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April 23, 2003

Ms. Dottie Franey
City of Gahanna
200 South Hamilton Road
Gahanna, Ohio 43230

RE: A ductless split AC unit for the server room on the second floor of the City Hall Building.

Dear Dottie:

We are pleased to quote on the installation of the new AC unit for the server room on the second floor of the City Hall Building. Our scope of work is as follows:

- Furnish and install a new Carrier ductless split system for the server room. The indoor section will be installed below the ceiling tile in the server room towards the south side of the room and centered east to west. The outdoor unit will be set on a plastic pad, which will be set on the northeast roof above the main receptionist office area. The air cooled condensing unit will be set up to run air conditioning year round if it is required.
- Furnish and install the refrigeration lines from the air cooled condensing unit to the indoor unit.
- Furnish and install the condensate drain line from the indoor unit to an indoor building drain.
- Necessary controls and control wiring.
- Pressure test, evacuate and charge the new system with R-22.
- Startup and test the new system.
- Labor to complete the above.

Our price is \$11,954.00.

This price does not include:

- Ohio Sales Tax.
- Electrical power wiring.
- Any work not listed above.

EXHIBIT A

**Standard Clarifications**

- 1) This price does not include overtime.
- 2) The price in this proposal is valid for 15 days.
- 3) All material is guaranteed to be as specified. ~~All work to be completed in a~~ workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance.
- 4) This price is based on having reasonable access to the work area and performing work during normal working hours.
- 5) We do not include any asbestos or lead paint removal or related work. If these materials are encountered, we will stop work in that area until the owner resolves the problem.

Thank you for the opportunity to be of service. If you have any questions, please call me.

Sincerely,

SPEER MECHANICAL


Jim Hangen
Sales Engineer

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature _____