



TO: Members of Council  
Thomas R Kneeland, Mayor  
Shane Ewald, City Attorney

FROM: Grant Crawford, Interim Director of Public Service and Engineering

DATE: May 31, 2019

RE: Report to Council, June 10, 2019

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**ACTION ITEM #1: 2019 CCTV AND SANITARY SEWER CLEANING PROJECT – AWARD CONTRACT**

The 2019 CCTV and Sanitary Sewer Cleaning project consists of cleaning and video recording of approximately 74,448 feet of sanitary sewer pipe and inspection of 353 manholes. Bids for the 2019 CCTV & Sanitary Sewer Cleaning Project were opened on Friday, June 7 2019. The lowest responsive and responsible bidder is Pipetek Infrastructure Services with a bid of \$240,633. We are requesting a 10% contingency to cover any unforeseen project costs which would bring the total amount to \$264,696. We have checked for completeness of their bid and have obtained positive references regarding other CCTV projects they have performed.

We are respectfully requesting legislation authorizing the Mayor to enter into contract with Pipetek Infrastructure Services. (Bid Summary and Contract attached).

Legislation Needed: Ordinance

Emergency/Waiver: N/A

Vendor Name: Pipetek Infrastructure Services

Vendor Address: 861 William St, Plymouth, MI 48170

Already Appropriated (Amounts & Accounts): \$264,696.00 from account # 6621.1000.5505

**UPDATE**

**RENTAL REGISTRATION UPDATE:** Code Enforcement is in the process of preparing for rental registration. The City of Gahanna hired the first of 3 code enforcement officers last week and training is currently underway. To date, a list of rental properties registered with the county has been acquired, permits are complete, and software updates are in progress. Over the next few weeks, code enforcement will be working to finalize inspection forms, frequently asked questions sheet, website updates, and various other items. We plan to start sending out letters around the first of July. Letters will be sent in numerical order by parcel number. With one rental code enforcement officer, we would anticipate all rental properties will be registered in a year.