: BZA-0001-2024 Appellant's Requirements Met (Skilken Gold Real Estate Development v. City of Gahanna Planning Commission)
Attachments: BZA Rules of Procedure Amended 1.26.2023 ATTESTED.pdf

Dear Mr. Miller, Mr. Ingram, and Ms. Alexander,

In the matter of:
Skilken Gold Real Estate Development, Appellant
v.
City of Gahanna Planning Commission, Appellee
RE: CU-0002-2024, DR-0006-2024, FDP-0005-2024

Pursuant to Gahanna Codified Ordinances Section [147.03](#), this is notice that the appeal filed by your offices on Friday, May 24, 2024 has met the *Appellant's Requirements* as outlined below:

(a) *Appellant's Requirements*. Appeals shall be in writing, in the form prescribed by law, and shall be filed with the Clerk of Council within 30 days from the date of the action being appealed. The following items shall be filed with each appeal:

- MET – *Note: The action under appeal occurred April 24, 2024. Filing occurred May 24, 2024. Please note that Planning Commission took official action for a denial of CU-0002-2024. No action was taken by Planning Commission on DR-0006-2024 or FDP-0005-2024 applications.*
1. A concise statement of the reason or legal basis for the appeal, along with a citation of the applicable Code section(s) signed by the appellant or agent, with the appellant or agent's printed name, address and telephone number.
 - MET – *Note: See electronic Appeal file here [BZA-0001-2024](#).*
 2. A listing of proposed exhibits, not already contained in the record, which shall be signed by the appellant or agent, along with ten copies of each of the exhibits;
 - MET – *Note: No additional proposed exhibits filed.*
 3. An affidavit of the applicant listing the names and addresses of all property owners contiguous to, and directly across the street from the property, as appearing on the Franklin County Auditor's current tax list; for appeals to an adjudication order for the interior of a residence, or for appeals of the rental registration code, this affidavit is not required.
 - MET
 4. The filing fee required by City Code:
 - MET – *Note: Filing fee for BZBA appeal hearings are \$200. This was received via credit card payment May 24, 2024 (Ref: Payments Proof Batch 2559).*

I will be working with Chair Eisen and the Board on proposed meeting dates for a hearing. I will let you know. In the meantime, attached are the most recent BZBA-approved Rules of Procedure for your review.

Thanks,

JEREMY A. VANMETER

Clerk of Council
Council Office
he/him/his



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