



EVANS, MECHWART, HAMBLETON & TILTON, INC.  
June 14, 2002 CONSULTING ENGINEERS & SURVEYORS

City of Gahanna  
200 South Hamilton Road  
Gahanna, OH 43230

Attn: Mr. Karl C. Wetherholt, PE  
City Engineer

**Re: St. Matthews School  
Havens Corners Road Speed Zone**

Dear Mr. Wetherholt:

Thank you for your request for a proposal to provide consulting engineering services for the above captioned project. Our recently completed plans for the improvement of the Havens Corners Road/Helmbright Road intersection call for the installation of a school speed limit sign for eastbound traffic at the west property line of the St. Matthews facility. The existing school speed limit sign for westbound traffic is located 240 feet east of the Helmbright Drive intersection and will not be affected by the intersection improvement. You have requested our involvement in extending the school zone to the west. Based upon our understanding of the project, we anticipate providing the following services:

The Ohio Revised Code § 4511.21 provides a uniform definition of a school zone as that portion of a street passing a school fronting on that street that is encompassed by projecting the school property lines to the fronting street. The law permits the Director of the Ohio Department of Transportation to extend school zones up to 300 feet in each direction from the property line extension. Following your authorization, we will complete the enclosed form and submit it to the ODOT for their review. In addition, a drawing will be prepared, based on our design of Havens Corners Road/Helmbright Drive improvements, and incorporating aerial photos, that will provide additional detail and support for the requested school zone extension. Unless you have a record of an approved extension of the school zone east of the St. Matthews property, our submittal will also document that existing condition.

The foregoing services will be performed for a lump sum fee of \$1,500 including reimbursable expenses. Additional services, including preparation of plans to install the school zone speed limit signs in the approved location can be performed by EMHT if authorized pursuant to a separate fee agreement. Estimated costs for additional services will be negotiated upon identification of the scope of the additional services.

We appreciate the opportunity to submit this proposal to you and look forward to working with you on this project. If any questions arise during your review of this matter, please call me at your convenience.

Very truly yours,  
Evans, Mechwart, Hambleton and Tilton, Inc.

Lawrence C. Creed, P.E.  
Associate and Senior Transportation Engineer

LCC/cl

**EXHIBIT A**