

1501.15 KNOX BOX RAPID ENTRY SYSTEM.

- (a) Requirements. Owners or occupants of all educational, assembly, industrial, commercial, institutional, apartment buildings with common areas, and otherwise, that are equipped with an **A MONITORED** automatic fire alarm or automatic fire suppression system, shall install a Knox Key Lock Box on the premises. The Knox Key Lock Box shall be of a size to accommodate all required keys.
- (b) Permits, Installation. A permit shall be obtained from the Fire Prevention Bureau of the Mifflin Township Division of Fire or the Jefferson Township Fire Department to install a Knox Key Lock Box. The installer must be licensed by the State of Ohio to install fire alarm systems if the box has a tamper switch. The location of the Knox Key Lock Box shall be approved by the Fire Prevention Bureau prior to installation.
- (c) Maintenance. The Knox Key Lock Box shall be installed and maintained in such a manner as to provide access to the premises by the Mifflin Township Division of Fire or the Jefferson Township Fire Department in the event of an activated alarm or emergency. The Knox Key Lock Box shall house but not be limited to keys for: all doors, elevators, fire alarm panels, any special key or devices used to reset fire alarm devices, and any other material deemed necessary by the Code Office. All keys shall be clearly marked with the appropriate nomenclature to identify key as to its use.
- (d) Master Keys. The master keys to the Knox Key Lock Box shall be maintained by the Mifflin Township Division of Fire and the Jefferson Township Fire Department, who shall have sole responsibility for giving access to any premises by use of the Knox Key Lock Box as defined by department or division policy.
- (e) Security. For security reasons, the master keys shall be locked in a Sentralock System key lock (decoder) carried on department or division vehicles. A log of key use shall be maintained by the Radio Dispatch Center. The log shall include: time key was removed, address where key is used, person requesting access to key, vehicle from which key is removed and time key is returned. Knox Key Lock Boxes may also be monitored by the owner or occupants own security system.
- (f) Reporting. The Mifflin Township Division of Fire or the Jefferson Township Fire Department shall make a complete report of circumstances surrounding the use of the Knox Key Lock Box on the official fire report (NFIRS-1) in the remarks section.
(Ord. 0137-2007. Passed 7-16-07.)

EXHIBIT A