



Mayor's Office/Rita Westhoff

**RCA Request for Council Action**  
**SUBJECT AND PURPOSE INFORMATION**

Requestor

01/07/2016

Date

Request to add to Council Agenda to recognized Joann Bury for the Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ending December 31, 2014 by the Government Finance Officers Association. Acknowledge at the January 19 Council meeting.

Please describe nature of action requested (type of legislation requested; nature of agreement, amendment, or communication, etc.) **in detail.**

I am attaching the letter from GFOA.

Street address, City, ST, ZIP Code (if applicable, i.e., contracts, agreements, etc.)

**Type of Request**

- Discussion Item on Agenda
- Ordinance
- Motion Resolution
- Resolution
- Statutory Resolution
- Previous Related Legislation \_\_\_\_\_
- Waiver
- Emergency

**Funding. If Supplemental Needed [Account Number and Name]**

Amount

From the unappropriated, unencumbered balance of the \_\_\_\_\_ Fund

To Account No.

To Account Name

**Funding. If Already Appropriated [Account Number and Name]**

Amount

Account No.

Account Name

**Funding. If Transfer Needed [attach page 2 transfer table]**

\*Attach additional documentation, if applicable.

- Page 2 attachment for budget/fund transfers
- Approved by Finance

