

CHAPTER 1311
Registration

1311.01 DEFINITIONS.

- (a) "Person" means only a natural person.

- (b) "Registered contractor" means a person or a corporation, partnership, proprietorship, firm or other such business organization which has as its employee, partner or principal, a person who has been registered to perform work in this City, pursuant to this chapter. For purposes of this chapter, a contractor is not thereby a registered contractor if he/she contracts with a subcontractor who is registered, nor is a subcontractor registered if he/she contracts with a registered contractor to perform work in this City pursuant to this chapter.

- (c) "Registered heating and air conditioning contractor" means a contractor registered to perform heating and air conditioning work.

- (d) "Heating and air conditioning work" means the installation, maintenance, alteration or repair of air conditioning and refrigeration systems, or heating systems.

- (e) "Plumbing contractor" means a contractor registered to perform plumbing work.

- (f) "Plumbing work" means the construction, installation, alteration or repairing of any plumbing drain, vent, sump, water closet, sink, lavatory or other plumbing fixture, but shall not include repairs not affecting sanitation, such as mending leaks in faucets, valves or water supply pipes, mending of broken fixtures, tanks, water heaters, releasing frozen pipes or rodding and flushing of any house sewer or drain.

(g) "Registered electrical contractor" means a contractor registered to perform electrical work.

(h) "Electrical work" means the installation, maintenance, alteration, or repair of electrical equipment, except repairing flush and snap switches, replacing fuses, changing lamp sockets and receptacles, taping bare joints, repairing drop cords, repairing electrical parts or any appliance or electrical equipment.

(I) "GAS PIPING CONTRACTOR" MEANS A CONTRACTOR REGISTERED TO PERFORM GAS PIPING WORK.

⊕ (J) "Registered remodeling contractor" means a contractor registered to perform remodeling work.

~~⊕~~ (K) "Remodeling work" means the repair, replacement, remodeling, alteration, conversion, modernization or improvement of the land and building used as a commercial building and/or as a residence and a dwelling place, including, but not limited to: driveways, swimming pools, porches, garages and ~~fallout~~ STORM shelters attached to a commercial building and/or a residence and a dwelling place, but shall not include new homes or landscaping.

~~(k) Residential property owners, performing their own work, shall be excluded.~~

(l) "Sign" means the definition as stated within Chapter [1165](#) of these Codified Ordinances.

1311.02 CONTRACTOR REGISTRATION REQUIRED.

No person, partnership, corporation, contractor or business organization for consideration shall perform HVAC, electrical, plumbing, GAS PIPING, remodeling work, sign or fence erection unless he/she is a registered contractor in each phase of the work. Fence erection registration is not required if the contractor holds a current home improvement registration. GAS PIPING REGISTRATION MAY BE INCLUDED UNDER PLUMBING OR HVAC REGISTRATION.

1311.03 APPLICATION FEE AND INSURABILITY.

(a) Any person seeking to perform heating and air conditioning, electrical, plumbing, GAS PIPING, sign, or remodeling work shall make application to the Chief Building Official and enclose therewith an application fee as established in the Development Fee Schedule set forth in Section 148.12 in Part One of these Codified Ordinances and proof of insurability for the faithful performance of his work in a reasonable amount of liability insurance as determined by the Chief Building Official.

(b) The applicant seeking to perform HVAC, PLUMBING, GAS PIPING, electrical or remodeling work shall have relevant experience, or be a journeyman in the trade in which he seeks to perform, or be a registered contractor to perform such work in the City of Columbus or the County of Franklin, Ohio.

~~—(c)—Plumbing contractors shall possess a current Franklin County master plumbers registration in addition to the other requirements.~~

~~(d)~~ (C) Homeowners shall not be required to be registered for performing work for the dwelling which they occupy or intend to occupy. Homeowners shall obtain required permits and inspections for each phase of the work.

1311.04 QUALIFICATIONS OF APPLICANTS.

(a) In determining whether to issue the registration for an applicant, the Chief Building Official shall consider the following factors:

- (1) The applicant's training and other licenses and registrations granted applicant.
- (2) The applicant's insurability to perform work faithfully.
- (3) The applicant's reputation as to honesty, and competent and qualified work.

(b) If the Chief Building Official determines that the applicant is unqualified, the Chief Building Official shall so notify the applicant in writing and shall state the reasons therefor.

(c) If the Chief Building Official determines that the applicant is qualified, the Chief Building Official shall so notify the applicant, who within forty-five days of the date of such notice, shall present proof of adequate liability insurance and his/her performance bond in the amount determined sufficient by the Chief Building Official to the Chief Building Official, who shall then issue the registration, which shall be valid for not longer than December 31 of the year in which the registration was issued, so long as the registered contractor retains his/her bond.

(d) The Chief Building Official shall determine the qualifications of the applicant within sixty days of the filing of the application.

1311.05 REGISTRATION RENEWAL.

(a) A registered contractor may renew his/her registration by filing within thirty days after the expiration of his/her existing valid registration an application for renewal and enclosing therewith a filing fee as established in the Development Fee Schedule set forth in Section [148.12](#)

in Part One of these Codified Ordinances and his/her bond for the faithful performance of his/her work in a reasonable amount as determined by the Chief Building Official.

(b) Unless the Chief Building Official notifies the applicants within thirty days of the filing of the application that the renewal is denied, the Chief Building Official shall issue the applicant a license.

(Ord. 0016-2011. Passed 2-7-11.)

1311.06 APPEAL TO DIRECTOR OF PLANNING AND DEVELOPMENT.

(a) An applicant whose application has been denied pursuant to Sections [1311.04](#) or [1311.05](#) may appeal that decision within fifteen days of receipt of notice of denial to the Director of Planning and Development, who shall re-determine the application, taking into account the decision of the Chief Building Official and the factors described in Section [1311.04\(a\)](#).

(b) Within sixty days from the filing of the appeal, the Director of Planning and Development shall notify both the applicant and the Chief Building Official of his/her decision which shall be final. If the Director of Planning and Development determines that the applicant is qualified, he/she shall order the Chief Building Official to issue a registration upon the applicant's presenting the Chief Building Official with proof of adequate liability insurance and a bond as required.

1311.99 PENALTY.

Any person violating any provision of this chapter shall be charged with a minor misdemeanor on the first offense and for each subsequent offense shall be charged with a misdemeanor of the fourth degree.