



# City of Gahanna

200 South Hamilton Road  
Gahanna, Ohio 43230

## Meeting Minutes Committee of the Whole

*Stephen A. Renner, Brian D. Larick, Brian Metzbower, Nancy R. McGregor, Karen J. Angelou,  
Michael Schnetzer, Jamie Leeseberg*

*Kim Banning, CMC, Clerk of Council*

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Monday, January 25, 2016

7:00 PM

Council Committee Rooms

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### CALL TO ORDER

Chair Larick called the meeting to order at 7:00 p.m.

ADDITIONAL ATTENDEES: Kim Banning, Fire Chief Fred Kauser, Joann Bury, Rory Gaydos, Dottie Franey, Rob Priestas, Jen Teal, Tom Kneeland, Troy Euton, Anthony Jones, Niel Jurist, Chief Dennis Murphy, Abby Cochran, Press, Residents.

**Present** 7 - Stephen A. Renner, Brian Metzbower, Brian D. Larick, Nancy R. McGregor, Karen J. Angelou, Michael Schnetzer, and Jamie Leeseberg

### UPDATES FROM THE FIRE DEPARTMENTS

#### 1. Mifflin Township Fire Department

Fred Kauser said he has a report; had a tragic loss of life; a 75 year old man killed in a house fire; occurred at 5:45 p.m.; despite quick action by a passerby and quick response times he had already passed away due to smoke and fire conditions; all need to be reminded to take this opportunity to push out more press releases and post on our website that no one is immune to having a fire in their home; if you do not see the fire start in your home there is a real likelihood you will not escape it; need to prevent fires in the first place; poorly maintained and installed heating appliances are a challenge; decorative flames and fireplaces are a challenge in addition to cooking; ask we make it part of the Safety Committee agenda in the future to get more information out to the community; discussing making themselves available to groups within the City to talk about real incidents that occur; in 2015 responded to more than 10,000 runs; 80% are EMS or medical related; around 2,000 are fire related; many of their runs involve mutual aid; for the month of December the runs were up slightly; on a structure fire about every 24 to 48 hours, which is normal for this time of year; spent the beginning of the year managing appropriations; first period is the calendar year and the second is for a five year budget period which will take them through the next ballot cycle; not a lot of major capital expenses going on in 2016; have

concrete needs at two fire stations; one in particular is the station across the street; will be discussing that with the City; Station 134 needs all new concrete around the station; the Board of Trustees expects to increase Fire Department staffing; will have a public notice for a test and will be posting for that in mid-February; approved 3 replacement ambulances that should arrive by May 2016; the Hamilton Road project is still going; have yet to have any significant delays or impact due to the project; open to any questions.

**2. Jefferson Township Fire Department (no update)**

[2016-0063](#) Update from Mifflin Township

**ITEM FROM THE DIRECTOR OF INFORMATION TECHNOLOGY**

**1. Contract - CDW-G**

[ORD-0005-2016](#) TO AUTHORIZE THE MAYOR TO ENTER INTO A STATEMENT OF WORK (SOW) WITH CDW-GOVERNMENT FOR THE DUAL CORE ROUTER REPLACEMENT FOR THE CITY OF GAHANNA'S NETWORK INFRASTRUCTURE.

Gaydos said the agreement amount is just over \$21K; was appropriated in the 2016 budget and will be pulled from an existing purchase order; will replace our core router with dual core routers; project has been planned for quite some time.

**RECOMMENDATION: Consent Agenda.**

**ITEM FROM THE CLERK OF COUNCIL**

**1. Liquor Permit - Himalyan Grille**

[MR-0004-2016](#) MOTION RESOLUTION THAT THIS COUNCIL HAS NO OBJECTION TO THE TRANSFER OF A D1, D2, D3, D3A, D6 LIQUOR PERMIT FROM CHRISTOS CUSTOM HOMES, INC. TO SEVEN GUYS LIMITED DBA HIMALAYAN GRILLE, 1307 STONERIDGE DRIVE, UNIT 3, GAHANNA, OHIO 43230.

Banning said she received a transfer for the same permit classes for the Himalyan Grille; the Police Department had no objections.

**RECOMMENDATION: Consent Agenda.**

**ITEMS FROM THE INTERIM DIRECTOR OF HUMAN RESOURCES**

**1. Amendments to Salary Ordinance for Part-Time Personnel**

[ORD-0006-2016](#) TO AMEND ORD-0141-2015, ORDINANCE FOR THE PART-TIME PERSONNEL OF THE CITY OF GAHANNA JANUARY 1, 2016 THROUGH DECEMBER 31, 2016.

Cochran said the first two go hand in hand; will be bringing forward two new positions; Kneeland said currently had a Director of Emergency Management and will not be backfilling that position as he will be taking on some of those duties; want to get the marketing components together from the economic development perspective; Cochran said the second position is the Part-Time Parks & Recreation Coordinator; this position would be in the Herb Center; someone would be running that center; not requesting a waiver or emergency; Angelou asked if this will keep the Herb Center open longer hours; Cochran said the person who is working there now is working a reduced schedule and this will open up the programming opportunities; Larick asked if there was an outline to the structure of the Emergency Management position; Kneeland said he will play a role and the Director of Public Safety will take on some of those roles; in the beginning of setting up those roles and outlining those duties; Angelou said the Herb Center is a vital part of Creekside and the Herb community; asked if it will be the same person; Cochran said it will be the same person; Teal said the classification the person is in does not meet the job requirements and this will take it to that level.

**RECOMMENDATION: Consent Agenda.**

**2. Transfer of Funds - Director of Marketing and Communication position.**

[MR-0005-2016](#) MOTION RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS IN THE AMOUNT OF \$42,797 FOR THE PURPOSE OF FUNDING THE NEWLY CREATED DIRECTOR OF MARKETING AND COMMUNICATION. TRANSFER DETAIL ATTACHED.

Cochran said this is a request to transfer funds for the newly created position; Metzbower asked if there was a goal to make this person full time; Kneeland said he does not want to approach that right now; would make sense down the road but right now it will work as a part-time position.

**RECOMMENDATION: Consent Agenda.**

**3. Addendum to Extend Agreement - Sedgwick Claims Management Services, Inc.**

[ORD-0007-2016](#) TO AUTHORIZE THE MAYOR TO ENTER INTO ADDENDUM TO

EXTEND SERVICE AGREEMENT FOR A THREE YEAR PERIOD WITH SEDGWICK CMS, AS THE PROVIDER FOR THIRD PARTY ADMINISTRATION SERVICES FOR THE SELF INSURED WORKERS COMPENSATION PROGRAM AND STATE FUND CLAIMS.

Cochran said this is a three year agreement; the cost goes down each year; in 2011 we switched from being state funded; need less and less each year.

**RECOMMENDATION: Consent Agenda.**

## **ADJOURNMENT**

- 7:15 p.m.

**Kayla Holbrook, Reporting**