



# City of Gahanna

Office of the Clerk of Council  
200 South Hamilton Road  
Gahanna, Ohio 43230

## Meeting Minutes Committee of the Whole

*Thomas R. Kneeland, Chair, Karen J. Angelou, Ryan P. Jolley, Brian D. Larick,  
Jamie Leeseberg, Stephen A. Renner, Michael Schnetzer*

*Kimberly McWilliams, CMC, Clerk of Council*

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Monday, April 28, 2014

7:15 PM

Council Committee Rooms

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### Immediately Following Special Meeting

#### ROLL CALL:

**Present** 7 - Ryan P. Jolley, Thomas R. Kneeland, Brian D. Larick, Jamie Leeseberg, Michael Schnetzer, Karen J. Angelou, and Stephen A. Renner

#### ADDITIONAL ATTENDEES:

Sue Wadley, Dottie Franey, Matt Holdren, Karl Wetherholt, Joann Bury, Jennifer Teal, Tony Collins, Chief Murphy, Gen. Williams, Anthony Jones, Mayor Stinchcomb, Niel Jurist, City Attorney Ewald, George Mrus, Diana Redman, Clerk McWilliams, Student, Press.

#### PENDING LEGISLATION

[ORD-0065-2014](#) SUPPLEMENTAL APPROPRIATION - Columbus Metropolitan Library Operations Center/General Fund

Kneeland asked for any additional discussion on this item. There was none.

**RECOMMENDATION: 2nd reading, consent agenda.**

#### ITEM - From City Attorney

[2014-0018](#) High Street Lease DOCS

#### 1. South High Street Lease Agreement

Ewald stated this came from last committee; it was brought to Parks and Service Departments; landowner adjacent to this would like to maintain this property south of High Street; south of the historical area; drafted lease in conjunction with Service for your review.

Kneeland said this is a small piece of property. Ewald confirmed that its intended use would be residential only.

**RECOMMENDATION: 1st reading, no need to come back; 2nd reading, consent agenda.**

## **ITEMS - From Director of Finance**

[2014-0037](#) Finance Report

### **1. TIZ Real Estate Escrow Supplemental**

Teal said both of these items are the result of us having a more analytic eye in house now that we have Bury on staff; this operated much like a typical home escrow mortgage fund to collect and pay property taxes for the TIZ leased properties; properties under lease would make a monthly payment to the City and we would pay taxes for them; bills come in with hundreds of parcels listed; could locate no error this tied to; will not happen again but do need to make it right; there is only one property remaining on a lease in the TIZ; we are requesting a supplemental appropriation in the amount of \$69,900 and authorization to transfer funds; one piece of legislation, 2 sections; at least half of what went in, came back to the City.

**RECOMMENDATION: 1st reading, no need to come back; 2nd reading, consent agenda.**

### **2. Police Duty Weapon Fund Advance**

Teal said this is more clean up from a bookkeeping standpoint; Police Duty Weapons Fund was established to provide firearms to officers who wish to purchase their own in lieu of accepting general issue handguns; City will purchase and the participating officer will pay back through payroll deduction over 26 pay periods; can lead to situation with a negative balance; moving forward, we will incorporate a mechanism so that this does not happen. Kneeland asked if there is a limit on number of requests per year. Teal answered it is limited by the amount appropriated; the Police Division estimates officers interested and that is the number that goes into appropriations. Chief stated priority goes to new guys; the fund is used very efficiently; after Sandy Hook, the price of firearms skyrocketed. Leeseberg asked if this was just beginning of the year. Teal said no. Chief stated we want officers to have a handgun that fits their hand and they can use accurately. Teal said usually just \$5000/year; did a substantial supplemental last year; got it to where it is today at \$19,000.

**RECOMMENDATION:** 1st reading, no need to come back; 2nd reading, consent agenda.

### **ITEM - From Director of Development**

[2014-0031](#) Development Report

#### **1. Final Plat Meadowbrooke Green**

Jones said this is the final plat for Meadowbrooke Green subdivision; received zoning change in 2013; residential overlay district plan was used for Preliminary Plat; Council is required to act on Final Plat; after staff review, the submitted final plat is consistent and conforms with overlay district which serves as preliminary plat.

**RECOMMENDATION:** 1st reading, regular agenda.

### **ITEMS - From Director of Human Resources**

[2014-0033](#) Human Resources Report

#### **1. Part-time Salary Ordinance - Add Position Classification**

Wadley said in Finance Department there is a full time position that is now vacant; the Finance Director is revising that position as part-time; need to add a new classification to the part-time salary ordinance; this will be an office worker 3; asking for waiver and emergency so we can expedite process to fill position quickly; is currently vacant. Kneeland asked about current full-time position; will it be defunded. Teal said we will be coming forward at next committee meeting with budget transfer to move funding from full-time line item to part-time line item.

**RECOMMENDATION:** 1st reading, consent agenda, waiver and emergency.

#### **2. NeoGov Applicant Software Agreement**

Wadley said this is in regards to employee software; the Human Resources department currently uses PeopleAdmin software to provide online employment application process; they were planning to expand into the government sector; that did not happen; they are more university oriented; asking to sever that agreement and enter into agreement with NeoGov; they are the choice most municipalities use in this area; they offer new efficiencies with Civil Service; currently pay \$5,700; would be \$5,800 in first year to cover implementation and training but would then would be less; would be \$4,550/year; would

like this to be effective July 1 to get up by time first contract would expire; asking for waiver; they do offer other services after first year with a discount once relationship is established.

**RECOMMENDATION: 1st reading, consent agenda, waiver.**

### **3. Wage Adjustment for Non-Bargaining Unit Members**

Wadley said Administration is asking Council for a wage adjustment for non-bargaining unit members; taking all wages and inflation into account, those employees are working for less money than what they have in the past; asking for a 1% increase in salaries and 2% lump sum effective first pay period in July. Larick asked about alternatives. Teal said first mapped out what it would take to catch unclassified employees up with cost of living; would have required 4% increase; Steelworkers were most recently negotiated and that included the combination of increase and lump sum; looked at every possible permutation; this fits within 5 year sustainability plan; does not catch unclassified folks up to inflation or classified employees. Wadley said cost of health insurance has increased.

**RECOMMENDATION: 1st reading , no need to come back; 2nd reading, consent agenda.**

**Jayme Maxwell, CMC, Reporting**