

Ordinance for the Part-Time
Personnel of the City of
Gahanna
January 1, 2014
December 31, 2014

Table 2: Part Time Non Exempt Positions

CLASS CODE		CLASS TITLE	DEPT	FLSA	ED	EXP	LIC	REPORTS TO	GRD
EEO	ORG								
6	8	Code Enforcement Officer	Develop	N	1	1	D	P&Z Adm	36
8	6	Fleet Team Member	Pub Svs	N	1	1	D	Flt Supt	32
6	6	Intern	Various	N	-3	0		Various	37
6	6	Office Support Worker I	Various	N	1	2-3	Var	Various	34
6	6	Office Support Worker II	Various	N	1	2-3	Var	Various	35
6	6	Office Support Worker III	Various	N	1	1-2	D	Various	36
6	6	OSW_I: Receptionist/Mail Coordinator	Pub Svs	N	1	1-2		Dir Pub Svs	34
6	6	OSW_II: Council Team Member	Clk/Coun	N	1	2-3		Clk Council	35
6	6	OSW_II: Court Team Member	Courts	N	2	4-5	L	Clk Court	35
6	6	OSW_II: Customer Service Coordinator/Zoning Clerk	Develop	N	1	2	D	P&Z Adm	35
6	6	OSW_II: Front Desk Coordinator	P&R	N	1	1-2	D	Rec Supt	35
5	6	Paralegal	Attorney	N	2	5	C	City Attorney	39
8	5	Parks Service Coordinator-Level 1	P&R	N	1	1	Var	Various	36
8	5	Parks Service Coordinator-Level 2	P&R	N	1	1	Var	Various	38
8	6	Parks Skilled Technician-Level 1	P&R	N	1	3	D	Various	34
8	6	Parks Skilled Technician-Level 2	P&R	N	1	3	D	Various	35
8	6	Parks Team Member	P&R	N	1	1	D	Various	32
5	5	Recreation Coordinator	P&R	N	1	1	Var	Various	36
5	5	Recreation Leader	P&R	N	1	1	Var	Various	36
6	6	Recreation Team Member	P&R	N	1	1		Various	32
6	6	Senior Program Team Member	P&R	N	1	1		Sr Cntr Supvr	35
8	5	Service Coordinator	Pub Svs	N	1	1	D	Various	36
8	6	Service Team Member	Pub Svs	N	1	1	D	Various	32

LEGEND**EEO Codes**

- 1 = Officials and Administrators
- 2 = Professionals
- 3 = Technicians
- 4 = Protective Service Workers
- 5 = Paraprofessionals
- 6 = Administrative Support
- 7 = Skilled Craft Workers
- 8 = Service-Maintenance

Licenses Codes

- D = Drivers License or CDL required
- L = Licenses required
- C = Certifications required

FLSA Codes**Education Codes**

- 1 = High School
- 2 = Associates Degree or advanced training
- 3 = Bachelor Degree
- 4 = Masters or JD Degree
- 5 = Ph.D. or beyond

Org Codes

- 1 = Department Head
- 2 = Assistant Department Head
- 3 = Manager Level
- 4 = Supervisor Level
- 5 = Lead Worker
- 6 = Line Worker

N = Non-exempt (e.g., is covered) E = Exempt from FLSA

Table 3: Part-Time Pay Grades

Grade	Minimum 90% of Market	95% of Market	Market	125% of Market	Range Width
32	\$11.10	\$11.72	\$12.34	\$15.42	39%
33	\$11.56	\$12.21	\$12.85	\$16.06	39%
34	\$12.05	\$12.72	\$13.38	\$16.73	39%
35	\$12.55	\$13.25	\$13.94	\$17.43	39 %
36	\$14.90	\$15.72	\$16.55	\$20.69	39%
37	\$17.24	\$18.20	\$19.16	\$23.95	39%
38	\$17.95	\$18.94	\$19.94	\$24.92	39%
39	\$18.65	\$19.69	\$20.72	\$25.90	39%
40	\$19.75	\$20.85	\$21.95	\$27.43	39%
41	\$21.57	\$22.77	\$23.97	\$29.96	39%
42	\$23.04	\$24.32	\$25.60	\$32.00	39%
43	\$24.51	\$25.87	\$27.24	\$34.04	39%
44	\$26.44	\$27.91	\$29.38	\$36.72	39%
45	\$26.96	\$28.45	\$29.95	\$37.44	39%
46	\$28.48	\$30.06	\$31.64	\$39.55	39%
47	\$29.90	\$31.56	\$33.22	\$41.52	39%
48	\$31.52	\$33.27	\$35.02	\$43.78	39%
49	\$32.73	\$34.55	\$36.37	\$45.46	39%
50	\$34.66	\$36.58	\$38.51	\$48.14	39%
51	\$39.03	\$41.20	\$43.37	\$54.21	39%
52	\$40.97	\$43.24	\$45.52	\$56.90	39%
53	\$42.90	\$45.28	\$47.67	\$59.59	39%
54	\$45.11	\$47.61	\$50.12	\$62.65	39%

Any part time employee newly hired to a position under this ordinance will start at the 90th percentile of the market range for their class allocation unless the new employee brings prior experience beyond the requirements of the class specification. The new employee may be paid between the 90th percentile and the Midpoint of the market range for their class allocation. All new hire rates and probationary raises are subject to the guidelines of the City of Gahanna Salary Policy.

Any salary or hourly rate paid to a new hire above the Midpoint/Market of their range must be approved by Council.