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**To:** Gahanna City Council  
Clerk of Council

**From:** D. Grant Crawford, Director of Public Service & Engineering  
Laurie A. Jadwin, Mayor

**Cc:** Joann Bury, Director of Finance  
Raymond Mularski, City Attorney

**Date:** June 30, 2022

**Re:** Dept. of Public Service & Engineering Report to Council (July 11, 2022 Meeting)

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## ACTION ITEMS

### ACTION ITEM #1: RESOLUTION TO ADOPT 2022 SIDEWALK MAINTENANCE PROGRAM AREA

The City's Sidewalk Maintenance Program was officially adopted by Council in 2021. One of the initial legislative steps for the Program each year is to officially adopt a Program Area, which defines the properties that will be a part of the Sidewalk Maintenance Program. The Department of Public Service & Engineering recommends that the following properties be included in the 2022 Sidewalk Maintenance Program Area:

- Agler Rd (West Corp Limit to Imperial Dr)
- Ashford Glen Ct (Ashford Glen to End of Ct)
- Ashford Glen Dr (Fleetrun Avenue/Caroway Blvd to Walbridge Dr/Caroway Blvd)
- Avonwick Pl (Coronation Ave to Prince of Wales Dr)
- Brookhill Dr (Highmeadow Dr/Greencroft Rd to Cherry Bottom Rd)
- Codet Rd (Lincolnshire Rd to Penny Ln)
- Dark Star Avenue (E Johnstown Rd/Beecher Rd to Riva Ridge Blvd)
- Dark Star Pl (Dark Star Ave to End of Ct)
- Dunoon Dr (Waterbury Blvd/Codrington Cir to Waterbury Blvd/Beaverbrook Dr)
- Frances Ct (Laurel Ridge Dr to End of Ct)
- Greencroft Rd (Morse Rd to Highmeadow Dr/Brookhill Dr)
- Haymarket Pl (Coronation Ave to Prince of Wales Dr)
- Hunters Run (Beaverbrook Dr East to Beaverbrook Dr West)
- Laurel Ridge Dr (Cherry Bottom Rd to Cherry Bottom Rd/Crossing Creek Way)
- Lincolnshire Rd (McCutcheon Rd to Agler Rd)
- McCarron Ct (Dark Star Ave to End of Ct)
- Moon Glow Ct (Taurus Ave to End of Ct)
- N Creekway Ct (Shull Rd to End of Ct)
- Riva Ridge Blvd (Bryn Mawr Dr to Pimlico Dr)



- S Creekway Ct (Shull Rd to End of Ct)
- Taurus Ave (Dar Star Ave to Riva Ridge Blvd)
- Tim Tam Ave (Cordero Ln to Dark Star Ave)
- Vivian Ct (Laurel Ridge Dr to End of Ct)
- Warlock Ct (Dunoon Dr to End of Ct)

This Program Area can be visualized on the attached map. Also provided is a listing of each property within the Area. The recommended 2022 Program Area includes 619 parcels.

Upon approval of the 2022 Sidewalk Maintenance Program Area, an inspection program will be completed for the purpose of maintaining those areas in a good and orderly state of repair to protect the health, safety, and welfare of the public. Property owners within the Program Area whose sidewalks are in need of repair or replacement will be mailed a notification indicating the sidewalk deficiencies found, the estimated cost to be assessed or paid in full by the property owner as part of the Sidewalk Maintenance Program, and information on how to opt-out of the Sidewalk Maintenance Program.

Based on the above, the Department of Public Service & Engineering respectfully requests a Resolution to officially adopt and approve the 2022 Sidewalk Maintenance Program Area.

Legislation Needed: Resolution  
Emergency & Waiver: N/A  
Vendor Name: N/A  
Vendor Address: N/A  
Already Appropriated (Amounts & Accounts): N/A  
Supplemental/Transfer (Amounts & Accounts): N/A

Attachments:

Contract & Bid Summary  
2022 Sidewalk Program Parcel Maps  
2022 Sidewalk Program Property List

### **ACTION ITEM #2: ORDINANCE TO AMEND GAHANNA CODE CHAPTER 903 – SIDEWALK CONSTRUCTION**

Gahanna Code §903.04 currently requires a Sidewalk Permit and fee for construction of sidewalk within the public right-of-way. The fee collected for the Sidewalk Permit is used to pay for inspection. A Right-of-Way Construction Permit also is required for construction of sidewalk within the right-of-way.

