

# **City of Gahanna**

*200 South Hamilton Road  
Gahanna, Ohio 43230*



## **Meeting Minutes**

**Monday, November 27, 2000**

**7:00 PM**

**Council Committee Rooms**

## **Communications & Technology Committee**

*Thomas R. Kneeland, Chairman*

*Rebecca W. Stinchcomb*

*Karen J. Angelou*

*Debra A. Payne, ex officio*

*Ernest Choung, ex officio*

## PENDING LEGISLATION

**Members Present:** Thomas R. Kneeland, Karen J. Angelou and Rebecca W. Stinchcomb

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### Additional Attendees

David Lee, Colonel Hall, Karl Wetherholt, Jennifer D'Ambrosio, Tom Komlanc, Press

### [ORD-0275-2000](#)

SUPPLEMENTAL APPROPRIATION - Mayor's Court

**Recommended for Adoption, Consent**

## ISSUES - Carried Over from Previous Meeting:

### Building Department Software

Lee verified that we meet software requirements.

Recommendation: Motion Resolution, Consent

## ISSUES - From Director of Network Operations:

### Status of Network

Lee posted a report on the web with his goals for next year.

He is currently backing up and standardizing data on different machines which will provide better speed and more optimization for the network.

Lee said his upgrade will create consistency in our work operating systems.

He will comprise a security policy, which will further create consistency.

In an effort to not make it easy for hackers, Lee proposed that the system would force employees to change their passwords on a regular basis.

Lee mentioned implementing a 3 way inventory with thorough information for accurate accounting of all computers and equipment.

Kneeland told Lee to hook up with Isler about bar coding, so that inventory is done only once.

Lee will be replacing the current web interface making the web site consistent in every department.

Lee is concerned about machines that are posing as servers. He gave an example of a Dell desk top e-mail server, which is connected to the network, that will get bombarded with requests and is too slow to handle them since it is not actually a server.

Lee will be streamlining the network and buying larger switches with fewer layers, which will allow information to travel faster. Currently our machines operate at 10 megabytes but that will increase to 100 megabytes.

Angelou asked about protection in areas such as tax and police.

Lee said that currently the tax and police departments do not have a higher level of security even though they should.

Lee said even though the network cannot be completely hacker-proof, a person can change the name of the Administrator account and use another account as a dummy account. He would like for the Administrator account to allow a person an unlimited amount of tries to log on.

Angelou asked how many accounts we should secure.

Lee said that all accounts will come with sufficient security features.

Every account will be highly protected instead of just certain ones.

Angelou told Lee he has been doing a really great job.

## **2001 Appropriations**

Lee said he discussed his appropriations with the Mayor, who was understanding of them.

Angelou told Lee that the appropriations will come as one packet.

Sherwood said that appropriations still needed balancing, but that they were being worked on this week.

## **Service Garage Faster Project**

Lee said that Kring requested that the funds that were appropriated for a steam cleaner (\$5000) and a Pallet Fork (\$2500) be used toward the purchase of computer hardware.

Recommendation: Motion Resolution, Consent

## **Network Upgrade Project**

Lee said that since he did not get turnover from Choung he started list from scratch on what we need and what we could do without.

Lee would like to redirect \$4,000.

Kneeland asked if specific items on list are in addition to the \$4,000

Lee said yes, but he has not discussed it in detail with Isler.

Sherwood asked Lee to name the unused funds

Lee said he will e-mail that information to Sherwood.

Recommendation: Motion Resolution, Consent

## **ISSUES - From Committee Chair:**

### **Kiosk Computer - Desk**

Lee explained that a computer will be set up in the lobby for public use.

It will have exaggerated security, and will basically be hacker-proof.

This computer will give people access to view Gis data , the web site(with restrictions), and "read only" access to the court data base.

Lee looked at a desk to purchase, for the computer, that will match the furniture in the lobby.

The computer will allow the public who don't have computers to get information. Lee has software that can, in real time, watch what is being done on the computer and it will also have a sound card inside.

Kneeland said that the computer can be funded through the council contingency fund.

Kneeland suggested that an escalation system be put in place to deal with computer problems.

Recommendation: Motion resolution up to \$300 , Consent

### **Cell Phones - Network Department**

Kneeland said that the committee should equip Lee with a cell phone. Angelou was in total agreement.

Angelou asked how many cell phones Gahanna has already distributed.

Shepherd answered 50 or 60.

Angelou suggested that Lee talk with Isler or McGregor about getting a cell phone

account.

Lee thought that a zip drive would be perfect after looking at the Jaz drive.

Kneeland told Lee to put together an informational sheet showing people how to operate the zip drive.

**MONITOR:**

**2000-0035**

**Bernie Williams, Reporting**