



To: Gahanna City Council
Clerk of Council

From: Joann Bury, Director of Finance
Miranda Vollmer, Senior Director of Administrative Services
Mayor Laurie A. Jadwin

Cc: Priya Tamilarasan, Esq., City Attorney

Date: November 6, 2024

Re: Department of Finance – Request for Council Action (November 12, 2024 COTW Meeting)

UPDATES

Q3 Report to Council

ACTION ITEMS

ACTION ITEM #1: RESOLUTION TO TRANSFER APPROPRIATIONS

The Finance Department completed a review of all accounts as of the end of the third quarter to determine if any accounts appeared to have an insufficient budget balance to complete the year. The Public Safety Fund was identified as needing additional funding in the amount of \$175,000 for salaries and benefits. This need is due to the funding for an SRO position, as the original 2024 budget anticipated that the fourth SRO officer position would be funded for a partial year, while the new officer was assigned January 1, 2024.

The Administration respectfully requests a Resolution to transfer \$100,000 of the \$175,000 anticipated shortfall from public safety contract services appropriations.

Requested Legislation and Funding:

Legislation Needed:	Resolution
Emergency/Waiver:	N/A
Vendor Name & Address:	N/A
Already Appropriated:	N/A
Supplemental/Transfer:	Transfer

From Account	Description	To Account	Description	Amount
240.10.120.5205	Public Safety Contract Services	240.10.110.5105	Public Safety Full Time Wages	\$100,000

ACTION ITEM #2: REQUEST FOR SUPPLEMENTAL APPROPRIATIONS

Consistent with the above described Action Item #1, the Administration respectfully requests a supplemental appropriation for \$75,000 from the unappropriated unencumbered balance of the Public Safety Fund 2400 as outlined below, for the remaining anticipated shortfall in salaries and benefits for the Public Safety Fund.

Requested Legislation and Funding:

Legislation Needed: Ordinance
 Emergency/Waiver: N/A
 Vendor Name & Address: N/A
 Already Appropriated: N/A
 Supplemental/Transfer: Supplemental

To Account	Description	Amount
240.10.110.5115	Public Safety Overtime	\$15,000
240.10.110.5135	Public Safety Insurance	\$55,000
240.10.110.5140	Public Safety Workers Comp	\$3,000
240.10.110.5145	Public Safety Medicare	\$1,500
240.10.110.5150	Public Safety Uniform Allowance	\$300
240.10.110.5160	Public Safety Other Benefits	\$200