



Abby Cochran

RCA Request for Council Action
SUBJECT AND PURPOSE INFORMATION

Requestor

01/15/2016

Date

Respectfully request a motion resolution to amend the salary ordinance for Part-Time Personnel

Please describe nature of action requested (type of legislation requested; nature of agreement, amendment, or communication, etc.) **in detail.**

addition of PT Director of Marketing and Communication and PT Recreation Coordinator, Level II

Street address, City, ST, ZIP Code (if applicable, i.e., contracts, agreements, etc.)

Type of Request

Discussion Item on Agenda

Ordinance

Motion Resolution

Resolution

Statutory Resolution

Previous Related Legislation _____

Waiver

Emergency

Funding. If Supplemental Needed [Account Number and Name]

Amount

From the unappropriated, unencumbered balance of the _____ Fund

To Account No.

To Account Name

Funding. If Already Appropriated [Account Number and Name]

Amount

Account No.

Account Name

Funding. If Transfer Needed [attach page 2 transfer table]

*Attach additional documentation, if applicable.

Page 2 attachment for budget/fund transfers

Approved by Finance

