



To: Gahanna City Council
Raymond Mularski, City Attorney

From: Joann Bury, Director of Finance
Laurie A. Jadwin, Mayor

Date: November 3, 2020

Re: Dept. of Finance Report to Council (November 9, 2020 Meeting)

ACTION ITEMS

Action Item #1 – Request a Resolution to Transfer Appropriations:

An analysis was performed for salaries and benefits to year end and the following appropriation transfers are necessary. The transfer for the Economic Development Department was due to a movement from a contracted service for the Director of Economic Development to hiring a Director. The proprietary fund transfer is the result of an account for wages that had a number transposed which resulted in the incorrect budget amount being imported into the system. The overtime request is a projected need for additional overtime. The 2021 request will be reviewed to determine if adjustments are needed for proprietary fund overtime.

Account	Description	Amount To/(From)
101.09.000.5205	Development Contract Services	\$(25,085)
101.09.000.5105	Development Full-Time Wages	21,960
101.09.000.5130	Development Retirement	3,125
631.11.000.5205	Stormwater Contract Services	(10,140)
631.11.000.5105	Stormwater Full-Time Wages	10,140
651.11.000.5205	Water Contract Services	(5,000)
651.11.000.5115	Water Overtime	5,000
661.11.000.5205	Sewer Contract Services	(5,000)
661.11.000.5115	Sewer Overtime	5,000

Legislation Needed: Resolution
Emergency/Waiver: None
Vendor Name & Address: N/A

Action Item #2 – Request an Ordinance for Supplemental Appropriations:

The Franklin County Board of Elections has provided a \$400 grant to offset the cost of sanitizing polling locations. The City has two locations, City Hall and the Senior Center, and was awarded a total of \$800. The funding will be deposited in the CARES Act fund as this is where the sanitizing for the buildings is currently being paid from. We are respectfully requesting Council pass an ordinance to appropriate the funds for sanitizing the polling locations from the unencumbered unappropriated balance of the CARES Act Fund to Cares Act Fund Contract Service 230.06.000.5205 in the amount of \$800.

Legislation Needed:	Ordinance
Emergency/Waiver:	Waiver
Vendor Name & Address:	N/A