In order to eliminate redundancy and improve the efficiency for applicants to obtain a necessary permit to perform sidewalk construction within the right-of-way, the Department proposes that the current Code be amended to remove the requirement for a Sidewalk Permit and to amend



the permit fee to an inspection fee. The sidewalk inspection fee would be collected as part of the Right-of-Way Construction Permit process. A redlined copy of the proposed code changes is attached for review and reference.

Based upon the above, the Administration respectfully requests Council to issue legislation adopting the proposed amendments to Gahanna Code Section 903.04 - Permit Fee.

Attachments:

Redlined version of Gahanna Code §903.04 - Permit Fee

Clean version of proposed Gahanna Code §903.04 – Permit Fee

### **ACTION ITEM #3: ORDINANCE TO AMEND GAHANNA CODE CHAPTER 907 – DRIVEWAY AND CURB CUTS**

Gahanna Code §907.03 Inspection requires the Chief Building Official to inspect construction of driveway approaches. The driveway approach is the portion of a driveway within the public right-of-way. Per Gahanna Code §909.04, the standards for construction of driveways are established by the City Engineer.

The inspection of the driveway approach and associated fees are currently collected through a Driveway Approach Permit through the Building Division. While the inspection and fees are required by code, the Driveway Approach Permit is *not* a requirement. However, a Right-of-Way Construction Permit is required for construction of a driveway approach since it is within the public right-of-way.

To improve efficiencies by limiting the number of permits required by applicants to construct a driveway approach and allowing the inspection to take place by the Engineering Division, the Department proposes to amend Section 907.03 to change the responsible party for inspections from the Chief Building Official to the “responsible Director or their designee.”

In addition, Section 907.04 of Gahanna Code, entitled “Width of Driveway Curb Cuts,” specifies the dimensions of driveway curb cuts and specifically references curb cuts for commercial and industrial establishments. The Administration proposes an amendment to Section 907.04 to remove reference to commercial and industrial establishments so that the specifications identified within this Section are applicable to all driveway curb cuts and match the City’s current standards.

The Department of Public Service & Engineering respectfully requests Council to pass legislation to amend Gahanna Code Chapter 907 as outlined herein.

Attachments:

Redlined version of Gahanna Code Chapter 907

Clean version of proposed Gahanna Code Chapter 907



**ACTION ITEM #4: ORDINANCE TO AMEND GAHANNA CODE SECTION 909.04 – DRIVEWAY DRAINAGE**

Gahanna Code §909.04, "Fees," sets forth the inspection fee requirements for driveway construction. This section references Gahanna Code §145.10, which no longer exists. The Administration proposes to update this Section by striking the reference to the prior

The Department of Public Service & Engineering respectfully request legislation authorizing the proposed code change to Gahanna Code §909.04 as outlined above.

Attachments:

Redlined version of Gahanna Code §909.04  
Clean version of proposed Gahanna Code §909.04

**ACTION ITEM #5: ORDINANCE AUTHORIZING CONTRACT WITH GUDENKAUF CORPORATION FOR BIG WALNUT CREEK FIBER LOOP ST-1095**

The Big Walnut Fiber Loop will install roughly 7,500 ft of new conduit and fiber and will utilize 5,200 ft of existing fiber conduit installed as part of the Big Walnut Trail Section 4. The project will create a redundant connection across the Big Walnut for city services, safety services, and businesses utilizing the fiber network.

On July 1, 2022, bids were opened and reviewed. The Department received a total of four bids. After a review of the bids, the Department recommends awarding the bid to Gudenkauf Corporation, who was the lowest responsive and responsible bidder. The Department also requests a 10% contingency to cover any unforeseen construction costs. The total amount of the contract is \$533,145.

The Administration respectfully requests an ordinance to enter into contract with Gudenkauf Corporation for the Big Walnut Creek Fiber Loop project. Because this is a construction contract, the 30-day referendum does not apply, per Gahanna City Charter 4.14.

Legislation Needed: Ordinance  
Emergency/Waiver: N/A  
Vendor Name: Gudenkauf Corporation  
Vendor Address: 2679 McKinley Ave, Columbus, OH 43204  
Already Appropriated (Amounts & Accounts): \$533,145 from account 325.06.550.5500  
Supplemental/Transfer (Amounts & Accounts): N/A

Attachments:

Contract & Bid Summary