

# TRICAR LTD

DESIGN & CONSTRUCTION SERVICES

RONALD T. TRIVISONNO, P.E.  
STEVEN W. CARTER, P.E.

10477 SHIELDS ROAD OSTRANDER, OHIO 43061 PHONE: 614.579.3403 FAX 937.644.3943

May 15, 2002

Roland Hall  
Service Director, City of Gahanna  
200 South Hamilton Road  
Gahanna, Ohio 43230

## PROPOSAL TO DEVELOP A REGULATORY COMPLIANCE PLAN FOR GAHANNA'S UNDERGROUND STORAGE TANKS

Dear Mr. Hall:

As requested, Tri Car Ltd. is pleased to submit the following proposal that outlines the professional services necessary to determine the current regulatory status of Gahanna's UST facilities. This scope of services involves the following elements: 1) Identify the need for any items or issues that require improvements for regulatory compliance; 2) Identify and outline the required routine maintenance, testing and reporting to maintain regulatory compliance and 3) Establish the time line that identifies the maintenance testing and reporting schedule for the city to maintain regulatory compliance.

The proposed scope is based on the assumption that the UST's included in this scope of services are as follows:

*Location: Gahanna Golf Course, 220 Ridenour Rd.*

*No. of Tanks: 2*

*Fuel Type: 1 - Diesel, 1 - Gasoline*

*Owner: City of Gahanna*

*Operator: City of Gahanna*

*Location: Gahanna Fuel Site, 781 Science Blvd.*

*No. of Tanks: 2*

*Fuel Type: 1 - Diesel, 1 - Gasoline*

*Owner: City of Gahanna*

*Operator: Pen-Lor Enterprises, Inc.*

**EXHIBIT A**

TriCar will complete the following tasks as part of the scope of services:

#### TASK 1 INVENTORY, INSPECT AND DETERMINE THE CURRENT STATUS OF EACH UST SITE

Work in this task includes collecting, reviewing and organizing the UST system records. The file information of interest include the following:

- BUSTR records
- Gahanna records
- History of ownership
- Materials of construction
- Date of installation
- Modifications / upgrades to the system
- Corrosion protection
- Leak detection
- Emergency contact information

TriCar will perform a site inspection at each UST location. This work includes meeting with the facility operators, identifying immediate attention issues, identifying any existing or outstanding regulatory or enforcement issues and performing an overall inventory of the components of each UST system.

#### TASK 2 RECOMMENDED IMPROVEMENTS FOR REGULATORY COMPLIANCE

In the event that any immediate attention issues are identified, TriCar will bring such matters to the City's attention at the time they arise. Issues not requiring immediate attention will be itemized and reported to the City complete with regulatory citation and an evaluation of the options including TriCar's recommendations. Depending on the nature of the issue, TriCar will provide anticipated cost estimates for the proposed system or management improvement.

#### TASK 3 ROUTINE UST MAINTENANCE, COMPLIANCE TESTING AND REPORTING

Work included in this task involves developing an overview of the routine procedures that should be followed by the city to meet the regulatory requirements for maintaining an on-going UST facility. Specifically this work will include outlining the regulatory basis for the frequency of tank gauging, tightness testing and cathodic protection testing. In addition, TriCar will provide an overview of the regulatory requirements for record-keeping, tank registration, financial responsibility and any other requirements identified as a part of the inspection effort.

#### TASK 4 TIMELINE AND MAINTENANCE SCHEDULE

TriCar will develop a brief timeline schedule of on-going maintenance and regulatory obligation items that will assist the City in keeping in compliance. An achievable file will be assembled for each UST and will be provided to the City in the final stages of this scope.

#### TASK 5 LETTER REPORT

TriCar will Assemble the above information and draft a brief letter report highlighting the pertinent issues identified as a part of this effort. A draft will be provided to the City for review and comment. TriCar will revise the report to include the City's comments and deliver three copies of the final report and the master copy of the files developed in task 4 to the City.

#### COST

TriCar proposes that the above scope of services will require approximately 55 man-hours to complete. We propose a \$3,300.00 lump sum cost for conducting this work and estimate that we can complete the work within 4 weeks of your notice to proceed.

We appreciate the opportunity to be of service and look forward to assisting the City in the completion of this work. If you have any questions or comments, please don't hesitate to give us a call at 614.579.3403.

Sincerely,

Ron Trivisonno, P.E.  
TriCar Ltd.